

PRESENTATION - 1

2006-2010 Strategic Plan

Staff will present an update on the 2006-2010 strategic planning process, to include information on deliverables and associated timeline.

ENCLOSED DOCUMENTS:

Attachment 1: 2006-2010 Strategic Plan dated January 11, 2006

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Elisa Lueck, Manager of Strategic Initiatives and Policy Development

2006-2010 Strategic Plan

January 11, 2006

Where We've Been

- In preparation for the transition from the 2002-2006 Strategic Plan, staff engaged with the Board in discussions for the upcoming plan
- A series of workshops was held earlier this year to build the foundation for the 2006-2010 Strategic Plan

The Strategic Issues

- As a result of those discussions, the following themes emerged:
 - Stewardship
 - Sustainability
 - Diversity
 - Workforce Readiness
 - Customer Retention
 - Branding
 - Social Entrepreneurship
 - Alternative Funding and Partnerships
 - Long-Term Stability of the Revenue Fund

Update on Planning Process

- Staff has taken Board feedback on the strategic issues and begun the process of creating the 2006-2010 Strategic Plan

Update on Planning Process

- Using an approach to strategic management developed in the early 1990s by Drs. Robert Kaplan (Harvard Business School) and David Norton, staff is in the process of creating a Strategy Map, Balanced Scorecard, and narrative planning document as part of the 2006-2010 strategic planning process.

What is a Strategy Map?

- Tool that describes strategy through explicit cause-and-effect relationships.
- Relationships are described in terms of four different perspectives (learning and growth, financial, process, and customer).

Benefit to an organization

- Provides a succinct visual depiction of how an organization aligns its resources to achieve a common goal.
- Links the various strategic objectives that work together to accomplish the organization's mission.
- Helps to unify components of the Strategic Plan, so each objective is not seen merely as a discrete goal to accomplish.

The Four Perspectives

Customer

To achieve our vision, how must we look to our customers?

Financial

If we succeed, how will we look to our taxpayers? What are the financial objectives with respect to satisfying our customers? What are our limitations and opportunities?

Process

To satisfy our customers and financial objectives, which business processes must we excel at?

Learning and Growth

To achieve our vision, how must our organization learn and improve? What must we do to develop our internal resources in order to excel at our processes? How can we empower our staff to accomplish our objectives?

What is a Balanced Scorecard?

- A management tool that provides executives a comprehensive measure of how the organization is progressing towards achieving its strategic goals

The Balanced Scorecard...

- Is a collection of measures that reflect ONE strategy versus multiple independent objectives
- Balances financial and non-financial measures
- Balances short and long-term measures
- Balances performance drivers (lead indicators) with outcome measures (lag indicators)

Timeline

- Share draft Strategy Map with Board in Workshop following Board meeting: 1/25/06
- Share draft Scorecard with Board: 3/22/06
- Share draft 2006-2010 narrative plan with Board: 5/24/06
- Share draft plan document with traditional and non-traditional stakeholders after draft plan is reviewed by the Board (June 2006)
- Final Plan adopted: 7/26/06

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ADMINISTRATIVE - 1

Approval – Resolution Honoring Thaddeus (Ted) D. Zavora upon His Retirement (with Presentation)

ISSUE:

Approval of a resolution to honor the service and accomplishments of Mr. Thaddeus (Ted) D. Zavora upon his retirement from the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution for Mr. Thaddeus (Ted) D. Zavora upon his departure from the Park Authority.

TIMING:

Board action is requested on January 11, 2006.

BACKGROUND:

Mr. Zavora has served as a dedicated Fairfax County Park Authority employee for the past 26 years. During his tenure, he was directly involved with drafting, preparing, and packaging five successful park bond referenda, and preparing more than 20 annual Capital Improvement Plans, resulting in the addition of more than 100 park sites and 10,000 acres of land to our national award-winning county park system.

Ted is considered to be at the forefront of his profession, and has been consistently recognized by leadership, county residents, and colleagues for his many accomplishments. Throughout his career, he has also consistently demonstrated a cooperative, supportive, patient attitude, which has endeared him to so many.

He will be missed by those who worked closely with him and saw his professional best in action on a daily basis and greatly respect his contributions to this agency.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Lynn Tadlock, Director, Planning and Development Division

Judith A. Pedersen, Public Information Officer

RESOLUTION

WHEREAS, Thaddeus Zavora, known to his colleagues as “Ted”, and to all Project Managers and Board Members as “the Moneyman” will be retiring from public service after 26 years with the Fairfax County Park Authority; and

WHEREAS, Ted first came to the Park Authority in 1979 as a young professional Planner and retires as one of the most important and influential Planners to have served the citizens of Fairfax County over the last quarter century; and

WHEREAS, Ted is cooperative, supportive, always humble, incredibly helpful, respected and loved by staff and citizens alike for his unassuming attitude, his patience, and his willingness to listen; and

WHEREAS, During his tenure, Ted was directly involved with the drafting, preparation and packaging of 5 (five) successful park bond referenda, and preparation of more than 20 annual Capital Improvement Plans providing credibility and consistency to the funding of park acquisition and improvements throughout the county and resulting in the addition of more than 100 park sites and more than 10,000 acres of land to our national award-winning county park system; and

WHEREAS, Ted was repeatedly recognized by no fewer than 4 (four) Park Authority Directors for his outstanding work, by myriad county residents for his civic attitude, and by his colleagues and the Park Authority Board with numerous awards that include: commendation from the County Executive for his park bond work; selection as the Park Authority Employee of the Year; Resolution of the Park Authority Board for his work on the first Park Authority Comprehensive Plan; Resolution of the Park Authority Board for his participation in the development of the First Park Authority Strategic Plan; Resolution of the Park Authority Board for his contribution to the success of the 1998 Park Bond Referendum; recognition by fellow employees for his participation on the Trailblazer Team of the Year; peer selection as the Park Authority Supervisor of the Year; and his selection (twice) for an Outstanding Performance Award; and

WHEREAS, Ted comes as close as we have to an irreplaceable employee who will be dearly missed by his co-workers, friends and the citizens he served;

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority that it expresses appreciation and thanks to

Thaddeus (Ted) D. Zavora

*for dedicated and exemplary contributions to the citizens of Fairfax County.
Adopted by the Fairfax County Park Authority Board on January 11, 2006*

*Frank S. Vajda, Secretary-Treasurer
Harold L. Strickland, Chairman*

ADMINISTRATIVE - 2

Approval – Resolution Honoring Dennis Knudson upon His Retirement (with Presentation)

ISSUE:

Approval of a resolution to honor the service and accomplishments of Mr. Dennis Knudson upon his retirement from the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution for Mr. Dennis Knudson upon his departure from the Park Authority.

TIMING:

Board action is requested on January 11, 2006.

BACKGROUND:

Mr. Knudson has served as a dedicated Fairfax County Park Authority employee for the past 32 years. He began work as a seasonal employee in 1973, and became a merit employee with District II Maintenance Operations in 1976. In 1977, he was promoted to Lake Fairfax Park, where he remained until 1984, and later accepted a promotion to Groundskeeper at Riverbend Park. Most recently, Dennis has worked at a number of RECenter sites as a Preventive Maintenance Specialist.

Dennis is a “can do” employee, and no matter what the task at hand, he has always been willing to go the extra mile for the Park Authority. His dedication and commitment to the agency during his career is appreciated, and he will be missed.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

RESOLUTION

WHEREAS, Mr. Dennis Knudson began his career with the Park Authority as a seasonal employee in June, 1973 at Lake Fairfax Park, became a full-time merit employee with the District Two Shop in 1976, continued to serve the citizens well at Lake Fairfax Park and was promoted in 1985 to Groundskeeper at Riverbend Park and again in May, 1988 to Preventative Maintenance Specialist at South Run RECenter; and,

WHEREAS, Mr. Knudson brought talent and experience to all tasks and was a “can do” employee always willing to go the extra mile for the Park Authority and while he served at Lake Fairfax Park he was part of the project team for the dam replacement, train track replacement project and the installation of the cross country ski trail, as well as participating in the construction of the Area Six Maintenance facility; and,

WHEREAS, Mr. Knudson employed his fine-tuned skills at numerous locations including Burke Lake Park, Lake Accotink Park, Burke Lake Golf Course, Audrey Moore RECenter, Mt. Vernon RECenter, Lee District RECenter, Riverbend Park, and South Run RECenter he still believed that the best times were found at Lake Fairfax Park; and,

WHEREAS, Mr. Knudson is going to be missed and was well-liked and respected by his colleagues who wish him well in future endeavors;

NOW, THEREFORE, BE IT RESOLVED by the Fairfax County Park Authority Board that it expresses appreciation and thanks to

Dennis Knudson

for dedicated and outstanding contributions to the Park Authority and the citizens of Fairfax County.

Adopted by the Fairfax County Park Authority Board on January 11, 2006

Frank S. Vajda

Harold L. Strickland

*Secretary-Treasurer
Chairman*

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Judith A. Pedersen, Public Information Officer

ADMINISTRATIVE - 3

Adoption of Minutes – November 9, 2005 and December 14, 2005 Park Authority Board Meetings

ISSUE:

Approval of the minutes of the November 9, 2005 and December 14, 2005 Park Authority Board meetings.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the November 9, 2005 and December 14, 2005 Park Authority Board meetings.

TIMING:

Board action is requested on January 11, 2006.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the November 9, 2005 and December 14, 2005 Park Authority Board meetings

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Nancy L. Brumit, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
November 9, 2005**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.
William G. Bouie
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Bob Brennan
Elisa Lueck
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Ray Alexander
Matt Devor
Kirk Holley
John Lehman
Kay Rutledge
Dan Sutherland
Susan Tavallai
Ted Zavora

Guests:

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Since the honorees had not arrived, P-1. Presentation of 2005 Certificates of Recognition from the Virginia Recreation and Parks Society (VRPS) for Area Five Trail Monitors was heard later in the meeting: **There were no objections from the Park Authority Board.**

PRESENTATION

P-1 Presentation of 2005 Certificates of Recognition from the Virginia Recreation and Parks Society (VRPS) for Area Five Trail Monitors

This item was heard after I-2. FY 2006 First Quarter Budget Review – Fund 001, General Fund.

ADMINISTRATIVE ITEMS

ADMIN-1 Approval – Request for Land Dedication for RZ/FDP 2003-PR-002, Metro West

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Ms. Malone **MOVED** the Park Authority Board approve the following summary recommendations regarding application RZ/FDP 2003-PR-022, Metro West:

- Dedication of approximately 0.75 acres between the proposed community center and East Blake Lane Park.
- Dedication of approximately 0.25 acres at the corner of Saintsbury and Vaden Drives as an addition to East Blake Lane Park.
- Development of a Community Center to include a 9,000 square-foot gymnasium for public use.
- Redevelopment of a portion of the Fairfax Connector Trail in East Blake Lane Park to standards consistent with the requirement of the American Disabilities Act to connect to the proposed extension of Vaden Drive.
- Protection of Hatmark Branch on East Blake Lane Park from impacts of stormwater runoff.

The MOTION was **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present. There was no discussion on this item.

ADMIN-2 Endorsement of Revised Comments to Federal Highway Administration Regarding Manassas Battlefield Park Bypass

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board's endorsement of revised comments to be sent to the Federal Highway Administration, Fairfax County Board of

Supervisors and the Commonwealth Transportation Board that include the following:

Fairfax County Park Authority has reviewed the revised preferred alignment and is pleased that the new alignment is responsive to Park Authority comments to reduce impacts to public parkland. The Park Authority supports the preservation purpose of this study and the revised Alternative D is an improvement as it reduces the impacts to public parkland. To further assess this alignment, additional information is needed to determine future impacts to public parkland and should include the following:

- Identification of adverse park impacts and mitigation measures within the revised alignment
- Demonstration of traffic alleviation on Bull Run Post Office Road, Pleasant Valley Road and Braddock Road.
- Consideration of CELCP grant restrictions, 4(f) and 6(f) requirements and how these barriers will be overcome.

The MOTION was **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present. There was no discussion on this item.

ADMIN-3 Adoption of Minutes – October 26, 2005 Park Authority Board Meeting

Mr. Vajda **MOVED** the Park Authority Board accept the minutes of the October 26, 2005 Park Authority Board meeting; **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present. Being absent from the October 26, 2005 Park Authority Board meeting, Mr. Lovelace **ABSTAINED** from the vote. There was no discussion on this item.

ACTION ITEMS

A-1 Mastenbrook Volunteer Matching Fund Grant Program Request – CentrevilleDogs – Quinn Farm Park

This item was reviewed by the Park Operations Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Bouie **MOVED** the Park Authority Board approve a Mastenbrook Volunteer Matching Fund Grant Program request from the CentrevilleDogs in the amount of \$10,000 toward the construction of an Off-Leash Dog Area at Quinn Farm Park; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-2 Contract Award – Lake Fairfax Park Core Area Phase II Improvements

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Bouie **MOVED** the Park Authority Board approve the contract award to Studio 3 Architects P.C. of McLean, Virginia, in the amount of \$411,335 for preparation of design and construction documents, permitting, and construction administration and special inspection services required to develop Phase II improvements to the core area at Lake Fairfax Park. In addition, Mr. Bouie recommends reserving \$41,134 or ten (10) percent of the contract award for contract contingency, and \$24,680 or six (6) percent of the contract award for administrative costs and a total cost of \$477,149; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-3 Contract Award –Barnyard Run Stream Bank Stabilization in Huntley Meadows Park

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Batten **MOVED** the Park Authority Board approve a contract award to Environmental Quality Resources, L.L.C. of Gaithersburg, Maryland in the amount of \$143,717.29 for construction of stream bank stabilization practices and related stream and wetland improvements at Huntley Meadows Park. In addition, Mr. Batten recommends reserving \$21,557.71 or fifteen (15) percent of the contract award for contract contingency, \$28,743 or twenty (20) percent of the contract award for DPWES administrative costs, \$2,874 or two (2) percent of the contract award for Fairfax County Park Authority administrative costs, \$11,384 for field survey costs, and \$2,417 for engineering costs and a total cost of \$210,693; **SECONDED** by Mr. Glasgow and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-4 Authorization to hold a Public Hearing on the Proposed General Management Plan and Conceptual Development Plan for Lawyers Road Park

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Bouie **MOVED** the Park Authority Board approve authorization to hold a public hearing to present the proposed General Management Plan and Conceptual Development Plan for Lawyers Road Park to the public; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-5 Revisions to Policy 508 – Length of Service Pass

This item was reviewed by the Administration and Management Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Bouie **MOVED** the Park Authority Board approve the revisions to Policy 508 – Length of Service Pass, as included in the Park Policy Manual; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-6 Board Meeting Schedule

This item was reviewed by the Administration and Management Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. Batten **MOVED** the Director's recommendation; **SECONDED** by Mr. McCutcheon.

After board discussion, Mr. Vajda **AMENDED** the MOTION to include "for a provisional trial period effective January 2006 through June 2006 including that the trial period be revisited at the first Park Authority Board meeting in June 2006." Messrs. Batten and McCutcheon **ACCEPTED** the proposed AMENDMENT.

Mr. Strickland called the question on the AMENDED MOTION that reads: Mr. Batten **MOVED** the Park Authority Board approve the revised meeting schedule for the Park Authority Board and its various committees as reviewed by the Administration and Management Committee on November 2, 2005 for a provisional trial period effective January 2006 through June 2006. This trial period will be revisited by the Park Authority Board at its first meeting in June 2006; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present and Mr. Strickland **ABSTAINING**.

After board discussion, the board approved the proposed revised meeting schedule (January to June 2006) which proposes committee and board meetings on the second and fourth Wednesday of each month. The timing of the committee meetings would be dependent upon the depth and breadth of the committee agenda. However, on the second Wednesday of the month, the Planning and Development Committee would typically begin its meetings at 5 p.m., in order to allow for sufficient discussion prior to the 7:30 p.m. board meeting. The revised meeting schedule would take place effective January 2006. The November and December 2006 meetings would consist of committee meetings on the first Wednesday of the month, and committee/board meetings on the second Wednesday of the month. The board will revisit the provisional trial meeting schedule at its first meeting in June 2006, and decide at that time whether to continue with

the new schedule, revert back to the model that exists as of November 2005, or propose new meeting schedule options.

A-7 Contract Award – Clubhouse Interior Furnishings at Laurel Hill Golf Club

This item was reviewed by the Planning and Development Committee on November 2, 2005 and approved for submission to the Park Authority Board.

Mr. McCutcheon **MOVED** the Park Authority Board approve a contract award to Tren Construction, Inc., of Manassas, Virginia in the amount of \$449,859 for installation of the Clubhouse Interior Furnishings at the Laurel Hill Golf Club. In addition, Mr. McCutcheon recommends reserving \$44,985 or ten (10) percent of the contract award for contract contingency with a total cost of \$494,844; **SECONDED** by Mr. Bouie and **APPROVED** with all Board Members being present. There was no discussion on this item.

INFORMATION ITEMS**I-1 Annual Fee Review Process Schedule**

The board reviewed the item regarding Annual Fee Review Process Schedule. Since there was no objection from the Board, the subsequent public comment meeting on the fee proposal will be held on the first floor of the Herrity Building on Wednesday, February 1, 2006 at 7 p.m. No action was necessary. There was no discussion on this item.

I-2 FY 2006 First Quarter Budget Review - Fund 001, General Fund

The board reviewed the item regarding FY 2006 First Quarter Budget Review - Fund 001, General Fund. No action was necessary. There was no discussion on this item.

I-3 FY 2006 First Quarter Budget Review - Fund 170, Revenue Fund

At the Chairman's request, staff's presentation of this item was held until after P-1. Presentation of 2005 Certificates of Recognition from the Virginia Recreation and Parks Society (VRPS) for Area Five Trail Monitors. **There were no objections from the Park Authority Board.**

PRESENTATION**P-1 Presentation of 2005 Certificates of Recognition from the Virginia Recreation and Parks Society (VRPS) for Area Five Trail Monitors**

Regretfully, Mr. Strickland stated that the recipients of 2005 certificates of recognition from the Virginia Recreation and Parks Society for Area Five trail monitors Joan Houghton, Scott Miller, Lawrence Kelly and Jerry Chambers were not in attendance.

Mr. Strickland stated that the Park Authority is the steward of natural, cultural and recreational resources for Fairfax County. Managing over 23,500 acres of land, the Park Authority is the leading provider of active and passive recreational facilities in the region. Trails provide one of the primary means for citizens to enjoy the many, sometime hidden spaces of green in a rapidly urbanizing community. The Park Authority has over 200 miles of trail to manage, and millions of visitors using our trails each year. To provide this popular amenity, keep order and trail etiquette intact, and make certain that our trail features remain in good repair is a daunting task.

The Trail Monitor Program and its dedicated band of volunteers have become an essential part of the successful operation and protect our trails in many areas of the county. Walking on trails has been found to be the most popular form of recreation in this county.

Although many volunteers contribute to our trails annually, four persons stand out from the others in terms of their dedication, accomplishment and the importance of the role they play. These four individuals were recognized by Area Five Maintenance District Manager, Matthew Devor, as outstanding. Matt said, "I have worked with these individuals for many years, even before the trail monitor program was created, and these folks have always been there to educate citizens, deal with safety issues, and generally, act as our eyes and ears when we were not on the scene."

Individually they have done an outstanding job. Collectively, they are a unique and powerful force.

Joan Houghton has worked on various projects in the Horse Pen Stream Valley and along the Horse Pen Stream Valley Trail since 1999. She has been a trail monitor for the site even before there was a monitor program. Joan can be depended on to notify staff about possible encroachments and safety issues. She has coordinated a number of scout projects and clean-ups of streams and trails, as well as working to educate her neighbors and local homeowner association members.

Scott Miller was one of the first official trail monitors for Area 5. He started in April of 2004 and has averaged over four hours of monitoring a month on the Cub Run Stream Valley. He has assisted with stream valley clean-ups, routinely performs trash removal during his monitoring activities, and keeps staff informed as to trespassing concerns. He assists with encroachment issues and continues to educate his neighbors and the Cub Run Home Owners' Association as to problems with illegal dumping and the use of all-terrain

and four-wheel drive vehicles on Park Authority property. Scott has also been a very active participant in the Cub Run/Bull Run Watershed Study, and has also been very active in working with the Pleasant Valley community for the connector trail to Cub Run RECenter.

Larry Kelly is a great assistant for Area 5 management and for all those that use and enjoy the Rocky Run Stream Valley, Greenbriar Park and Greenbriar Commons Park. He has coordinated more than six different Eagle Scout projects, each of which has received a Mastenbrook Matching Fund Grant. He was responsible for the addition of an asphalt stage at Greenbriar Commons for the community's summer concert series, as well as a sand volleyball court and horseshoe pits. He is also working with scouting groups to provide fitness stations along the Rocky Run Trail. Kelly has worked on signage projects and beaver monitoring as well.

Jerry Chambers, an avid trail enthusiast, started as a trail monitor for Area 5 in August of 2004 and since then has averaged over 15 hours a month of volunteer work. This includes hauling hundreds of pounds of trash and debris he has personally removed from the stream and trail areas since starting. He has kept us informed as to trail conditions and possible tree hazards on a regular basis.

Each one of these individuals makes a significant difference in the lives of Fairfax County residents. They are generous in giving freely of their time, their energy and their wisdom. The sum total is stronger than the individual, and together, as the Area 5 Trail Monitor Team, they are essential to our success. Although the recipients were not in attendance, Mr. Strickland stated this recognition is only a small measure of our appreciation.

INFORMATION ITEMS (continued)

I-3 FY 2006 First Quarter Budget Review - Fund 170, Revenue Fund

Mrs. Morrison reviewed the item regarding FY 2006 First Quarter Budget Review - Fund 170, Revenue Fund.

After discussion, Mr. Strickland requested staff to come before the budget committee on December 14, 2005 to discuss energy cost escalation and how it pertains to the agency's revenue fund performance. **There were no objections from the Park Authority Board.**

CHAIRMAN'S MATTERS

- **County Communication Strategy Meeting**

Mr. Strickland reported that he and Mr. Kane have a meeting on November 23, 2005 with the County Executive to discuss the County Communication Strategy as it relates to the Park Authority.

DIRECTOR'S MATTERS

- **MarCom Award Earned by Fairfax County Park Authority**

Mr. Kane announced that the Fairfax County Park Authority received a 2005 MarCom Creative Award for press kits which were used at the tri-county media briefing held earlier this summer. The kits included maps of the areas which could be impacted by the road, a press release, a briefing agenda, copies of the presentations and a compact disc with photographs of local flora and fauna. Two dozen kits were provided to the media and to the public.

The Park Authority received a Gold Award which is presented to those entries judged to exceed the high standards of the industry.

The MarCom Creative Awards is an international awards competition that recognizes outstanding achievement by marketing and communication practitioners. Entries are judged by industry professionals who look for work that serves as a benchmark for excellence. The 2005 awards drew 4,613 entries in several categories. Mr. Kane congratulated Judy Pedersen.

- **County Career Fair**

Mr. Kane reported that the first-ever, county-wide job fair was held at the Government Center on Saturday, November 5, 2005. The event was hosted by the Department of Human Resources and exhibitors included over 20 county agencies, as well as Fairfax County Public Schools. The event ran from 10 a.m. to 3 p.m. and was bustling the entire time; attendance was estimated at 1,800. The goal for this event was two-fold: First, to introduce the county as a large and diverse employer, and secondly to promote and address specific job needs within participating agencies.

All divisions of the Park Authority were encouraged to participate and to represent the agency and their targeted positions. The Park Authority had a very strong presence at the fair. Exhibitors and event managers stated that Park Authority representation "set the bar" for other agencies.

Multiple display booths captured the "flavor" of the Park Authority. Highlights included:

- live cardio and fitness activity demonstrations by Park Services' fitness directors
- video and slide presentations highlighting varied work locations and activities, and
- displays of natural resources which encouraged attendees to linger, learn and talk

Hiring managers were on hand to discuss specific opportunities and answer detailed questions. In total, 15 staff members worked tirelessly to answer applicant questions, review resumes, assist with completion of applications, provide translation services for ESL applicants, and most importantly, to share their excitement about working with Fairfax County Park Authority. Volunteer managers also attended to promote opportunities enjoyed by our non-paid workforce. And amazingly, Park Services staff even promoted RECenter passes in the process!

Multiple attendees gave specific feedback to the event manager about the outstanding customer service received at the Park Authority booth!

Next steps:

- Successful placement of job fair candidates has already begun
- A debriefing on the event is scheduled for November 15, 2005, and
- A tentative date has been set for another fair in late April 2006

- **Childhood Obesity**

Mr. Kane reported that a new Audrey Moore RECenter program is featured in *Fitness Management* magazine as part of an effort by the magazine to share creative programming ideas. One of the site's initiatives is to address the childhood obesity issue that has recently gained national attention. As a result, they have added new fitness programs and increased marketing efforts of existing fitness programs targeted to youth. Examples are:

- the new spin class for youth (with a fall enrollment of 13 children)
- new flyers marketing the Tot Time open gym program as a means for increasing fitness opportunities for small children (attendance usually up to 50 children), and
- the Teen Fitness Camp recently submitted by the RECenter staff and published in *Fitness Management* magazine. Not only did the program gain notoriety by being published in a national trade magazine, but if this new program is chosen as a quarterly winner as the "most creative programming idea", the site will win an X Trainer (a total body exercise machine).

Mr. Kane congratulated the staff at the Audrey Moore RECenter.

- **Park Authority's Paper Reduction Efforts**

Judy Pedersen reported that a CD had been placed at each board member's seat. As part of the agency's paper reduction efforts the press clips will now be on CDs. Paper copies will be provided to those members who do not have access to a computer. Board members will be given a password to access this information in the future.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

NOTE: Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month except when there is only one board meeting in the month such as November and December. Committee minutes will be entered FOR THE RECORD at the December 14, 2005 Park Authority Board meeting.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone stated that Supervisor Smyth recognized the Park Authority's participation in the VolunteerFest 2005 held on October 22, 2005. Three Area Crews had planned activities, but due to weather conditions only Area 7 was able to participate. Several young people performed service hours for school credit. The volunteers, Owen Chesser and his mother, and Michael Kirkpatrick, replenished the playground fall zones with wood mulch at Borge Street Park.

Ms. Malone wished everyone a Happy Thanksgiving.

- **Frank S. Vajda**

Mr. Vajda extended wishes for a Happy Thanksgiving to all.

Mr. Vajda invited everyone to attend "A Celebration of the African-American History of Mason District," which will take place at the Clark House at Barcroft Mews at 2 p.m. on November 13, 2005. Mrs. Thurgood Marshall will be the special guest.

Mr. Vajda thanked the neighbors of the Margaret White property for attending the board meeting.

Without comment, Mr. Vajda distributed a package to each board member regarding the John C. and Margaret K. White Horticultural Park at the request of Mr. Turro (citizen).

Mr. Vajda reminded the board members of the Elly Doyle Awards Ceremony on Friday, November 18, 2005 at the Waterford at Fair Oaks. RSVPs can be handled either by phone or online.

- **Gilbert S. McCutcheon**

Mr. McCutcheon wished everyone a Happy Thanksgiving, and stated that he was unhappy about not receiving the White House turkeys this year.

- **Winifred S. Shapiro**

Mrs. Shapiro had no Board Matters.

DRAFT MINUTES

- **Kenneth G. Feng**

Mr. Feng reported that he had been out surveying a small portion of land to install a playground at the edge of Pohick Stream Valley Park. A gentleman approached and asked who he was. After Mr. Feng identified himself, the gentleman complimented the Park Authority on its quick responses to his calls regarding hanging trees, dumping of trash, gravel needed on trails and his suggestion of an identification sign indicating that the property was owned by the Fairfax County Park Authority. Mr. Feng reported that this gentleman was very pleased with the work the maintenance crew had done.

- **Kevin J. Fay**

Mr. Fay expressed concern regarding a memo the board members received regarding the lighting study. Mr. Strickland indicated that this information was discussed in the Executive Committee meeting and that staff would be following up with the County Attorney's office, and that the board will be notified of the results.

- **Edward R. Batten, Sr.**

Mr. Batten thanked Ken Feng for the invitation to the re-opening of South Run RECenter which was held on Saturday, November 5, 2005. It was a great opportunity to socialize with staff, the board members, and their families. Mr. Batten noted that his grandson was very disappointed that the octopus was removed from the center of the kids' pool. Mr. Batten stated that he was pleased and fascinated by all the sea creatures that have been added to the pool area. Mr. Batten thanked everyone for their efforts towards the restoration.

Mr. Batten indicated that he and Mr. Glasgow had an opportunity to look at the field house--it is fantastic, and the turf is absolutely superb.

Mr. Batten wished everyone a very blessed and happy holiday.

- **Georgette Kohler**

Ms. Kohler wished everyone a happy holiday, and noted her concerns about the lighting study.

- **George E. Lovelace**

Mr. Lovelace wished everyone a Happy Thanksgiving.

- **Harrison A. Glasgow**

Mr. Glasgow reported that the turf at the new field house at South Run is good stuff, but did not compel him to join the adult soccer league.

Mr. Glasgow wished everyone a Happy Thanksgiving.

- **William G. Bouie**

Mr. Bouie wished everyone a Happy Thanksgiving.

Mr. Bouie reported that he had a meeting with Supervisor Hudgins on Monday, November 7, 2005 and she is distraught that the Park Authority has lost the White House turkeys. She has asked Mr. Bouie to write a letter to determine if there is anyway we can have our privileges returned to Frying Pan Park. Mr. Kane indicated that the agency would draft a letter for Mr. Bouie.

- **There were no other BOARD MATTERS reported.**

CLOSED SESSION

At 8:12 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)
- b. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body for/in the **Sully District** pursuant to Virginia Code 2.2- 3711(A)(7)

The MOTION was **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

- Update on Land Acquisition in the Mount Vernon District
- Update on Land Acquisition in the Dranesville District
- Update on Legal Matters RE: Trust communities, Inc. v. Fairfax County Board of Supervisors and Fairfax County Health Department
- Update on the FY 2004 – 2005 Land Acquisition Work Plan (Countywide)

Land Acquisition and Legal Matters were discussed.

At 8:22 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

DRAFT MINUTES

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

- C-1. Update on Land Acquisition in the Mount Vernon District
Mr. McCutcheon **MOVED** the Park Authority Board accept staff's recommendation to replace/switch properties in the Mount Vernon District on the 2005-2006 Land Acquisition Workplan as discussed in Closed Session; **SECONDED** by Mr. Vajda and **APPROVED** with all Board Members being present.
- C-2. Update on Land Acquisition in the Dranesville District

Mr. Fay **MOVED** the Park Authority Board approve the land acquisition in the Dranesville District as discussed in Closed Session; **SECONDED** by Mr. Feng and **APPROVED** with all Board Members being present.
- C-3. Legal Matters – Trust Communities, Inc. v. Fairfax County Board of Supervisors and Fairfax County Health Department

Staff updated the Park Authority Board regarding the Trust Communities, Inc. v. Fairfax County Board of Supervisors and Fairfax County Health Department and the role of the Fairfax County Park Authority.

OTHER MATTERS

At the request of Mr. Fay, Mr. Kane briefed the Park Authority Board on the Zoning Ordinance Amendment regarding Public Use. Mr. Kane reported that two weeks ago the Planning Commission held a public hearing regarding changes to the zoning ordinance and its definition of public use. This came about as a result of the Board of Supervisors' request of the Planning Commission to consider redefining public use in the Zoning Ordinance. Twenty-six speakers attended the public hearing, about 22 speakers from various community organizations throughout the county spoke against any changes to

the Zoning Ordinance Amendment; about four speakers were in favor of the changes. Mr. Kane stated that he had attended a meeting earlier this week in Chairman Connolly's office with the County Executive, the County Attorney, Supervisor DuBois, and Jim Zook to discuss the situation and the fallout that this proposed amendment change has created countywide. A decision was made at that meeting, that because the Virginia Supreme Court has yet to rule on whether or not the county would get a re-hearing on the merits of the case that was before the Virginia Supreme Court, that the Chairman of the Board of Supervisors ask the Chairman of the Planning Commission to hold off on any action on the Zoning Ordinance Amendment until such time as we hear back from the Virginia Supreme Court.

ADJOURNMENT

At 8:26 p.m. Mr. Bouie **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. McCutcheon and **APPROVED** with all Board Members being present.

Frank S. Vajda
Secretary-Treasurer

Minutes Approved at Meeting
on

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

**Fairfax County Park Authority
Board Meeting
December 14, 2005**

The Chairman convened the meeting at 7:30 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.
William G. Bouie
Kevin J. Fay
Kenneth G. Feng
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

Guests: Citizens interested in the John C
and Margaret K. White
Horticultural Park

Staff

Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Charlie Bittenbring
Bob Brennan
Elisa Lueck
Cindy Messinger
Miriam Morrison
Judy Pedersen
Lynn Tadlock

Ray Alexander
Sue Frinks
Kirk Holley
Juan Jefferson
John Lehman
Jim Miller
Barbara Nugent
Nancy Russo
Kay Rutledge
Ted Zavora

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Since there were no changes, Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board.**

ACTION ITEMS**A-1 Mastenbrook Volunteer Matching Fund Grant Program Request - McLean-Great Falls Baseball - Lewinsville Park**

This item was reviewed by the Park Operations Committee on November 2, 2005 and was approved for submission to the Park Authority Board.

Mr. Fay **MOVED** the Park Authority Board approve the Mastenbrook Volunteer Matching Fund Grant Program request from McLean-Great Falls Baseball in the amount of \$10,000 toward the construction of an athletic field lighting system for the 90-foot diamond field at Lewinsville Park; **SECONDED** by Mr. Vajda, and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-2 Scope Approval - Huntley Meadows Park Entrance Road and Parking Lot Renovation

This item was reviewed by the Planning and Development Committee on December 7, 2005 and was approved for submission to the Park Authority Board.

Mr. Batten **MOVED** the Park Authority Board approve the project scope to renovate the entrance road and parking lot for Huntley Meadows Park; **SECONDED** by Mr. Lovelace, and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-3 Annual Rental Rate Review of Park Authority Residential Rental Properties

This item was reviewed by the Planning and Development Committee on December 7, 2005 and was approved for submission to the Park Authority Board.

Mr. Vajda **MOVED** the Park Authority Board approve the rental rates for the residential properties as outlined in Policy 405, Rental Properties on Parklands. The rental rates will be effective as of January 1, 2006; **SECONDED** by Mr. Feng, and **APPROVED** with all Board Members being present. There was no discussion on this item.

A-4 Adoption of the Revised Fairfax County Purchasing Resolution

Mr. Vajda **MOVED** the Park Authority Board adoption of the November 21, 2005, revised Fairfax County Purchasing Resolution; **SECONDED** by Mr. Bouie, and **APPROVED** with all Board Members being present.

Mr. Fay recommended that the board communicate to the county that green purchasing incentives be included in the Purchasing Resolution with their revisions for next year. Without

objection, Mr. Strickland referred the issue to the staff leadership team.

A-5 Appointments to the Fairfax County Park Foundation, Inc.

Mr. Vajda **MOVED** the Park Authority Board's concurrence for the appointment of Jean V. White and the reappointments of Paul Baldino, Robert Howell and Jennifer Sterling to the Board of Directors of the Fairfax County Park Foundation for a three year term; **SECONDED** by Mr. Bouie, and **APPROVED** with all Board Members being present. There was no discussion on this item.

INFORMATION ITEMS**I-1 Prescribed Meadow Burns at Four Park Locations**

This item was reviewed by the Resource Management Committee on November 9, 2005, and was approved for submission to the Park Authority Board.

The board reviewed the item regarding Prescribed Meadow Burns at Four Park Locations. Without objection, the Park Authority Board requested staff to proceed with the prescribed burns scheduled for January and February 2006 at Sully Woodlands (west side of Pleasant Valley Road), Ellanor C. Lawrence Park (at Cabell's Mill), Riverbend Park (Jeffrey Road meadow) and Huntley Meadows Park (several small meadows west of the wetland complex). No action was necessary. There was no discussion on this item.

I-2 Quarterly Grants Update

The board reviewed the item regarding Quarterly Grants Update. No action was necessary. There was no discussion on this item.

CHAIRMAN'S MATTERS

- **Meeting with County Executive to Discuss Communications Initiative and the Walk-on Field Use Policy**

Mr. Strickland reported that he, Mike Kane, and Judy Pedersen met with County Executive Anthony Griffin and Fairfax Public Information Officer Merni Fitzgerald to discuss the county's new Communications Initiative and how it relates to the Park Authority.

Mr. Strickland noted that the board received a copy of the memo he sent to Mr. Griffin dated December 7, 2005, which outlines the topics of discussion and our conclusions of the meeting. The three main items of concern were:

1. Review of documents by the county prior to press release. Ms. Fitzgerald and the County Executive quickly assured the Park Authority that they were comfortable with Ms. Pedersen's review of the documents.

2. Participation in monthly or quarterly thematic promotions. This could present a problem for the Park Authority, since it runs specials such as promotions for RECenter passes, etc. Ms. Fitzgerald and the County Executive agreed that the thematic promotions would be

at the discretion of the Park Authority; however, the Park Authority's Public Information Office will participate in creation of a promotional calendar and attempt to capitalize and participate in the county's effort when appropriate.

3. Recognition of the Park Authority's brand on letterhead, brochures, strategic plan, and outreach programs. Mr. Griffin stated that he recognizes the importance of the Park Authority's branding and noted that as an authority the Park Authority could have sent a letter indicating it would continue to use its own branding; however, he appreciated the face-to-face meeting.

Mr. Strickland reported that the Park Authority took the opportunity to discuss the walk-on field use policy issue. Mr. Griffin asked the Park Authority to change the requirement for permits from 75 participants to 25. After discussion, the Park Authority and the County Executive agreed to change the number to 40. Mr. Griffin agreed to submit \$800,000 in the budget for enforcement of these types of activities for three purposes: overtime for police, overtime for school security, and funding of nine seasonal employees. Schools have recently agreed to the permit number and the County Attorney's Office has yet to render its opinion. Once everyone has agreed to the numbers, the County Executive will go forward with the budget.

- **Meeting with Board of Supervisors Chairman**

Mr. Strickland reported that this past Monday he and Mike Kane, Tim White, Judy Pederson and Christine Schuler met with Board of Supervisors Chairman Gerald E. Connolly.

Mr. White did an excellent job of presenting the concept of Trailfest, a large event that is being planned by the Park Authority staff for May 6, 2006. The Cross County Trailfest will be an event that will include activities along the entire 38-mile length of the Cross County Trail, highlighting the Park Authority, its programs and services. It is anticipated to be the single largest community event in the history of the Park Authority and Fairfax County. There will be a presentation to the Park Authority Board on Trailfest at an upcoming board meeting.

Mr. Strickland reported that Chairman Connolly asked how the Park Authority was doing with regard to reaching his goal of obtaining 10% of the land in the county for open space.

Mr. Strickland responded that while the agency has acquisition dollars, the price of land has gone up significantly and that the Park Authority will probably be at risk to reach his goal. Chairman Connolly then asked what the Park Authority needed, and Mr. Strickland replied that it would need at least an additional \$10M. Chairman Connolly has also committed himself to the artificial turf fields. Chairman Connolly asked the Park Authority what it could do with its bond funds to enhance the artificial turf fields program. Mr. Strickland responded that the agency is deep into the bond program and all funds are obligated to the highest priority projects; therefore, there is no way to shift a meaningful amount of dollars

around to make anything happen in the short term. This then led to a discussion of an opportunity for the Park Authority to have an interim bond. Chairman Connolly suggested that Mike Kane speak with Ed Long about the possibility of an interim bond.

- **Annual Joint meeting with EQAC**

Mr. Strickland stated that EQAC had distributed its annual report and reminded the board that in the past the board held a joint meeting with EQAC to discuss its recommendations. Mr. Strickland asked staff to contact EQAC to arrange for a mutually agreeable meeting date. **There were no objections from the Park Authority Board.**

- **Ribbon-cutting Ceremony for the Cross county Trail at Accotink Stream Valley Park**

Mr. Strickland reminded the board that on Saturday, December 17, 2005, a ribbon cutting for a portion of the Cross County Trail will be held at Accotink Stream Valley Park at 10 a.m.

DIRECTOR'S MATTERS (presented by the Deputy Director)

- **Loss of LeRoy Eakin, Jr.**

Mr. White reported that LeRoy Eakin, Jr. had passed away on November 9, 2005, at his home in McLean at the age of 90.

The Eakin family has been strong supporters of the Park Authority since 1951 when LeRoy and his brother John became the first land donors to the Fairfax County Park Authority. They donated land along Accotink Creek that enabled the fledgling Park Authority to acquire stream valley land at a time when no bond funds were available for land acquisition.

In 1966 Eakin Properties, chaired by LeRoy Eakin, established a trust fund to provide ongoing maintenance and other improvements to Eakin Park. To date the trust fund has provided \$170,086 in matching funds for Eakin Park.

His niece, Laura Eakin Erlacher, holds a seat on the Park Foundation Board.

- **Outstanding Performance Award Recipients**

Mr. White stated that he was pleased to announce that several Park Authority staff members have recently received awards.

A number of Park Authority employees were honored as recipients of Outstanding Performance (OPA's) Awards at a ceremony held in the Government Center Forum on Friday, November 18, 2005. The awards were presented by Board of Supervisors Chairman Gerald Connolly and County Executive Anthony Griffin.

The Park Authority recipients of the OPAs are:

- Ray Alexander, Assistant Manager at Lee RECenter and Bethany Timmes, Assistant Manager at Audrey Moore RECenter took on the unassigned task of hosting monthly Park/Recreation Assistant meetings to provide across the system training, sharing of ideas, communication of policies, updating of processes and relaying of changes in procedures which resulted in greater efficiency and communication among the RECenters, better internal and external customer service, and most importantly afforded staff members a voice in how their jobs are viewed and actually accomplished.
- Rick Owens, Laurel Hill Golf Course, was tasked with growing-in the new golf course--a job at which he excelled through his leadership, expertise and dedication. The golf course has received rave reviews by representatives of local and national golf organizations, players and the media. Through the dedicated work of the staff he has assembled and trained, the golf course is poised to be among the very top in the area and regional golf courses.
- Tammy Schwab, Cub Run RECenter's Senior Interpreter, Naturalist/Historian, accomplished the difficult and complex task of developing a unique environmental education program for a new facility serving new park lands and communities while quickly developing public relations and coordinating with several divisions. Revenue and visitation have exceeded expectations.
- Angela White, Opening Manager at Providence RECenter, was honored for her behind the scenes work that begins at 4 a.m. each workday. Angela has never been late, nor has she ever missed her opening shift. She deals with safety and security issues, supervises the custodial crew and oversees the maintenance needs for the facility, as well as the set-up for classes. She is responsible for hiring, training, and evaluating Providence's seasonal manager-on-duty staff, and reviews the RECenter's payroll for accuracy. Angela has become Providence's "go to person." She has expressed an interest in furthering her management skills by learning more about aquatic programming and operation, and is researching an aluminum and plastic recycling program for vending machines at all nine RECenters.
- Cindy Brown, Naturalist at Green Spring Gardens, willingly assumed greater responsibility during the major changes in management staff beginning with the departure of a co-worker in 2003, followed by the retirement of the assistant site manager in 2004, and culminating with the departure of the site manager in May 2005, while continuing her duties as Adult Programs Coordinator. Cindy was promoted to Assistant Manager in May 2005, managing the park until a new manager was hired in August. The smooth transition of leadership at Green Spring Gardens has been a nearly seamless process due to Cindy's outstanding performance.

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- Cindy Messinger, Resource Management Division Director, received a Managerial Excellence Award. In two decades of exceptional work on the active recreation side of the Park Authority, Cindy's outstanding managerial skills took her from an entry-level position of assistant recreation specialist to Director of the Park Services Division and the helm of the agency's revenue operations. Then in 2004, when retirement left a vacancy at the top of the Resource Management Division, Cindy accepted a new challenge, mastered new and multiple sets of knowledge and learned how to lead a new team with skills in areas entirely new to her. Her efforts in the past year and a half significantly advanced the Park Authority's stewardship mission and the county's commitment to resource protection.
- **GIS Awards**
The Geographic Information Systems (GIS) Excellence Awards recognize individual county employees, teams and departments that have demonstrated exceptional utilization of GIS. The awards were announced by Braddock District Supervisor Sharon Bulova, and Wanda Gibson, Chief Technology Officer and Director of the Department of Information Technology. Winners have used GIS to improve business processes, perform geographic analysis, visualize projects and improve efficiency.

A GIS Day award was given to Buddy Rose, GIS Analyst I for his entry of the Cross County Trails Map. Buddy received 2nd place for Cartographic use of GIS. Buddy came to the Park Authority in July from GIS.

The Park Authority was also awarded the Best GIS Day Exhibit. Visitors were impressed with their demonstrated use of GIS for studying archeological sites by analyzing historic aerial imagery from 1937, 1954, and current digital photos along with other GIS layers in the database. This process enables us to compare the land of the past to the current.

Certificates of GIS Excellence were also awarded to following:

Michelle Dawson, Park Operations, for her map on Park Maintenance Mowed Areas

Lynne Johnson, Planning and Development's Financial Planning Branch, Mason District Public Facilities

Buddy Rose, Planning and Development, Cell Towers within Parks

John Rutherford, Cultural Resources, 1937 Map of Centreville

- **EQAC Recognition - Janet Rahman**
The Fairfax County Board of Supervisors presented a 2005 Environmental Excellence Award to Janet Rahman, an employee of the Park Authority's Administration Division, on November 21, 2005. Janet received the award in the "County Employee" category because of her extraordinary

personal commitment, dedication and inspiration in the promotion of reuse, recycling and waste reduction. Among numerous other efforts, Janet promotes the

purchase of recycled office supplies, and, on her own time, takes recyclable waste to recycling centers, compostable waste to her backyard compost bins, collects reusable clothes for her church clothes closet, and collects salvageable towels and rags which she delivers to the Animal Shelter. She also supports the Aluminum Cans for Burned Children program by having a can crusher installed in our 9th floor Herrity break room. Her actions include initiatives within the Fairfax County Park Authority, as well as broader efforts through the Employee Recycling Committee. These actions have changed the mind-set of many employees in further support of waste reduction, reuse, and recycling goals.

Rahman is a 20-year employee with the Park Authority and she works for Miriam Morrison, Director of Administration as an administrative assistant. Janet embodies the old-fashioned farmer spirit by using non-renewable resources fully, recycling as a survival principle, and always looking toward the vision of a sustainable environment for her grandchildren and the generations beyond them. Janet does not preach Environmental Excellence with words. She demonstrates it with her faithful caring actions.

The Environmental Excellence Awards are designed to recognize efforts that promote the Fairfax County Board of Supervisors' environmental goals. These goals were adopted by the board to foster a sustainable and vibrant living environment both now and in the future.

- **Les Dorson Awards**

Two members of the Park Authority family received the 2005 Les Dorson Awards last night at the Lee District Association of Civic Organizations 50th Annual Holiday Banquet. The Les Dorson Public Service Awards are made in honor of Les Dorson, former Vice Chairman of the Lee District Association.

Ed Batten received the Distinguished Public Service Leadership Award. He has served with distinction as the Lee District appointee to the Fairfax County Park Authority for three years. He serves on the Park Services Committee, the Resource Management Committee, the Planning and Development Committee, and serves as chair of the Administration/Management Committee. His contributions include day-to-day park operations as well as policy matters such as athletic field lighting, bond referenda, and park land dedication. He is quite active on the Lee District Land Use and Transportation Advisory Committee, not only on park matters, but also in more general planning and zoning issues. In both his Land Use and Park activities, his natural leadership is valued.

Sousan Frankeberger has received the Les Dorson 2005 Distinguished Public Service Professional Award for outstanding contributions by a working level member of the County staff to the citizenry

of Lee District and Fairfax County.

Sousan was nominated by Supervisor Dana Kauffman and his aide Linda Waller for her dedicated service, creativity and drive to make music an important part of our summers. Thanks to Sousan, summers in Lee District are filled with music and dance. The Lee District citizens enjoy **Lee Nights** free concerts from June through the end of August in two locations: Wednesdays at the amphitheater in Lee District Park and Fridays at the Kingstowne Towne Center.

As much as Sousan gives to the community, her job with the Park Authority cannot be *all-Lee-District-all-the-time*. Her focus on outdoor cultural recreation in Fairfax County began in 1991 with “**Arts in the Parks**,” a Saturday morning children’s entertainment series. She expanded that program to include an entire summertime outdoor concert series in parks across the county. Today, Sousan manages six summer outdoor concert series with over 200 performances at fifteen different park sites. These free performances are funded entirely by donations through small neighborhood businesses to major corporations including The Washington Post, Giant Food, and McDonald’s.

Sousan initiated and still administers PACT (Parks and Community Together) to provide summer camp scholarships for children from the county’s homeless shelters. In the five years since the start of this program, she has raised more than \$100,000, covering summer camp costs for 240 children from 6 to 17 years of age who live in temporary housing facilities in Fairfax County including Lee District’s Mondloch House among others.

- **Neighborhood College**

One of the programs associated with the county’s Strengthening Neighborhoods Building Communities initiative is the Neighborhood College, a six to eight week series of presentations by various county agencies and organizations aimed at providing information about the county’s organization and functions for potential community leaders. The program has been in existence for about two years, but the Park Authority has never been one of the organizations included. This fall, the Neighborhood College focused on the Braddock/Annandale area and the Park Authority was invited to participate with a 30-minute presentation. Charlie Bittenbring coordinated development of the presentation presenting information on the Park Authority’s organization, functions, and opportunities for public involvement, with particular information on Wakefield Park and Lake Accotink Park.

Mr. Bittenbring; Julie Tahan, Assistant Manager at Lake Accotink Park; and Bill Hellwig, Manager at Audrey Moore RECenter presented to the group on November 10, 2005.

- **Tri-county Parkway Update**

On November 17, 2005, the Commonwealth Transportation Board selected the “West Two” alignment option for the Tri-County Parkway. The “West Two” route is located west of the

Manassas National Battlefield Park and connects Prince William County's Route 234 interchange, running north of I-66 to the Loudoun County line and connects to the Loudoun County Parkway.

The proposed Comp Plan alignment was not selected because of the extensive environmental and park impacts; however, the alignment remains on the adopted Comprehensive Plan. The Park Authority joined forces with Northern Virginia Regional Park Authority to advocate against the Comp Plan alignment as it was too costly to the parks, environmental and cultural resources, and to the taxpayer.

- **Lincoln Lewis Vanoy Park 2232**

The Planning Commission unanimously passed the 2232 application submitted by the Fairfax County Facilities Management Division to provide lights for three existing baseball fields and to add a storage/utility shed and an electronic scoreboard on the Lincoln Lewis Vanoy parcel located at 12470 Braddock Road.

In concession to the community, and with the agreement of SYA, the original 2232 had been amended before going to the Planning Commission. The amendments included:

- Omission of lighting of the existing (but undersized and not regulation) 90' diamond
- Operation of lights only until 10 p.m., and
- Elimination of practices under lights; use of lights for games only

SYA is working with DPWES and the County Attorney's office to draft a use agreement that will go to the Board of Supervisors for authorization to hold a public hearing that is expected to occur sometime late in January.

- **RMD Welcomes Cindy Walsh**

Mr. White congratulated Cindy Walsh on her promotion as the new Site Operations Manager for the Resource Management Division. Cindy will have direct responsibility for oversight of the historic sites, nature centers, Historic Properties Rental Service, Frying Pan Park, and Green Spring Gardens. She will be a valuable management team member who brings a variety of expertise and experience to her new position. Prior to her promotion, she had been the RECenter Operations Manager for the past four years. Cindy has been transitioning for the past two weeks with Jim Pomeroy, Manager of Hidden Pond Nature Center who served as the Acting Site Operations Manager since May. Mr. White thanked Jim for his contribution and effort. Jim has done a wonderful job working directly with the site managers, helping Cindy Messinger and participating on a variety of work teams.

- **First History Conference a Great Success!**

On November 12, 2005, the Fairfax Commission, Fairfax County Park Authority, Architectural Review Board, and the Fairfax Museum and Visitors Center hosted the

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County's first History Conference – "People, Places and Preservation" at the Ellmore Farm Center in Frying Pan Park. This newly renovated facility received universal praise by all attendees. The event was a great success with over 130 participants representing over 15 historical societies and museum/history organizations in the area.

Board of Supervisors Chairman Connelly kicked off the event with opening remarks on the need to protect our valuable cultural resources and thanked those in attendance for their foresight and dedication to this cause. Ron Maxwell, documentary filmmaker and producer of "Gettysburg" and "Gods and Generals" eloquently spoke of preserving our civil war sites and the need to continue our perseverance to protect our cultural lands. Throughout the day there were panel presentations including "Preserving Our History" and small group sessions covering topics such as "Lesson Learned- the National Register Nomination Process," "Inventory of Historical Sites," and "Historic Places in a Changing Fairfax County." There were also 10 different displays sponsored by the various organizations attending the conference.

Mr. White announced that a second annual history conference is already in the works due to the success of the first one. More information on the conference is featured in the winter issue of ResOURces.

Mr. White thanked Michael Rierson, Liz Crowell, Jeanne Nichols, Yvonne Johnson and the Resource Management Division staff that assisted in making this event such a success.

- **Animal Shelter/Veterinarian Office**

Yesterday, Mr. Kane received a call from County Executive Anthony Griffin, regarding the possibility of locating a new county animal shelter and potentially a veterinarian office at the equestrian center site in Laurel Hill Park. Mr. Griffin suggested that Supervisor Hyland is very supportive of this concept and that potentially this could be developed through a public/private partnership. Mr. Griffin asked if the Park Authority would be willing to provide a staff member to participate in the feasibility analysis of this concept. Mr. Kane told the County Executive that he would be willing to provide the support requested as long as the Park Authority Board had no objections.

After discussion, Mr. Strickland requested Mr. Kane to select a staff member to participate in the feasibility analysis for the animal shelter/veterinarian office at the equestrian center site in the Laurel Hill Park. **There were no objections from the Park Authority Board.**

- **Lawyers Road Park Master Plan Hearing**

Mr. White reminded the board of the Lawyers Road Park Master Plan Public Hearing scheduled

for Thursday, December 15, 2005, at 7 p.m. at Flint Hill School. Mr. White also noted that if schools are closed due to inclement weather the meeting would be cancelled.

OTHER MATTERS

- McCutcheon stated that the Washington Post carried an article relating to an arrangement that Supervisor Hyland and Chairman Connolly had entered into some sort of agreement with the schools regarding development of a parking lot at Laurel Hill. Mr. McCutcheon stated that he was trying to gather information and asked if anyone was aware of this agreement. No one had any information.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS

NOTE: Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month except when there is only one board meeting in the month such as November and December. Committee minutes will be entered FOR THE RECORD at the January 25, 2006 Park Authority Board meeting.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone wished everyone a Merry Christmas, Happy Holidays, and a wonderful New Year.

- **Frank S. Vajda**

Mr. Vajda reported that a beautiful Black History celebration was held in November at the Clark House. The highlight of the event was the attendance of Mrs. Thurgood Marshall.

Mr. Vajda acknowledged the presence of neighbors of the Margaret K. White Horticultural Park in the gallery and stated that they had attended for the review of the master plan; however, the plan requires some revisions and did not go forward at this meeting.

Mr. Vajda wished everyone happy, joyous and blessed holidays.

- **Gilbert S. McCutcheon**

Mr. McCutcheon raised a question concerning the annual financial disclosure forms. He asked Mr. Strickland if he could have someone determine if all the forms are required. After board discussion, Mr. Strickland asked Mr. White to contact the County Attorney's office to determine if the long form is indeed required. **There were no objections from the Park Authority Board.**

Mr. McCutcheon extended Season's Greeting to all!

- **Winifred S. Shapiro**

Mrs. Shapiro reported that Park Authority staff and DPWES staff participated in a pre-dredging meeting with the neighbors of Lake Accotink. Attendance was very small, which was interpreted as enthusiasm, satisfaction, and trust. She thanked John Lehman, Tawny

Hammond, and the Lake Accotink staff for being there and doing a good job of explaining the project and answering questions. She also extended thanks to the DPWES staff who participated in the meeting.

Mrs. Shapiro thanked park staff for providing updated maps of Fairfax County parkland. However, she noted that the map no longer shows the magisterial district boundaries. She stated that she personally finds magisterial boundaries to be a useful tool.

- **Kenneth G. Feng**

Mr. Feng wished everyone a Merry Christmas and a Happy New Year.

- **Kevin J. Fay**

Mr. Fay reported that the dedication of the Potomac Gorge Trail took place on Saturday, December 10, 2005. Mr. Fay thanked Judy Pedersen, Cindy Messinger, and Marty Smith from Riverbend Park. The event had good media coverage -- WTOP and The Washington Post. He also thanked McLean High School AP Environmental Science class that provided a presentation.

Mr. Fay asked staff to provide an update on the turf field process in January 2006. **There were no objections from the Park Authority Board.**

Mr. Fay provided each board member with a copy of the 50th Anniversary of the McLean Little League. Mr. Fay stated that even if one is not a baseball fan it is fun to read and contains a lot of county history. Mr. Fay provided a copy for the director's office for staff's availability. After discussion, it was noted that Mr. Fay also penned the inside cover note.

Mr. Fay suggested that if the board would like to have a social event the first Wednesday in January, he would be happy to organize the event.

- **Edward R. Batten, Sr.**

Mr. Batten thanked everyone who attended the Lee District 50th Annual Civic Association Banquet on Tuesday, December 13, 2005. Mr. Batten thanked Messrs. Glasgow, Kane and Brennan for attending. Mr. Batten stated that it was a privilege to be honored by his district.

Mr. Batten wished everyone a very blessed and happy Christmas, and a most merry and a very successful New Year.

- **Georgette Kohler**

On behalf of the Park Authority Board, Mr. Strickland welcomed Georgette Kohler back to the board meetings, and stated that the board shares in her sadness on the death of her sister.

Georgette Kohler thanked everyone for their kind thoughts, words and expressions of sympathy.

Ms. Kohler wished everyone Happy Holidays.

- **George E. Lovelace**

Mr. Lovelace reported that there was a lot of discussion of turf fields at the November Athletic Council meeting. Standards have not been identified; it is not a done deal. One significant thing that came out of the meeting was that schools are interested in developing a partnership with someone (a logical partner might be the Park Authority). Schools are in the process of putting together a position paper, and he is hoping to get an opportunity to review it before it goes to the Board of Supervisors.

Mr. Lovelace stated that if anyone was interested in seeing a turf field that is being developed they should come to the Town of Vienna to see Waters Field which is being developed by Vienna Youth, Inc., Vienna Babe Ruth Baseball, Fairfax County School Board, Fairfax County and the Town of Vienna.

Mr. Lovelace thanked Supervisor Kauffman as well as Mr. Batten for their hospitality and generosity at the Lee District open house. This event gave him an opportunity to see a number of people he had not seen in years.

Mr. Lovelace wished everyone a great Christmas and a Happy New Year.

- **Harrison A. Glasgow**

Mr. Glasgow stated that it was great to know that Mr. Batten and Ms. Frankeberger were honored with the Les Dorson Awards at the Lee District Association of Civic Organizations 50th Annual Holiday Banquet. Mr. Glasgow was quite proud that the Park Authority did so well.

Mr. Glasgow extended holiday wishes to all.

- **William G. Bouie**

Mr. Bouie reiterated Mr. White's reference to the Lawyers Road Park Master Plan Public Hearing scheduled for Thursday, December 15, 2005, at Flint Hill Elementary School

at 7 p.m. Mr. Bouie stated that this has been a very smooth process, and staff has done a tremendous job.

Mr. Bouie extended kudos to staff in their move forward in the technology world. Mr. Bouie stated that he was pleased to be able to go to the website to download and to highlight pertinent information from the website.

Mr. Bouie stated that Hunter Mill District for the third year has the honor of having a World Series umpire announced for next year's World Series, Jim Briden.

Mr. Bouie extended wishes for the happiest and most blessed of holidays and Christmas to all.

- **Harold L. Strickland**

Mr. Strickland thanked the Park Authority Board Members for their hard work in 2005 especially in dealing with some tough issues. Mr. Strickland stated that he also appreciates the support the Board receives from its staff. Mr. Strickland stated that this board could not function without good support from its wonderful staff.

Mr. Strickland wished everyone a Merry Christmas and a Happy New Year! Mr. Strickland looks forward to seeing everyone back in 2006.

CLOSED SESSION

At 8:37 p.m. Mr. Vajda **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in **all Magisterial Districts** pursuant to Virginia Code 2.2 – 3711(A)(3)

The MOTION was **SECONDED** by Mr. Bouie, and **APPROVED** with all Board Members being present.

- Update on Land Acquisition in the Providence District
- Update on Land Acquisition in the Sully District
- Update on Land Acquisition in the Dranesville District

Land Acquisition Matters were discussed.

At 8:50 p.m. Mr. Vajda **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Glasgow, and **APPROVED** with all Board Members being present.

DRAFT MINUTES

CERTIFICATION OF CLOSED SESSION

Mr. Vajda **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Glasgow, and **APPROVED** with all Board Members being present.

ACTIONS FROM CLOSED SESSION

NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.

C-1 Update on Land Acquisition in the Providence District

Mr. Vajda **MOVED** the Park Authority Board accept the Wedderburn Associate LLC land donation and to sign the following resolution as discussed in Closed Session:

[Wedderburn Properties]

At a regular meeting of the Board of the Fairfax County Park Authority held in the Herrity Building, 12055 Government Center Parkway, Fairfax, Virginia, on Wednesday, December 14, 2005 at which meeting a quorum was present and voting, the following resolution was adopted:

RESOLUTION

WHEREAS, the Board of the Fairfax County Park Authority has determined and hereby declares that it is necessary to acquire for public park purposes certain property with in the Providence District, and identified by Fairfax County Tax Map Number 39-3 ((1)) 35A; 39-3 ((35)) A, B, C, which property contains 0.6348 acres of land, more or less,

NOW THEREFORE, IT IS HEREBY RESOLVED, that the Director of the Fairfax County Park Authority, in cooperation with the County Attorney, is directed to acquire as soon as possible the property described above in fee simple absolute by gift, purchase, eminent domain, or otherwise, on the terms and conditions outlined in closed session.

The undersigned Secretary-Treasurer of the Fairfax County Park Authority certifies

DRAFT MINUTES

that the foregoing constitutes a true, complete and correct copy of the Resolution adopted at a regular meeting of the Park Authority held on December 14, 2005.

DRAFT MINUTES

To be signed by the Secretary, Fairfax County Park Authority Board. Nancy L. Brumit, Administrative Assistant, will notarize the Resolution.

The MOTION was **SECONDED** by Mr. Bouie, and **APPROVED** with all Board Members being present.

C-2 Update on Land Acquisition in the Sully District

Mr. Glasgow **MOVED** the Park Authority Board approve the replacement/switching of the properties in the Sully District as listed on the 2005-2006 Planning and Development Workplan as discussed in Closed Session; **SECONDED** by Mr. Bouie, and **APPROVED** with all Board Members being present.

C-3 Update on Land Acquisition in the Dranesville District

There was no action on this item.

ADJOURNMENT

At 8:51 p.m. Mr. McCutcheon **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Glasgow, and **APPROVED** with all Board Members being present.

Frank S. Vajda
Secretary-Treasurer

Minutes Approved at Meeting
on

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

ADMINISTRATIVE -

Approval – Modification to Resolution for Acquisition of Conservation Easement and Purchase Options for Salona (DuVal Properties) (Dranesville District)

ISSUE:

Approval of the modification to the resolution approving the acquisition of the conservation easement and purchase options for Salona (DuVal properties). The proposed modification reflects an adjustment to the Board approved interest rate on the notes issued as partial payment for the acquisition of the conservation easement and purchase options, to make such interest rate consistent with the approved terms of the Salona Purchase and Sales Contract.

RECOMMENDATION:

The Park Authority Director recommends the following:

- (i) the Park Authority Board approve the administrative change to the resolution for the acquisition of the conservation easement and purchase options for Salona, to remain consistent with the terms of the contract; and
- (ii) the Park Authority Board reaffirm that all other approvals, authorizations, directions, delegations and conclusions of the resolution are still in effect and are hereby ratified; and
- (iii) The resolution as modified by this action is hereby ratified and confirmed.

The modification to the resolution, paragraph 4. Details of the Salona Promissory Notes, paragraph (ii) is as follows (page 3 of Attachment 1):

- (ii) The interest rate for each semi-annual installment maturity will be determined on the date the Salona Promissory Notes are issued based on the Municipal Market Data (MMD) General Obligation Yield on uninsured ~~triple~~ **double**-A bonds for 1 to 20 year maturities on such date;

TIMING:

Board action is requested on January 11, 2006.

BACKGROUND:

The Board approved the resolution for the acquisition of the conservation easement and purchase options for the conservation easement area (approximately 41 acres) and the 7.8 acre parcel containing the historic house on Salona (DuVal properties) on September 14, 2005. The Salona Purchase and Sales Contract for the conservation easement and purchase options specified under paragraph 1. (B) Semi-Annual Installments that the balance of the consideration (\$12,900,000) would be paid with two nonassignable promissory notes, each in the amount of \$6,450,000, with the interest rate scale for each installment maturity determined by the Municipal Market Data (MMD) General Obligation Yield on uninsured double-A bonds for the 1 to 20-year maturities at the time of Settlement. The resolution stated, under

paragraph 4. Details of the Salona Promissory Notes, paragraph (ii), that the interest rate was based on the Municipal Market Data (MMD) General Obligation Yield on uninsured triple-A bonds for 1 to 20 year maturities. The change to the resolution is needed to make it consistent with the Salona Purchase and Sales Contract.

FISCAL IMPACT:

A triple-A rate is generally given for County obligations; the double-A rate is more appropriate for this type of obligation. This change represents less than a 1% increase.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution Regarding Acquisition of Salona (DuVal Properties)

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Lynn S. Tadlock, Director, Planning and Development Division

Kay H. Rutledge, Manager, Land Acquisition and Management Branch

A RESOLUTION OF THE FAIRFAX COUNTY PARK AUTHORITY AUTHORIZING A CONTRACT WITH RESPECT TO CERTAIN REAL ESTATE COMMOLY KNOWN AS THE SALONA PROPERTY INCLUDING THE ACQUISITION OF A CONSERVATION EASEMENT FOR A PORTION THEREOF; THE ISSUANCE OF TWO PROMISSORY NOTES, EACH IN THE AMOUNT OF \$6,450,000, FOR THE PURPOSE OF PROVIDING A PORTION OF THE PURCHASE PRICE OF A CONSERVATION EASEMENT ON AND OPTIONS TO PURCHASE CERTAIN SALONA PROPERTY; APPROVING A PAYMENT AGREEMENT WITH THE COUNTY; ESTABLISHING STANDARDS AND DELEGATING TO AN AUTHORIZED AUTHORITY REPRESENTATIVE THE RESPONSIBILITY TO FIX CERTAIN DETAILS OF THE PROMISSORY NOTES, INCLUDING THE INTEREST RATES; MAKING CERTAIN COVENANTS; DIRECTING THE DELIVERY OF THE PROMISSORY NOTES; AND AUTHORIZING THE OFFICERS OF THE AUTHORITY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, the Fairfax County Park Authority (the "Authority") desires to enter into with Clive L. DuVal III, Daniel H. DuVal and Karen K. DuVal Family (collectively the, "Seller") a contract (the "Salona Purchase and Sales Contract") pursuant to which the Seller agrees to convey to the Authority a conservation easement on approximately 41.5 acres of land identified by Fairfax County Tax Map Number 30-2((1)) parcels 40V/Z, 63V/Z, and 64V/Z as more particularly described in the Salona Purchase and Sales Contract (the "Conservation Easement Land") and to sell to the Authority options to purchase an approximately 7.8 acre parcel of property and the Conservation Easement Land (the "Purchase Options"); and

WHEREAS, the Authority has determined to issue two promissory notes, each in the principal amount of \$6,450,000 (the "Salona Promissory Notes"), to provide a portion of the purchase price of the conservation easement on the Conservation Easement Land and the Purchase Options; and

WHEREAS, the Salona Promissory Notes will be issued and delivered to the Seller as a portion of the purchase price under the Salona Purchase and Sales Contract; and

WHEREAS, the Authority is authorized by Subdivision 16 of Section 15.2-5704 of the Park Authorities Act, Chapter 57, Title 15.2 of the Code of Virginia of 1950, as amended, to issue notes for such purpose; and

WHEREAS, the Authority is authorized by Subdivision 9 of Section 15.2-5704 of the Park Authorities Act to accept grants and gifts from the locality forming the Authority; and

WHEREAS, the Board of Supervisors of Fairfax County, Virginia has been requested to give its approval to the issuance of the Salona Promissory Notes and approve a Payment Agreement that provides for the timely payment of equal semi-annual principal and interest installments on the Salona Promissory Notes for a twenty year period (the "Board of Supervisors

Approval");

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRFAX COUNTY PARK AUTHORITY:

1. Authorization of the Authority to enter into the Salona Purchase and Sales Contract and Acquire a Conservation Easement on the Conservation Easement Land. The Authority has determined that it is desirable to acquire for public park purposes a conservation easement on the Conservation Easement Land and rights to the Purchase Options and does hereby authorize the acquisition of the conservation easement on Conservation Easement Land as further described in the Salona Purchase and Sales Contract presented to the Authority at its regular meeting held on Wednesday September 14, 2005. The Authority further authorizes the Director of the Authority, subject to the Board of Supervisors Approval, to execute on behalf of the Authority the Salona Purchase and Sales Contract in substantially the form presented to the Authority with such modifications as the Director of the Authority shall deem appropriate in consultation with the County Attorney.
2. Authorization of the Salona Promissory Notes and Use of Proceeds. The Authority hereby determines that it is advisable to contract a debt and to issue and deliver the Salona Promissory Notes, each note being in the principal amount of \$6,450,000. The issuance and sale of, and provision of security for, the Salona Promissory Notes pursuant to this resolution (this "Resolution") in the aggregate principal amount of \$12,900,000 is authorized. The Salona Promissory Notes shall be used for the purpose of providing a portion of the purchase price of the conservation easement on the Conservation Easement Land and the Purchase Options.
3. Pledge of Payments. The Salona Promissory Notes shall be a special obligation of the Authority and principal and interest installments on the Salona Promissory Notes shall be payable solely from the payments received from the County pursuant to the Payment Agreement and any other moneys made available by the County to the Authority for such purpose. Nothing in this Resolution, the Salona Promissory Notes or the Payment Agreement shall be deemed to create or constitute a pledge of the faith and credit of Fairfax County or the Commonwealth of Virginia.
4. Approval of the Salona Promissory Notes. The Salona Promissory Notes are approved in substantially the form presented at the meeting at which this resolution is adopted, with such changes, insertions or omissions as may be approved by the Chairman, Vice Chairman, Director or Deputy Director of the Authority, whose approval shall be evidenced conclusively by the execution and delivery of the Salona Promissory Notes.
5. Details of the Salona Promissory Notes. The Salona Promissory Notes shall be issued subject to the conditions enumerated in this Section 4. The Chairman, Vice-Chairman, Director or Deputy Director of the Authority (each an "Authorized Authority Representative") is authorized to determine and approve the final details of the Salona Promissory Notes, including without limitation, the calculation of the Interest Rates (as defined below) on the Salona Promissory Notes, and any other details of the Salona Promissory Notes that cannot be determined except under the actual market conditions that will be obtained when the Salona Promissory Notes are issued and delivered, provided that:

(i) The principal amount of each Salona Promissory Note shall be \$6,450,000 and be payable in forty equal semi-annual installments;

(ii) The interest rate for each semi-annual installment maturity will be determined on the date the Salona Promissory Notes are issued based on the Municipal Market Data (MMD) General Obligation Yield on uninsured triple-A bonds for 1 to 20 year maturities on such date; and

(iii) One Salona Promissory Note shall be sold to Clive L. DuVal III at a price of 100% of the aggregate principal amount thereof ("Salona Promissory Note #1") and the second Salona Promissory Note shall be sold to Daniel H. DuVal and Karen K. DuVal at a price equal to 100% of the aggregate principal amount thereof ("Salona Promissory Note #2").

The determinations of the Authorized Authority Representative shall be conclusively evidenced by the execution and delivery of the Salona Promissory Notes.

6. Execution and Delivery of the Salona Promissory Notes. The Chairman, Vice Chairman, Director or Deputy Director of the Authority is authorized to execute, either by manual or facsimile signature, on behalf of the Authority, the Salona Promissory Notes and the Secretary of the Authority is authorized and directed to affix or to cause to be affixed the seal of the Authority to the Salona Promissory Notes or to cause a facsimile copy of the seal to be imprinted onto the Salona Promissory Notes and to attest such seal by either manual or facsimile signature. The Authority hereby authorizes and directs any of the officers or agents of the Authority to deliver the Salona Promissory Note #1 to Clive L. DuVal III and Salona Promissory Note #2 to Daniel H. DuVal and Karen K. DuVal but only upon the Seller meeting all of its required settlement obligations under the Salona Purchase and Sales Contract.

7. Payment Agreement. The Payment Agreement presented to the meeting at which this Resolution is adopted is hereby approved, and the Chairman, Vice Chairman, Director or Deputy Director of the Authority is hereby authorized to execute and deliver the Payment Agreement, for and on behalf of the Authority, and the Secretary of the Authority is authorized and directed to affix the seal of the Authority to the Payment Agreement and to attest such seal on the Payment Agreement, in substantially the form presented, with such changes as the signer may approve as in the best interests of the Authority, the signer's execution of the Payment Agreement to be conclusive evidence of the signer's approval of any such changes.

8. Ratification and Confirmation of Prior Actions. All actions taken by the Authority and the members, officers and employees of the Authority in connection with the purposes contemplated by this Resolution are hereby ratified and confirmed.

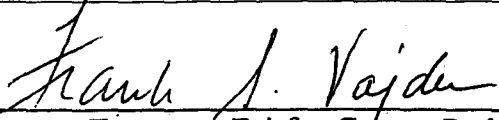
9. Further Actions. The members, officers and employees of the Authority are hereby authorized and directed to do all acts and things required of them by the provisions of the Salona Promissory Notes for the full, punctual and complete performance of all of the terms, covenants, provisions and agreements of the Salona Promissory Notes, and also, to do all acts and things required of them by the provisions of this Resolution.

10. Appointment of Bond Counsel. The law firm of Sidley Austin Brown & Wood LLP is hereby designated Bond Counsel for the Salona Promissory Notes.

11. Appointment of Paying Agent. The Director of the Authority is hereby designated as the Paying Agent for the Salona Promissory Notes.

12. Effective Date. This Resolution shall take effect immediately upon its adoption.

The undersigned Secretary-Treasurer of the Fairfax County Park Authority certifies that the foregoing constitutes a true, complete and correct copy of the Resolution adopted at a regular meeting of the Park Authority held on September 14, 2005.

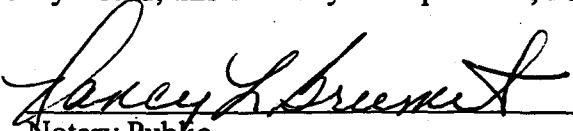

Secretary-Treasurer, Fairfax County Park Authority

COMMONWEALTH OF VIRGINIA:

: to-wit:

COUNTY OF FAIRFAX:

The foregoing instrument was acknowledged before me by Frank S. Vajda, Secretary-Treasurer, of the Fairfax County Park Authority Board, this 14th day of September, 2005.


Notary Public

[Notary Seal]

My Commission Expires: April 30, 2006

ACTION - 1

Renaming of Frying Pan Park to Frying Pan Farm Park (Hunter Mill District)

RECOMMENDATION:

The Park Authority Director recommends approval of the re-naming of Frying Pan Park to Frying Pan Farm Park in accordance with Policy 106 Naming of Parks, and as presented to and reviewed by the Resource Management Committee on December 14, 2005.

INFORMATION - 1

Release of 2006-2010 Cultural Resource Management Plan for Public Comment Process

Unless otherwise directed by the Board, staff will begin the public comment process to obtain feedback on the draft plan from the public, from partner and peer organizations, and from county, state and federal agencies, as presented to and reviewed by the Resource Management Committee on December 14, 2005.

As indicated at the Resource Management Committee meeting on December 14, 2005, the Cultural Resource Management Plan schedule is now as follows:

- ◆ Plan Concept presented to Director's Leadership Team: 12/17/04
- ◆ Plan Concept to Park Authority Board: 2/9/05
- ◆ Team established: 2/05
- ◆ Complete 1st Draft for internal staff review: 9/05
- ◆ Completed Draft for Director's Leadership Team review: 10/05
- ◆ Resource Management Committee presentation review: 12/14/05
- ◆ Stakeholder Review: 12/19/05 – 2/01/06
- ◆ Resource Management Committee presentation/discussion of final plan – 3/22/06
(updated from 12/14/05 Committee item)
- ◆ Proposed Final Adoption by the Park Authority Board: 4/12/06 **(updated from 12/14/05 Committee item)**

INFORMATION - 2

Policy 508 Length of Service Pass Benefit Criteria

On November 9, 2005, the Park Authority Board approved the revision of Policy 508 Length of Service Pass which requires the Director to provide the Board, on an annual basis, a listing of facilities and rental equipment to which "gold" pass holders are entitled, as well as those facilities and rental equipment excluded from this policy.

Attachments 2 and 3 provide the data required by the policy change.

ENCLOSED DOCUMENTS:

Attachment 1: Policy 508 Length of Service Pass

Attachment 2: Fairfax County Park Authority Facilities Available by Park

Attachment 3: FCPA Facilities and Services Not Available to Gold Pass Holders

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Elisa Lueck, Manager, Strategic Initiatives and Policy Development

Barbara Gorski, Administrative Assistant

Policy 508 Length of Service Pass

The Park Authority shall issue a length of service "gold" pass to eligible former employees of the agency as defined in this policy. A gold pass allows the lifetime admission of the pass holder and a guest to specified Park Authority facilities (including golf green fees associated with those facilities) and special events, and use of specified rental equipment.

All merit service employees who leave Park Authority employment in good standing with 25 years of service are automatically eligible for a gold pass, and the Director has the authority to issue gold passes upon the separation of eligible employees from the Park Authority.

If, in the opinion of the Director, an employee has demonstrated a significant contribution to the Park Authority but does not meet the years of service criteria, a gold pass may be issued to that employee. The Director shall notify the Park Authority Board of the issuance of passes to such employees.

On an annual basis, the Director shall provide to the Board a listing of facilities and rental equipment to which "gold" pass holders are entitled, as well as those facilities and rental equipment excluded from this policy.

Revised and Adopted November 9, 2005

Fairfax County Park Authority
Facilities Available By Park

1. ***Burke Lake Park and Golf Course – park: 703-323-6600; golf: 703-323-1641***
18-hole golf course, driving range balls, entrance fee, rowboat rentals, train ride, carrousel ride, camping
2. ***Colvin Run Mill Park – 703-759-2771***
General admission
3. ***Cub Run RECenter -***
General admission fees for indoor swimming pool, spa, weight room
4. ***George Washington Community RECenter – 703-780-8894***
General admission fees for indoor year round swimming pool, sauna, spa
5. ***Greendale Golf Course – 703-971-6170***
18-hole golf course
6. ***Jefferson District Park – 703-573-0443***
9-hole golf course, miniature golf, horseshoe rental, tennis courts
7. ***Lake Accotink Park – 703-569-3464***
Canoe rentals, peddle boat rentals, excursion boat ride, carrousel ride, miniature golf
8. ***Lake Fairfax Park – 703-471-5415***
Peddle boat rentals, excursion boat ride, carrousel ride, camping, “The Water Mine Family Swimmin’ Hole”
9. ***Laurel Hill Golf Club -***
18-hole golf course, Non-Prime Time – Walk-on available at no-charge, family member/guest pays full price; Reserved tee time requires payment of regular fees. Prime Time - Walk-on available at 45% discount, family member/guest pays full price; Reserved tee time requires payment of regular fees. Driving range balls free
10. ***Mount Vernon RECenter – 281-6501***
General admission fees for indoor swimming pool, sauna, spa, weight room, indoor ice arena, and skate rental
11. ***Nottoway Park – 703-939-7532***
Tennis courts
10. ***Oak Marr Golf Center – 703-255-5390***
9-hole golf course, driving range balls
11. ***Oak Marr RECenter – 703-281-6501***
General admission fees for indoor swimming pool, sauna, spa, weight room, miniature golf, rental of racquetball rackets, balls and wallyballs

- 12. *Pinecrest Golf Course – 703-941-1061***
9-hole golf course, driving range balls
- 13. *Providence RECenter – 703-698-1351***
General admission fees for indoor swimming pool, sauna, spa, weight room, rental of racquetball rackets, balls, and wallyballs
- 14. *Robert E. Lee RECenter – 703-922-9841***
General admission fees for indoor swimming pool, sauna, spa, weight room, indoor basketball, rental of racquetball rackets, balls and wallyballs, volleyball rental, carrousel ride, tennis courts
- 15. *South Run RECenter – 703-866-0566***
General admission fees for indoor swimming pool, sauna, spa, weight room, rental of racquetball rackets, balls, and wallyballs
- 16. *Spring Hill RECenter –703-827-0989***
General admission fees for indoor swimming pool, sauna, spa, weight room, rental of racquetball rackets, balls, and wallyballs
- 17. *Sully –703-437-1794***
General admission
- 18. *Twin Lakes Golf Course – 703-631-9099***
36-hole golf course, driving range balls
- 19. *Wakefield RECenter – 703-321-7081***
General admission fees for indoor swimming pool, sauna, weight room, indoor basketball, rental of racquetball rackets, balls, and wallyballs, horseshoe rental, volleyball rental, tennis courts and platform tennis

**FCPA Facilities and Services
Not Available to Gold Pass Holders**

1. Use of rental rooms or other rental facilities such as racquetball
2. Golf at Pleasant Valley Golfers Club
3. Raffles, drawings, contests conducted or sponsored by the FCPA
4. Tournament fees and related prizes
5. Free food or other resale items
6. Classes - Includes FCPA programs and classes at RECenters, golf, nature center and historic sites. Contracted classes and supply costs are not included.



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: Michael A. Kane, Director

FROM: Lynn Tadlock, Director
Planning and Development Committee

DATE: January 4, 2006

Agenda

Planning and Development Committee
Wednesday, January 11, 2006 – 6:30 p.m.
Board Room – Herrity Building
Chairman: Winifred S. Shapiro

1. Contract Award – Design Services for "The Observatory Park" at The Turner Farm – Action*
2. Park Capital Construction Project Cost Trends – Information*
3. Proposed Lease of Pimmit Barn to McLean Youth Athletics, Inc. – Information*
4. Mastenbrook Volunteer Matching Fund Grants Program Request – Brogue Charities, Inc. – Turner Farm Park – Action*
5. Mastenbrook Volunteer Matching Fund Grants Program – McLean Youth Soccer – Lewinsville park – Action*

*Enclosures

cc: Timothy K. White
Leadership Team

ACTION -

Contract Award – Design Services for “The Observatory Park” at The Turner Farm (Dranesville District)

ISSUE:

Approval of a contract award to Technology WorX, L.L.C. of Ashburn, Virginia in an amount not to exceed \$189,542, for design and related services of The Turner Farm.

RECOMMENDATION:

The Park Authority Director recommends approval of the contract award to Technology WorX, L.L.C of Ashburn, Virginia in an amount not to exceed \$189,542, for design of The Turner Farm. In addition, the Director recommends reserving \$18,954 or ten (10) percent of the contract award for contract contingency, and \$11,373 or six (6) percent of the contract award for administrative costs.

Contract Award	\$ 189,542
Contract Contingency (10%)	\$ 18,954
Administrative Cost (6%)	\$ 11,373
TOTAL COST	\$ 219,869

TIMING:

Board approval is requested on January 25, 2006 to maintain the project schedule.

BACKGROUND:

Turner Farm Park was one of the first acquisitions from the 1998 Bond Program. In 2000 a Conceptual Development Plan was approved for this community park including astronomic and equestrian uses along with traditional community park uses. The approved plan is included for reference as Attachment 1. The 2004 Bond Program included funds for both the observatory and equestrian facilities included in the Conceptual Development Plan. This project is currently a part of the Park Authority Board approved 2005 - 2006 Work Plan.

The Planning & Development Division solicited qualifications from A/E consultant firms for the planning, design and construction administration of the park improvements. Based on the qualifications submitted, a selection advisory committee determined Technology WorX, L.L.C. of Ashburn, Virginia and their associated consultant team to be the most qualified respondents. Subsequently, in response to a request for proposal, Technology WorX submitted a detailed proposal that was successfully negotiated with the selection advisory committee.

The recommended contract award includes services necessary to prepare a schematic design for Turner Farm Park features shown on the Conceptual Development Plan exclusive of the equestrian facilities. The features to be designed under this contract include a celestial observatory, radio telescope observatory, a sundial garden, museum-education-administration building (all generally referred to as "Observatory Park"), founder's wall, running track, croquet court, picnic shelter, parking improvements, landscaping and related work. Additionally, the contract includes services to design, permit, bid and administer the construction of a "Roll-Top Quad Observatory Building". A Professional Services Summary is presented in Attachment 2.

The Department of Tax Administration has verified that Technology WorX, L.L.C. has the appropriate Fairfax County Business, Professional and Occupational License (BPOL).

FISCAL IMPACT:

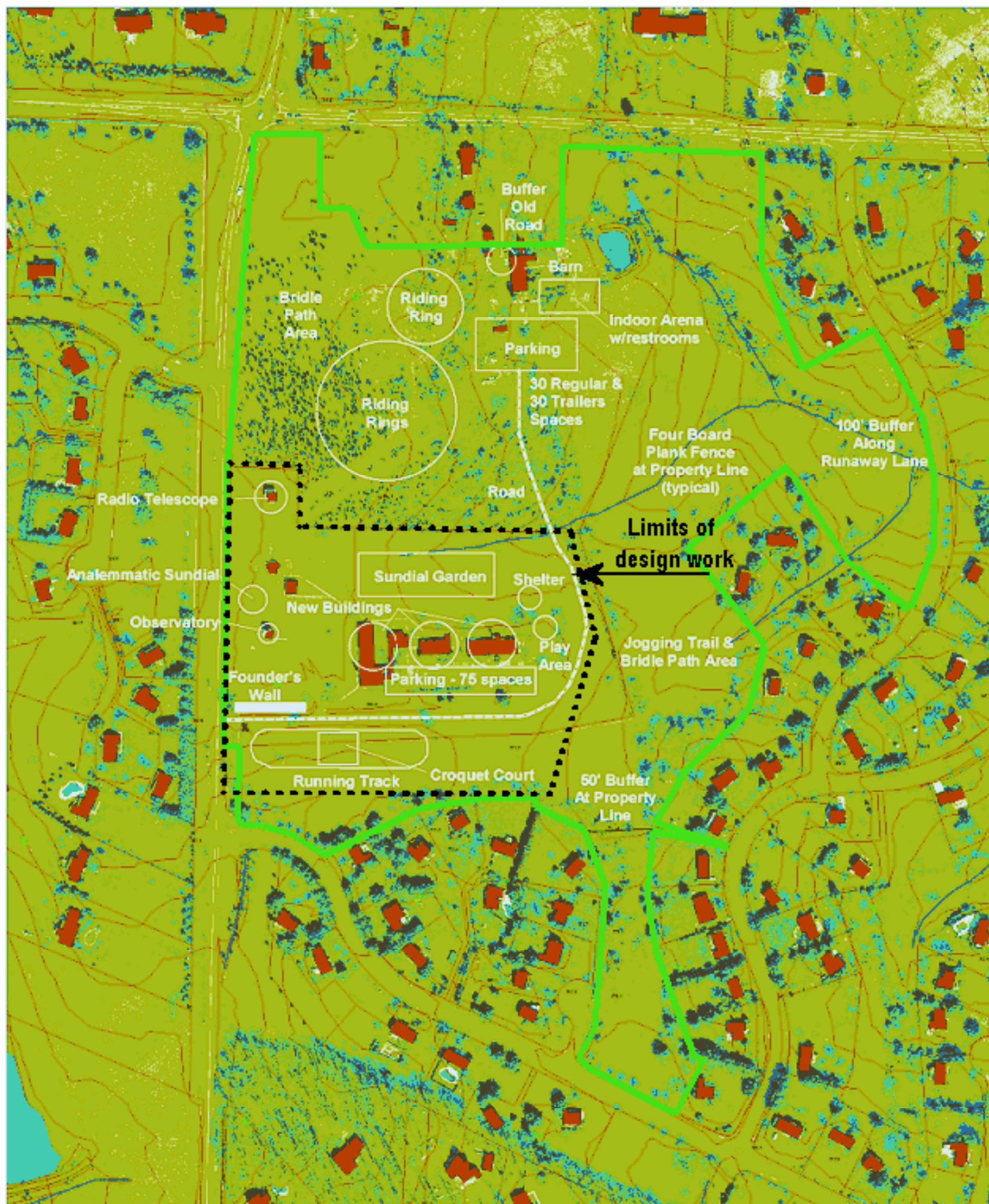
Funding in the amount of \$219,869 is necessary to award this contract and to fund the associated contingency and administrative costs. Based on encumbrances and expenditures to date, funding is currently available in the amount of \$76,385 in Project 475098, Natural and Cultural Resource Facilities, and in the amount of \$143,484 in Project 475504, Community Parks/Courts, in Fund 370, Park Authority Bond Construction to award this contract and to fund the associated contingency and administrative cost.

ENCLOSED DOCUMENTS:

Attachment 1: The Turner Farm Conceptual Development Plan dated July 2000
Attachment 2: Professional Services Summary

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Lynn S. Tadlock, Director, Planning and Development Division
Kirk Holley, Manager, Special Projects Branch
Ed Nutter, Special Projects Branch



PROFESSIONAL SERVICES SUMMARY

TworX Proposal

The Turner Farm Remaining Conceptual Development Plan Features and Roll Top Observatory

<u>Phase</u>	<u>Fee</u>
Project Information Review: (1) Gather Available Data on Project & Site; Make Necessary Changes to Information; Define Project Elements , Spaces & Relationships; Prepare Project Summary Report on Elements, Spaces and Functions.	\$ 23,096
Conceptual Design: (1) Prepare Three Conceptual Alternatives (Drawings, Plans, Renderings, etc.); Coordinate and Conduct Meetings To Discuss and Evaluate Alternatives; One Alternative carried into Schematic Design.	\$ 58,340
Schematic Design: (1) Project Management; Architecture & Interiors; Civil Engineering; Costs & Budget.	\$ 51,396
Design Development: (2) Project Management; Architecture & Interiors; Civil Engineering; Structural Engineering Consultation; Electrical/Mechanical Engineering; Prepare Outline Specifications; Costs and Budget.	\$ 13,250

Construction Documents: (2)	
Project Management;	
Architecture & Interiors;	
Civil Engineering;	
Structural Engineering Consultation;	
Electrical/Mechanical Engineering;	
Prepare Specifications;	
Costs and Budget.	\$ 34,960
Bidding Phase: (2)	
A/E Attend Pre-bid Meeting;	
A/E Provide Clarifications of Bid Documents;	
Review Contractor Bids.	\$ 3,500
Construction Administration: (2)	
A/E Attend Pre-Construction Meeting;	
A/E Conduct Field Inspections During Construction;	
A/E Conduct Substantial & Final Completion Inspections.	\$ 4,900
Post Construction: (2)	
Assistance at End of One Year Warranty.	<u>\$ 100</u>
Total =	\$ 189,542

Notes

- (1) All remaining Conceptual Development Plan features (Observatory Park, Running Track, Croquet Court and Picnic Pavilion) and Roll Top Observatory are included in phases through Schematic Design.
- (2) Only Roll Top Observatory design and construction services are included in these phases.

INFORMATION

Park Capital Construction Project Cost Trends

National monetary policy, specifically low interest rates, has stimulated construction activity to record levels throughout the United States. Combined with large scale reconstruction efforts associated with natural disasters along the southern coast, this has resulted in unprecedented construction cost increases during the past eighteen months. These record increases can largely be attributed to the large volume of construction activity currently underway nationally and locally with shortages of construction materials and skilled labor.

Construction bids received by the Department of Public Works and Environmental Services (DPWES) for the time period between January 2004 and June 2005 were on average 13% higher than their pre-bid cost estimates. During the same period, bids received on Community Development projects have been on average 12% higher than the pre-bid estimates. The Fairfax County Public Schools (FCPS) indicated in their most recent FY2007 – 2011 Capital Improvement Plan Summary that the annual cost escalation rate for school construction exceeded 19%. A number of other local and state government agencies are reporting similar experiences with respect to cost overruns.

Bid results for Park Authority construction projects competitively bid in 2005 are summarized on Attachment 1. Seven projects were bid with contract amounts totaling \$14,455,708. Based on the Engineer's Estimates, this amount reflects an average increase of 21% above the estimates. For 2006, construction activity in our region is projected to continue at a brisk pace. Therefore, we anticipate construction costs in 2006 will continue to escalate substantially and reach double digit levels.

The high construction cost escalation rate experienced locally during the past eighteen months and anticipated to continue throughout the course of the approved work plan will substantially impact staff's ability to complete all of the projects contained in the 2004 Park Bond Program. When the Work Plan for the 2004 Park Bond Program was prepared, \$52 million was included for new construction and renovation of park facilities. Preliminary cost estimates for the projects were prepared in spring 2004 and eighteen months have now passed since those cost estimates were prepared. Taking into consideration an average of \$13 million in expenditures per year over the approved four year work plan schedule and having experienced cost increases of 15% in 2004 and 20% in 2005 while anticipating annual cost increases of 10% in 2006 and 10% in 2007, it is estimated that an additional \$22.3 million or 43% above the bond program amount of \$52 million will result in a total of \$74.3 million needed to complete the work program. Staff is working on a plan to demonstrate, by category and individual project, the impact of these cost increases and its effect on completing the currently approved work plan. Staff will report to the Park Board in February with a proposed updated funding requirement and schedule for those projects listed in the work plan. This proposed plan

will take into consideration the options of reallocating available funding for projects, revising the project scopes, or deferring construction until funding becomes available through future Park Bond Referendums.

ENCLOSED DOCUMENTS:

Attachment 1 – Park Capital Projects Bid in 2005

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Lynn Tadlock, Director, Planning and Development Division

Kirk Holley, Manager, Special Projects Branch

John Lehman, Manager, Project Management Branch

Thaddeus Zavora, Manager, Financial Planning Branch

PARK CAPITAL PROJECTS BID IN 2005

Project Name (Bid Date)	Engineer's Estimate	Lowest Bid Amount	% Above or Below the Estimate
Lake Fairfax Park Core Area Improvements Phase I (1/27/05)	\$1,324,000	\$1,680,000	+26%
South Run RECenter Improvements (3/10/05)	\$1,406,000	\$1,183,000	(-16%)
George Washington RECenter Improvements (3/17/05)	\$1,022,000	\$1,126,343	+10%
Accotink Stream Valley Trail – King Authur to Wakefield (3/21/05)	\$2,375,000	\$2,630,000	+11%
Lake Accotink Dredging (3/22/05)	\$5,370,682	\$7,249,948	+35%
Stream and Bank Stabilization at Difficult Run (4/7/05)	\$370,000	442,700	+20%
Barnyard Run Stream Bank Stabilization in Huntley Meadows Park (10/5/05)	\$108,679	\$143,717	+32%
Total	\$11,976,361	\$14,455,708	+21%

INFORMATION

Proposed Lease of Pimmit Barn to McLean Youth Athletics, Inc. (Dranesville District)

The Park Authority has a lease with McLean Youth, Inc. (who will be referred to as McLean Youth Athletics, Inc. hereafter), to use Pimmit Barn, located at 1845 Cherri Drive in McLean, for recreational equipment storage. The lease was executed on February 3, 1997 (Attachment 1), and is due to expire on February 2, 2006. McLean Youth Athletics currently utilizes the ground floor of the building.

McLean Youth Athletics has requested to renew the existing lease with similar contract terms and space assignment. McLean Youth Athletics would like to lease the space for a term of 10 years.

Unless otherwise directed, staff will proceed to work with the County Attorney's Office on a new lease agreement; McLean Youth Athletics' existing lease will be extended on a month-to-month basis until a new lease is approved by the Park Authority Board and executed. A market evaluation of the rental property will also be completed, as required under Policy 405 Rental Properties on Parkland. Staff will return to the Planning and Development Committee and full Board once the terms of the new lease agreement are drafted.

ENCLOSED DOCUMENTS:

- Attachment 1: Lease Agreement with McLean Youth, Inc. – Property Storage Contract Fee Agreement
- Attachment 2: Letter from McLean Youth Athletics, Inc. dated December 14, 2005
RE: Renewal of Lease for Fairfax County Park Authority Storage Building at 1845 Cherri Drive, McLean
- Attachment 3: Policy 405 Rental Properties on Parklands (Revised and adopted September 27, 2000)

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Lynn S. Tadlock, Director, Planning and Development Division
Kay H. Rutledge, Manager, Land Acquisition and Management Branch
Cindy McNeal, Section Supervisor, Land Acquisition and Management Branch
James L. Miller, Property Manager, Land Acquisition and Management Branch

FAIRFAX COUNTY PARK AUTHORITY
12055 Government Center Parkway, Suite 927
Fairfax, Virginia 22035

PROPERTY STORAGE CONTRACT
- FEE AGREEMENT -

This contract AGREEMENT number PB-01 dated FEBRUARY 3 1997 between: McLean Youth, Inc., 1207 Meadow Green Lane, McLean, VA 22102, hereinafter called the Lessee and the FAIRFAX COUNTY PARK AUTHORITY, 12055 Government Center Parkway, Suite 927, Fairfax, Virginia 22035, hereinafter called the Authority, who agree to the following terms and conditions:

I. GENERAL

- 1.1 The Authority shall provide the Lessee the use of the first floor of the storage building located at 1845 Cherri Drive, McLean, Virginia 22043.
- 1.2 The storage building, access, and other facilities listed at Schedule A shall be provided at the times and on the dates indicated.
- 1.3 This agreement consists of the contract and attached Schedule A. In the event of conflict between the contract and Schedule A, Schedule A shall take precedence.
- 1.4 The Lessee agrees to notify the Authority promptly in writing of any changes in the Lessee's mailing address or telephone number(s). Unless sent certified, said changes shall not become effective until acknowledged by the Authority in writing.

II. AUTHORITY RESPONSIBILITIES

- 2.1 The Authority shall make the storage building and other contracted facilities available and in proper working condition to the Lessee at the times and on the dates specified.

- 2.2 The Authority reserves the right to change the scheduled contract hours and dates in Schedule A in the best interest of the Authority and the public. The Authority shall provide 14 days written notice, when possible, to notify the Lessee of the scheduled changes.
- 2.3 The Authority shall have the right to remove any Lessee lock and enter any leased space for the purpose of examining same for violations of this agreement or law, inspecting the leased space, and for making repairs or alterations thereto.
- 2.4 The Authority may unilaterally evacuate or close the storage facility or access thereto for emergencies, mechanical failures, or to ensure the health and safety of the participants and/or public.
-

III. LESSEE RESPONSIBILITIES

- 3.1 The Lessee shall comply with state, Fairfax County Government, and Authority rules and regulations governing the use of the storage building and facilities.
- 3.2 The Lessee shall be responsible for the conduct of its coaches, participants, employees, agents, and volunteers and their compliance with local rules and regulations governing the use of the storage building and facilities.
- 3.3 The Lessee shall provide adult supervision at all times and in all areas used by youths under the age of 18 years.
- 3.4 The Lessee shall make a reasonable effort to maintain the leased building and spaces in as good condition as when received, reasonable wear and tear excepted. The Lessee agrees to pay for all damages to Authority's property which arises out of Lessee's use of leased space or the storage of personal property therein. The Lessee further agrees to pay for all expenses incurred by the Authority in connection with the removal and disposal of any property or substance stored in the leased space in violation of the provisions hereof.
-

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

- 3.5 The Lessee agrees to notify the Authority immediately of any hazards or conditions affecting the health, welfare, or safety of Authority employees, volunteers, agents, participants or the public.
- 3.6 The Lessee shall adhere to the designated times as described in Schedule A for the use of the storage building. The building and grounds shall be cleared immediately in the event of an emergency or at the direction of Authority officials.
- 3.7 The Lessee shall not sublet any portion of the storage building or facilities provided under the terms of this contract.
- 3.8 The Lessee shall not permit any area leased for its use to be used for any disorderly or unlawful purpose.

IV. TERMS

- 4.1 The storage building and facilities as described in Schedule A are provided at an annual rent of TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00) , with the first year's rent payable at the inception of this lease, and hereafter payable for each year, in advance, on or before the anniversary date of this lease.
- 4.2 Checks for annual rent, reimbursement for damage, repairs, or other fees, shall be made out to "Fairfax County Park Authority" and mailed to:
- Fairfax County Park Authority
ATTN: Administration Division - Accounts Payable
12055 Government Center Parkway, Suite 927
Fairfax, Virginia 22035
- 4.3 Please write the contract number on your check.
- 4.4 Lessee will pay said rent, in the manner and at the time herein specified, without deduction, offset, or demand. The Authority shall notify Lessee in writing if lease payment is in default and Lessee shall have 10 days after receipt of notice to pay late rent. If Lessee fails to pay late rent

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

within this period, the Lessee agrees to pay a penalty of 10% of the amount of the annual installment payment in addition to the said rent with an additional 10% of the amount of said payment due for each additional 10 days that Lessee is late in paying said rent. These penalties are in addition, and not in lieu of, any other rights and remedies which the Authority may have against Lessee for breach of this Lease.

- 4.5 The annual rent, beyond the initial three year term, shall be adjusted each year by the Consumer Price Index (CPI-U- for all Urban Consumers; U.S. City Average). The annual rate shall be adjusted (upward only) based on the CPI U - U.S. City Average most recently published prior to the end of the effective term.
- 4.6 Lessee shall be required to pay a security deposit in the amount of 20% of the annual rent to insure the protection of The Authority property. Upon notification of the Lessee's intent to vacate the premises, the Authority shall arrange an inspection of the property to determine if the Lessee has caused damage to the property or failed to leave the premises in a clean condition. If the Authority determines the unit is clean and has not been damaged during the Lessee's occupancy, the Authority shall return the entire amount of the security deposit, with interest, to the Lessee within sixty (60) days at an address provided to the Authority by the Lessee. If the Authority finds that the Lessee has damaged the property or failed to clean the property after vacating, the security deposit shall be retained by the Authority and applied to the costs of repairing or cleaning the property for the next Lessee, with any remaining balance not used to be returned to the Lessee at an address provided to the Authority by the Lessee.
- 4.7 The Lessee agrees to pay an administrative charge of \$50 for each check returned for any reason.
- 4.8 The Authority and Lessee have the right to cancel this contract with 60 days written notice to the other party.
- 4.9 The Authority assumes no liability for the indebtedness of the Lessee at any time.
- 4.10 This agreement shall be considered independent and separate of any and all other agreements between the two parties.

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

- 4.11 The Lessee shall submit requests for changes to any provisions of this contract to the Authority in writing.
- 4.12 All operations and use of facilities shall cease as of the termination or expiration date of this agreement whichever occurs first, unless a new agreement between the Lessee and the Authority takes effect on or before the same date.
- 4.13 Within 30 days after termination of the contract, the Lessee shall remove all personal property and equipment stored on the property and return Authority property to its original condition, normal wear and tear excepted (broom clean and free of trash and debris).
- 4.14 The Lessee agrees that the termination of the contract shall be effective upon inspection and acceptance to the satisfaction of the Authority.
- 4.15 This contract shall be valid for one year beginning on the effective date and shall be renewed annual thereafter.

V. DEFAULT

- 5.1 The Lessee shall be in default if the Lessee breaches any terms or conditions of this contract.
- 5.2 If default be made in the payment of rent as herein provided or in the performance of any of the covenants by Lessee, the Authority shall have the option of terminating this Lease by giving written notice to Lessee that the Lease is terminated or by entering upon the said property and repossessing the same, and if the Authority does give such written notice of termination or does enter said property and repossess the same, all rights of the Lessee under this Lease and everything herein contained on the part of the Authority to be done and performed shall cease, without prejudice, however, the termination of the Lease will not result in the waiver by the Authority of its rights to collect past due rent in accordance with the terms of the Lease and late charges due and damages for any and all breaches hereunder from the Lessee. However, Lessee shall have the right to cure the default by payment of rent together with any penalties set forth in this lease agreement. If this

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

Lease shall be terminated before its expiration by reason of Lessee's default as herein provided, or if Lessee shall abandon or vacate said property before the termination of the Lease, the property may be relet by the Authority at for such rent and at such terms as the Authority may see fit, and if the full rental hereinbefore provided for shall not be realized by the Authority, Lessee shall be liable to the Authority to pay the deficiency together with any expenses incurred in such reletting. The provisions contained in this paragraph shall be in addition to, and shall not prevent the enforcement of, any claim the Authority may have against Lessee for any other breach or damages under this Lease.

- 5.3 In the event of default by the Lessee, and the Authority elects to terminate the lease, after giving proper notice of default and Lessee fails to cure, the Authority shall be entitled to deny Lessee access to the leased space by removing any Lessee lock and replacing it with an Authority lock or removing Lessee's property to another space.
- 5.4 The Authority reserves the right to void this contract with 7 days written notice to the Lessee should the Lessee fail to correct identified defaults, other than rent, within 14 days from initial written notification. Time to cure default of rent shall be as described herein.

VI. BUILDING ADMISSION AND CONTROL

- 6.1 The Lessee shall provide a current roster listing alphabetically by last name, the names and addresses of all persons authorized to use the storage building during the term of the contract. The roster will be provided to the Authority at the beginning of each contract period.
- 6.2 The Lessee shall provide the full name and address of any persons added to or deleted from the access roster. Changes must be submitted to the Authority within 72 hours of the change.
- 6.3 The Lessee and authorized persons are limited to the storage building and the leased areas for the times and dates noted in Schedule A of this contract.

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

- 6.4 The Lessee shall provide the Authority with one set of keys to the storage building for use in accordance with paragraph 2.3 and 2.4.

VII. INSURANCE REQUIREMENTS

- 7.1 The Authority provides no insurance for property stored in the leased building or space.
- 7.2 The Lessee agrees to maintain Commercial General Liability insurance to protect the Lessee and the interest of the Authority, its officers, employees, and volunteers, against any and all property damage and injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation under the agreement.
- 7.3 The Lessee may, at its option, maintain property insurance on all owned and stored equipment at the location specified in this agreement.
- 7.4 The Fairfax County Board of Supervisors, Fairfax County Park Authority, its officers, employees, and volunteers shall be named as "additional insured" in the General Liability policy.
- 7.5 The Lessee will provide an original, signed certificate of insurance and such endorsement as prescribed herein to the Authority not less than ten business days prior to the effective date of the contract.
- 7.6 No change, cancellation or non-renewal shall be made in any insurance coverage without a 45 day written notice to the Authority. The Lessee shall furnish a new certificate prior to any change or cancellation date. Failure of the Lessee to deliver a new and valid certificate will result in suspension of all rights and privileges herein until the new certificate is furnished.
- 7.7 The Lessee will ensure that precautions shall be exercised at all times for the protection of persons (including employees) and property.

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

- 7.8 All personal property of the Lessee, its employees, agents, business invitees, licensees, customers, clients, family members, guests, or trespassers, in and on said premises, shall be and remain at the sole risk of the Lessee, and the Authority shall not be liable to them for any damage to, or loss of such personal property arising from any act of any other persons nor from the leaking of the roof, or from the bursting, leaking or overflowing of water, sewer, or steam pipes, or from heating and plumbing fixtures, or from electrical wires or fixtures, or from air-conditioning failure, nor shall the County be liable for the interruption or loss to Lessee's business arising from any of the above described acts or causes.
- 7.9 Neither Fairfax County nor the Authority shall be liable for any injury and or property damage to the Lessee, its employees, agents, business invitees, licensees, customers, clients, family members, guests, or trespassers arising from the use, occupancy, and condition of the demised premises unless there is negligence or a willful act or failure to act on the part of the County, its employees or managing agent.
- 7.10 The Lessee hereby agrees to indemnify and hold harmless Fairfax County, the Authority, its officers, agents, employees and volunteers, from any and all claims for bodily injuries, personal injuries and or property damage to the public, including cost of investigation, all expenses of litigation, including reasonable attorney fees, and the cost of appeals arising out of any claims or suits because of the Lessee's including his employees, agents, business invitees, licensees, customers, clients, family members, guests, or participants negligent use or occupancy and condition of the demised premises.

VIII. STORAGE OF PROPERTY

- 8.1 The Authority shall provide space for the storage of Lessee property during the course of the contracted period.
- 8.2 This agreement is made on the expressed condition that the Lessee's use of the premises and the leased storage space shall be solely at the Lessee's risk. The Lessee acknowledges that the Authority shall not be responsible for the theft or mysterious disappearance of any property

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

stored in the leased space or for damage thereto caused by fire, water, freezing, heat, extreme changes in temperature, humidity, dampness, leakage, rodents, insects, lightning, windstorm, hail, snow, flood, explosion, riot or civil disturbance, collapse of building, actions of other occupants, vandalism, loss or failure of electricity or from any cause whatsoever.

IX. CERTIFICATION

- 9.1 Lessee certifies that he or she has read and understand this agreement with applicable schedules and agrees that it shall be binding upon the Lessee, his heirs, personal representatives, and successors.
- 9.2 **IN WITNESS THEREOF** the parties hereto have executed this agreement.
-

X. SPECIAL PROVISIONS

- 10.1 The Authority shall provide the name and telephone number of a point of contact at Park Authority Headquarters, Planning & Development Division, with whom the Lessee may consult in the event of questions, information, emergencies, or other matters which may be of mutual interest. Park Authority Contact: Bill Price, Rental Property Mgr.
Phone: 324-8737
- 10.2 Matters which cannot be resolved between the Lessee and the park point of contact will be directed to the Director, Planning & Development Division, Fairfax County Park Authority.
- 10.3 The Lessee shall affix a sign to the entrance of each section of the storage facility identifying the name, address, and telephone number of an emergency contact person to be notified in the event of an emergency during non-business hours. The sign shall be legible and protected from the elements of weather.
-

PROPERTY STORAGE CONTRACT

Schedule A - Contract Dates and Times

DATES: The use of the described storage structure, space, and facilities herein will be made available to the Lessee effective FEBRUARY 3, 1997 through FEBRUARY 2, 2006, inclusive, as provided for in Paragraph 3 of Schedule A

TIMES: The described storage structure, spaces, and facilities described herein will be accessible to the Lessee 24 hours a day, seven (7) days a week.

DESCRIPTION OF FACILITIES PROVIDED

The "Pimmit Barn" storage facility consists of the first floor ($\pm 2,800$ sq. ft.) of a concrete block dairy barn which is located at 1845 Cherri Drive, McLean, Virginia, 22043 along with a gravel driveway and gravel parking areas in front of and behind the structure. The gravel driveway and all gravel parking areas are to be shared with the Authority and one parking stall will be signed only for the Authority's use. Small areas of turf and landscaping encompass the barn on this .5853 acre site. The Lessee shall have exclusive rights to the entire first floor, except for the separate entrance which will provide the Authority exclusive access to the second floor. Lessee access is provided by means of a personnel door at the side of the structure and a garage door and personnel door at the front of the structure. Utilities available include electricity, water, and gas. The first floor is heated by one gas and three electric heaters. A bathroom with sink, toilet and urinal is also provided. Wood and metal built-in storage bins/racks, cabinets, pegboards, metal and wood workbenches are provided at various locations along with a vented and sprinklered vault for storage of flammable materials.

The following additional special provisions apply to this contract:

1. The Authority represents that it has good and merchantable title to said storage building and is authorized to lease same to Lessee as provided herein. The Authority is in the process of completing a 456 determination for this site with the Office of Comprehensive Planning. Should it be determined that this storage use of this facility is not permissible, this agreement will be immediately terminated. The Authority will keep the Lessee informed as to the progress of this 456 determination.

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

2. It is agreed that by occupying the Property, the Lessee formally accepts the same in an "as is" condition as to the character, construction and structure of the building and that it has had full opportunity to examine the Property.
3. The period of this contract will be for a term of three (3) years commencing the 3rd day of February, 1997, which date shall be the "anniversary date" of this lease, and terminate at 12:00 midnight on the 2nd day of February, 2000; provided, however, that this lease shall be automatically renewed for three (3) additional terms of one year each unless written notice is given to the contrary by either party 60 days prior to the end of the current term, and in this event, the lease shall become null and void at the end of the effective term. This paragraph supersedes paragraph 4.15 of the contract.
4. Lessee shall furnish heat and hot water and all utilities at Lessee's expense, and Lessee will pay all water, gas, electric, sewerage, fuel and telephone bills, charges, and assessments for such services and materials furnished to the leased property for benefit and use of Lessee, and to Lessee's agents, guests or licensees, during the term hereof, whether or not billed to the Authority, or otherwise, and if not so paid, the Authority may, but without obligation to do so, pay the same, and the amount so paid, plus 6% thereof, shall be considered as additional rent for said property and payable forthwith by Lessee to the Authority in accordance with paragraph 4.2 of the contract.
5. Lessee shall not obstruct or use the driveway, passages, building entrances, staircases and other parts of the building which are not occupied by the Lessee for any other purpose than ingress and egress.
6. Lessee shall supervise and conduct its activities in such a manner as to insure no disruption to the local neighborhood.
7. General Maintenance: Lessee will at Lessee's expense, keep the grass and shrubbery cut, trimmed, and maintained; remove leaves, sticks, and other debris that accumulate on the property; promptly remove ice and snow from all walks, steps, and driveways; keep gutters and downspouts cleaned and clear all waste pipes; furnish light bulbs, furnace filters, replace at the Lessee's expense all faucet washers, as necessary; replace or repair all flooring, wood, plaster, drywall, and locks occurring during tenancy; keep in a state of good and substantial repair and cleanliness all parts of property including equipment furnished therein, reasonable wear and tear excepted; report promptly any defects or malfunctions of the property or equipment furnished. Any repairs or replacements necessary due to negligence by acts of commission or omission

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

of the Lessee, Lessee's agents, guests, visitors, licensees or employees, shall be paid by the Lessee. The Lessee is responsible for loss or damage from freezing water pipes or plumbing fixtures if due to Lessee's negligence as determined by the Authority. Repairs or replacements of equipment furnished due to normal wear and tear shall be at the discretion and the expense of the Authority. If the Lessee fails to maintain the leased property and grounds in good condition as determined by the Authority, the Authority may immediately terminate this Lease.

8. The Authority shall coordinate with the Lessee in scheduling maintenance and inspection operations to avoid conflict with Lessee's use of storage building.
9. Lessee acknowledges the working condition of plumbing and electric equipment and fixtures on said property, and Lessee agrees to maintain said equipment in good condition and working order and to promptly repair and correct at Lessee's expense any defects or breakdown thereof which occur and are not reported by Lessee in writing to the Authority within 8 months from the date on which occupancy of the property is made available to Lessee under the terms of this contract. The repair and correction of any defects or breakdown in said equipment and fixtures, not due to the fault or negligence of Lessee, and which are reported by Lessee in writing to the Authority within 8 months from the date on which occupancy of the property is made available to Lessee under the terms of this contract, shall be promptly made at the expense and direction of the Authority within 30 days from the date on which the Lessee reports the said defect or breakdown to the Authority.
10. The Lessee shall not install or use, or permit to be installed or used, any equipment of any kind that will require any alteration or additions to, or create an overload on, any gas, water, heating, electrical, sewerage, or drainage systems of the said property, without prior written consent of the Authority and the permission of any governmental agency or public utility company, as and if required, and compliance with all applicable laws and regulations. Copies of all applicable plans, permits, fees, etc. related to such improvement shall be provided to the Authority.
11. All alterations, additions to, or improvements in or on said property made by either party (except movable furniture or unattached and movable equipment put in at the expense of the Lessee) shall immediately become the property of the Authority and shall remain upon and be surrendered with the said property as a part thereof at the termination or cancellation of this contract, without disturbance, molestation, or injury thereto, and without complaint, claim,

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

contest, litigation or delay by Lessee, or Lessee's family, household, agents, guests, licensees, creditors, pledgees, mortgagees, or other persons.

12. The Lessee shall be permitted to install a electrical security alarm system in the barn with evidence of all applicable permits and compliance with local codes. The Authority shall be provided a copy of the installed security system and applicable security codes to enter the structure as required in this agreement. The system does not need to provide security for first and second floor entrances to be solely used by the Authority.
13. Notify fire department when smoke or fire is observed in the park at any time of the day or night.
14. Report any observable defects to equipment or facilities to park manager and or Park Operations Division.
15. Answer patrons' questions if possible, when staff is unavailable or park is closed. If unable to answer patron's questions, inform patron that question will be redirected to appropriate staff member. Remain courteous to patrons.
16. No smoking is allowed within the storage building. Lessee will not smoke, or allow to be smoked, cigarettes, cigars, pipes or any other tobacco product within the confines of the storage building.
17. Please be aware that this contract in no way relieves you of your requirement to comply with the Park Authority's POLICE REGULATIONS, RULES AND PERMITS. Any instances of non-compliance, related to these regulations, received by the Planning & Development Division Director, will result in the review of your lease.

Initials of Authority's Agent 

Initials of Lessee's Agent 

wp61\lease\storage\pibarn#e.lse
February 3, 1997

FAIRFAX COUNTY PARK AUTHORITY STORAGE CONTRACT

Authority

By 
Signature, Authorized Agent

James A. Heberlein
Typed or Printed Name

Director
Title of Agent

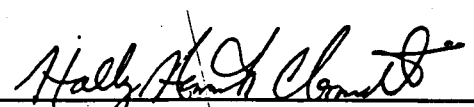
12055 Government Center Parkway

Fairfax, Virginia 22035

(703) 324 - 8741
Telephone Number

February 3, 1997
Date

Lessee

By 
Signature of Lessee or Agent

Holly H. Clement
Typed or Printed Name

President
Title of Agent

1207 Meadow Green Lane
Street Address of Lessee

McLean, Virginia 22102
City, State, Zip Code

(703) 790 - 7210
Home Telephone Number

(703) 235 - 3750
Business Telephone Number

February 3, 1997
Date

McLean Youth Athletics, Inc.
P.O. Box 724
McLean, VA 22101

December 14, 2005

Mr. James Miller
Property Manager
Fairfax County Park Authority
12055 Government Center Parkway
Suite # 421
Fairfax, VA 22035

RE: RENEWAL OF LEASE FOR FCPA STORAGE BUILDING AT 1845 CHERRI DRIVE, McLEAN

DEAR MR. MILLER:

McLean Youth Athletics Inc. (formerly McLean Youth Inc.) wishes to renew our lease for the Fairfax County Park Authority (FCPA) Storage Building located at 1845 Cherri Drive in McLean. As we discussed in our telephone conversation today, we would like to keep the contract conditions and space assignment from our previous agreement, PB-01, dated February 3, 1997. Our proposed term for the renewal of this lease is 10 years.

The renewal of the lease is subject to the approval of the MYA Board of Directors. Our next Board meeting is on January 19, 2006.

If you have any questions or require additional information, please feel free to contact me at 703-821-2000 (ext 10).

Sincerely,

Joel E. Stillman, President McLean Youth Athletics

Policy 405 Rental Properties on Parklands

The Authority shall manage structures acquired incidentally along with parkland on the basis of the following criteria:

1. Houses and other structures which have been evaluated and determined to be suitable for occupancy or other public uses consistent with park purposes shall be retained, until such time as their continued existence is no longer justified.

2. Houses and other structures suitable for rental purposes shall be retained until the parkland is developed, at which time, if not incorporated in the park development plan, they shall be removed.

3. Houses and other structures located in any park where development is not imminent, but where the house and immediate grounds are compatible with, and incorporated as part of, an approved park development plan, may be rented in accordance with the following classification of living quarters:

Class I. Houses, facilities or living accommodations, whether or not open to the general public, which should be occupied for purposes of operations or protection of Park Authority-owned facilities, may be rented to an Authority employee, a county employee or the general public provided the tenant has the skills, training and experience to carry out the required facility management functions.

Preference for occupancy of Park Authority residential quarters be given to Authority employees who are in Fairfax County's personnel classification system as Grade 20 or below, except for park managers who choose to live in the park for which they have management responsibility. However, no Authority employee shall be required to accept any such housing as a condition of employment. Any other exceptions to the Grade 20 rule recommended by the Director of the Authority will be brought to the Board for approval.

Class II. Houses on parkland acquired pursuant to provision for life tenancy or other occupancy agreements with the previous property owner may continue to be occupied by the designated life tenants where such use will not unreasonably or unduly restrict the public purpose for which the park was acquired.

4. Fair market rental rates shall be assessed, as recommended by a qualified appraiser or real estate broker designated by the Authority, and shall be adjusted commensurate with the obligations contained in the lease. Rental rates shall be reassessed and adjusted in accordance with market conditions at a minimum of three year intervals; interim rental adjustments shall be made by the Park Authority Board based on the rental rate numbers prepared by the County's Office of Management and Budget.

In support of this policy, staff shall take such measures as necessary to ensure compliance with approved implementation procedures.

Revised and adopted September 27, 2000

Board Agenda Item
January 25, 2006

ACTION

Mastenbrook Volunteer Matching Fund Grants Program Request – Brogue Charities, Inc. – Turner Farm Park (Dranesville District).

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grants Program request from Brogue Charities, Inc. in the amount of \$9,000 for developing the equestrian cross-country course at Turner Farm Park.

RECOMMENDATION:

The Park Authority Director recommends approval of a Mastenbrook Volunteer Matching Fund Grants Program request from Brogue Charities, Inc. in the amount of \$9,000 for developing the equestrian cross-country course at Turner Farm Park.

TIMING:

Board action is requested on January 25, 2006, in order to award the grant.

BACKGROUND:

Development of Turner Farm Park will provide much needed equestrian facilities for individual riders and assorted equestrian clubs. The conceptual plan for Turner Farm Park provides for several equestrian facilities for the equestrian disciplines of dressage, jumping, and cross-country. The cross-country course is an essential feature of the park which will attract many equestrian users. Few, if any, private equestrian facilities have sufficient land for a cross-country course.

This cross-country facility is envisioned primarily as a schooling facility for novice level riders. Jumps will be less than 3 feet high which is considered an ideal height for novice level equestrians. The cross-country course facility will include up to 20 jumping stations of varying types, sizes and complexity. Volunteers will build the simple jumps with donated and purchased materials. More complex features, such as the banks that require heavy equipment and a technical design will be installed by contractors with appropriate expertise and equipment.

Matching funds are available to complete this project. The applicant will coordinate the project with the appropriate Park Authority staff.

Board Agenda Item
January 25, 2006

FISCAL IMPACT:

The estimated total project cost is \$18,000. Funds are currently available in the amount of \$9,000 in Project 475504, Community Parks/Courts in Fund 370, Park Authority Bond Construction, and in the amount of \$9,000 from Brogue Charities, Inc. resulting in total available funding of \$18,000.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grants Program will be \$165,515.

ENCLOSED DOCUMENTS:

Attachment 1: Mastenbrook Volunteer Matching Fund Grants Program Request –
Brogue Charities, Inc.

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Lynn Tadlock, Director, Planning and Development Division
Cindy Messinger, Director, Resource Management Division
Dan Sutherland, Manager, Grounds Management Branch
Alan Crofford, Manager, Area 6 Management

**Mastenbrook Volunteer Matching Fund Grants Program Application Form**

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee InformationName of Individual or Organization: BROGUE CHARITIES, INC.Contact Person: MOLLY HOCKMAN

Mailing

Address: 9111 MINE RUN DR., GREAT FALLS, VA 22066Phone: () 703-759-1952

Fax: () _____

Email: MHOCKMAN@COX.NET**2. Project**Title: TURNER FARM PARK EQUESTRIAN CROSS COUNTRY
COURSE**3. Funding Requested**Amount \$ 9,000*(Applicant may request up to a maximum of \$10,000 per project. Limited to one approved project per fiscal year.)***4. Project Description**

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

SEE ATTACHED

1. Grantee Information

Name of Organization: Brogue Charities, Inc

Contact Person: Molly Hockman or Barbara Culbert

Address: 9111 Mine Run Drive
Great Falls, Va 22066

Phone: Molly Hockman: 703-759-1952 or Barb Culbert: 703-808-0721

Fax: (Same as above, call first)

E-mail: mhockman@cox.net

2. Project Title: Turner Farm Park Equestrian Cross-Country Course

3. Funding Request: \$9,000

4. Project Description

The Conceptual Plan for Turner Farm Park provides for several equestrian facilities for the equestrian disciplines of dressage, jumping, and cross-country. This project is for funding the cross country course which has not previously received funding through a Mastenbrook grant and has not been allocated any funds from the Park bonds.

The cross country course will include up to 20 jumping stations of varying types, sizes and complexity. All jumps will be approved by FCPA prior to installation and certified by a technical delegate after completion.

Public Benefits

Development has drastically reduced the number of riding facilities in Fairfax County. However, horse ownership is still an important economic activity and amenity in the County. Turner Farm Park will provide a much needed equestrian facility for individual riders and groups such as Pony Clubs. The cross country course is an essential feature of the Park and will attract many equestrians to the Park. Few, if any, private equestrian facilities have sufficient land for a cross country course.

The Turner Farm facility is envisioned primarily as a schooling facility for beginning-level horses and riders. Jumps will be less than 3 feet high which is considered a novice or beginner level. Jumps will be arranged so that an instructor can observe the student over different obstacles in smaller loops within the overall course.

4. Sponsor Commitment

Brogue Charities, Inc. is a 501(c)3 non-profit organization that raises money for local causes in Great Falls. They have sponsored many local charitable organizations such as the Analemma Society, Great Falls Volunteer Fire Department, Colvin Run Mill Park, and the Amadaeus concerts. Brogue Charities is staffed by volunteers and has experience in managing grants and handling donations.

Molly Hockman, a retired Federal employee with project management experience, will serve as the project coordinator and treasurer for the effort. She will help coordinate the work of the volunteers, private contractors and the Park Authority.

5. Proposed Budget

Volunteers will build simple jumps with donated and purchased materials. Such materials will include rough cut and pressure treated lumber, logs of various sizes, telephone poles, barrels, stone and other materials typically used in jump construction. The best quality materials will be used whenever possible for safety and low maintenance.

More complex features, such as the banks and water features that require heavy equipment and a technical design will be installed by contractors with appropriate expertise and equipment. Some project funds may be use to procure the services and transportation of the technical delegate that will examine completed jumps.

Project Budget	Cost
Materials (Typical)	
21 4x6x16 lumber	756
24 2x6x16 lumber	240
60 6x6x16 lumber	2,700
33 2x10x16 lumber	792
22 half round poles	550
120 decking boards	2,040
Donated telephone poles	0
Donated logs	0
5 barrels (recycled)	100
hardware and roping	822
Stone	1,000
Sub-Total	9,000
Labor: 150 hours Course Designer/Builder @ \$50 per hour	7,500
Transportation and Fee for Technical Delegate	500
Equipment Rental	1,000
Sub-Total	9,000
Project Total	\$18,000

Brogue Charities has raised \$2,100 to date for the cross country course from private donations. Brogue Charities has pledged another \$6,900 if we receive a matching grant from the County, for a total of \$9,000. We are requesting a matching grant of \$9,000. (We have not included the value of volunteer time and donations of logs and poles in our matching funds, but this would increase the total community contribution to this project.)

We understand that payment by the Park Authority will occur after completion of the project. We request that partial payments be allowed as work progresses based on invoices from the suppliers.

We have now been given approval to proceed with installation of the cross country course. We believe that approval of this Mastenbrook grant will re-energize our volunteers and donations of time and money will be forth-coming in the future.

Mally Horkman
Signature

Oct 5, 2005
Date

Board Agenda Item
January 25, 2006

ACTION

Mastenbrook Volunteer Matching Fund Grants Program Request – McLean Youth Soccer – Lewinsville Park (Dranesville District).

ISSUE:

Approval of a Mastenbrook Volunteer Matching Fund Grants Program request from McLean Youth Soccer in the amount of \$10,000 for the renovation of the athletic field lighting system for the synthetic rectangle field at Lewinsville Park.

RECOMMENDATION:

The Park Authority Director recommends approval of a Mastenbrook Volunteer Matching Fund Grants Program request from McLean Youth Soccer in the amount of \$10,000 for the renovation of the athletic field lighting system for the synthetic rectangle field at Lewinsville Park.

TIMING:

Board action is requested on January 25, 2006, in order to award the grant.

BACKGROUND:

The existing athletic field lighting system for the synthetic rectangle field at Lewinsville Park is over 25 years old and does not meet current athletic field lighting standards. The illumination levels in the playing area are below acceptable lighting standards and there is excessive light spillover outside the field of play that has an adverse effect on the neighbors of the park.

McLean Youth Soccer, which just a few years ago partnered with the Park Authority to replace the grass playing surface on this field with a synthetic playing surface, is replacing all of the existing lighting fixtures as the second phase in upgrading the condition of the field. McLean Youth Soccer is adhering to Park Authority standards for design and materials and is utilizing an approved contractor to install the new fixtures.

Board Agenda Item
January 25, 2006

The Park Authority is managing the installation of the new lighting fixtures. Once the project is completed the Park Authority will continue to maintain and operate the lighting system.

Matching funds are available to complete this project. The applicant will coordinate the project with the appropriate Park Authority staff.

FISCAL IMPACT:

The estimated total project cost is \$55,100. Funds are currently available in the amount of \$10,000 in Project 475504, Community Parks/Courts in Fund 370, Park Authority Bond Construction, and in the amount of \$45,100 from McLean Youth Soccer resulting in total available funding of \$55,100.

Contingent on the approval of this project, the remaining balance in the Mastenbrook Volunteer Matching Fund Grants Program will be \$155,515.

ENCLOSED DOCUMENTS:

Attachment 1: Mastenbrook Volunteer Matching Fund Grants Program Request –
McLean Youth Soccer

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Lynn Tadlock, Director, Planning and Development Division
Dan Sutherland, Manager, Grounds Management Branch
Mark Rogers, Manager, Area 1 Management



McLean Youth Soccer

**John (Dan) Sutherland
Fairfax County Park Authority
12055 Government Center Pkwy.
Suite 927
Fairfax, Virginia 22035-1118**

Tuesday, November 29, 2005

Subject: Mastenbrook Grant Application

Dear Dan,

Please find attached the Mastenbrook Grant application as we had discussed. Would you be so kind to forward it to the proper responsible party as Bryan Daly is no longer there?

Let me know if you need anything else in regards to the application. Can I know who the contact is at FCPA? I would like to follow up and make sure we have submitted all the required information.

Thank you for your help in this matter as usual.

Kind regards,

Guy Caron
MYS Fields



Mastenbrook Volunteer Matching Fund Grants Program Application Form

PLEASE PRINT. Please provide all information requested. You may attach additional sheets and/or materials to support your request.

1. Grantee Information

Name of Individual or Organization: McLean Youth Soccer

Contact Person: Guy CARON

Mailing PO Box 724

Address: McLean VA 22101

Phone: () 703 506 8068

Fax: () 703 556 6467

Email: guy.caron@gpcsystems.com

2. Project

Title: Lights Replacement Lewisville Park

3. Funding Requested

Amount \$ \$10,000 #2

(Applicant may request up to a maximum of \$10,000 per project. Limited to one approved project per fiscal year.)

4. Project Description

Provide a description of your project. (Attach drawings or specification of *materials*/proposed for purchase. If *educational materials* are proposed, provide a mock up or example of how the product will look, how it will be posted or distributed, and an example of the content. Provide a detailed map and other visual materials, site plan, drawings, photos, cross sections or a mock up of your project and what the finished product will look like.) Provide as much detail as you can to help evaluators clearly understand your project.

See attached proposal from
Dalton Electric

5. **Public Benefits**

Explain why your project is important and why it is needed? Who are the intended users? How will the public benefit? How many and what different types of users do you expect? How does this project provide new recreational opportunities for the intended users? Does your project solve a problem or provide important missing services? If your project provides for people with disabilities, in what way?

Lights are 25yrs old.

Part of renewal project for LP 2

Provide 30 Lumens per NCAA + FCPA Stds

Eliminates spillage of lights for neighbors
Create safe use environment for all players.

6. **Sponsor Commitment**

What experience do you or the organization have in accomplishing similar projects? Who will be responsible for organizing and assigning the work to insure successful project completion? You will need to document all project expenditures. What is your plan for documenting the work (photographs, video, written documentation, etc.)? What is your plan, if any, for long term maintenance of your project after it is completed?

Plan done in accordance with FCPA specifications TIM SCOTT project manager. Long term maintenance is and stays FCPA responsibility. MYS is helping paying for standard light replacement.

7. **Proposed Budget**

You will need to provide a detailed and complete budget. Provide enough detail for evaluators to understand exactly what grant funds will be used for, how you arrived at the prices for services, labor, materials, equipment, etc., and the same level of detail about the amount and source of matching funds. Please check one of the following:

The Park Authority prefers to reimburse grantees after the work is completed. However, please note that projects that were begun or completed prior to Park Authority approval are ineligible for funding.

- ☒ We understand payment by the Park Authority will occur after we complete the project.
☐ We must have the Park Authority grant funds prior to beginning the project.

See attached proposal, MYS will pay DALTON ELECTRIC Directly!


Signature

11-28-05
Date



dalton electric service, inc.

September 15, 2005

GPC Systems, Inc.
2108-B Gallows Road
Vienna, VA 22182

Attention: Guy Caron
President

RE: Lewinsville Park #2
Lighting Project

Dear Mr. Caron:

Enclosed are the contract documents in reference to the above captioned project for your signature. Also enclosed are the submittals for your approval.


Please forward the executed documents and copy of the approved submittals so that we may proceed with ordering materials.

Should you have any questions, please call.

Thank you.

Sincerely,

DALTON ELECTRIC SERVICE, INC.


Dennis Kerner
V.P.

Enclosures

p.o. box 407
burtonsville, md 20866
phone 301-256-0429 fax 301-384-4264
e-mail daltonelectric@starpower.net



dalton electric service, inc.

September 15, 2005

McLean Youth Soccer
c/o GPC Systems, Inc.
2108-B Gallows Road
Vienna, VA 22182

Attention: Guy Caron, President

PROPOSAL

Job Location: Lewinsville Park #2 Soccer Field
Subject: Electrical Installation

Dalton Electric proposes to complete the electrical installation at the above job location per request as follows:

- 1) Remove existing fixtures from concrete poles
- 2) Install new fixtures, mounting hardware, remote ballast boxes and wiring harnesses
- 3) Install new circuit breaker, re-use existing control circuits
- 4) Re-use existing wiring to pole bases
- 5) Install new MUSCO Sports Cluster Green fixture to achieve maintained 30 foot candles (similar to field #3)
- 6) Mount fixture on existing poles
- 7) Site access to be provided at base of each pole location
- 8) 10 club extended warranty agreement

TOTAL: \$55,100.00

NOTES:

- 1) All conduits to poles are assumed usable and complete
- 2) Plan and drawings provided by others
- 3) Bonding additional, if required
- 4) Taxes and Permits included
- 5) Utility fees, if any, by others
- 6) Site Access Required
- 7) All work during normal hours 6 am – 4 pm M-F
- 8) Quotation void after 30 days

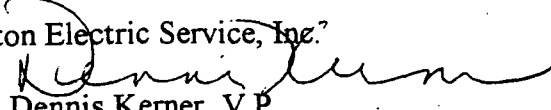
p.o. box 407
burtonsville, md 20836
phone 301-256-0429 fax 301-384-4264
e-mail daltonelectric@starpower.net

TERMS: \$10,000.00 Deposit; \$30,000.00 upon pole delivery, Balance due Upon Completion.

Interest shall be charged at 2.0% per month on balance due after 30 days from date of job completion. Any collection charges incurred including legal fees shall be at the cost of customer.

Thank you.

Dalton Electric Service, Inc.?

By:  Dennis Kerner, V.P.

ACCEPTANCE OF PROPOSAL:

I am authorized to accept this proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature: 

Printed Name: Guy C. Allen

Date: 9-23-85



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

VIA: Michael A. Kane, Director

FROM: Charlie Bittenbring, Director
Park Services Division

DATE: January 4, 2006

Agenda

Park Services / Resource Management Joint Committees
Wednesday, January 11, 2006 – 6:00 p.m.
Board Room – Herrity Building
Chairman: Gilbert S. McCutcheon

1. Approval – Advertisement of FY 2006 Fee Proposal and Public Comment Meeting
Date – Action*

*Enclosures

cc: Timothy K. White
Leadership Team

ACTION -

Approval – Advertisement of FY 2006 Fee Proposal and Public Comment Meeting Date

ISSUE:

Authorization to notify the public of the proposed fee adjustments for FY 2006 and the related public comment meeting concerning the fee proposal.

RECOMMENDATION:

The Park Authority Director recommends approval to advertise both the proposed fee changes and notification to hold a public comment meeting concerning the proposed fee changes on February 15, 2006.

TIMING:

Board action is requested on January 25, 2006.

BACKGROUND:

Park Authority staff review fees annually to ensure the agency remains on target to meet financial goals established by the Park Authority Board. As a result of this year's review, a number of fees have been proposed for modification or addition.

Fee adjustments for FY 2006 are proposed in the areas listed below. Incremental revenues derived from fee adjustments in these areas are anticipated to generate 53% of the expected growth in operating revenue from FY 2006 – FY 2007, based on Comprehensive Fund Management Plan projections.

Business Activity License Fee – All Park Locations

Picnic Shelters/Areas and Amphitheater Rental Fees

Picnic Shelters/Area Rental – Burke Lake, Lake Accotink, Lee District, Nottoway,
Roundtree, Frying Pan and Martin Luther King Parks

Amphitheater Rental – Burke Lake, Ellanor C. Lawrence, Lake Fairfax and Lee District
Parks

Multiple Use Discount for Picnic Shelter/Area and Amphitheater Rental

Synthetic Turf Athletic Fields

Rental Fees – Ellanor C. Lawrence Park

RECenters

General Admission and Pass Fees
Racquetball Court Rental Fees – 10 Hour Pass
Room Rental Fees
Ice Rink Rental – Mt. Vernon RECenter
Field House Rental – South Run RECenter

Golf Courses

Prime Time Greens Fees
 Burke Lake, Jefferson, Oak Marr, Pinecrest, Greendale and Twin Lakes-
 Oaks/Lakes Golf Courses
Non-Prime Time Greens Fees
 Burke Lake, Jefferson, Oak Marr, Pinecrest, Greendale and Twin Lakes-
 Oaks/Lakes Golf Courses
Laurel Hill Golf Club
 Change in Prime Season Twilight hours, elimination of 18 Hole Greens Fee
 Walking Discount, Prime Season 9 Hole Greens Fee (New), 2007 Membership
 Fee authorization
Power Cart Rental Rates
 Greendale and Twin Lakes Golf Courses
Driving Range Fees
 Burke Lake, Oak Marr and Twin Lakes Golf Courses, Laurel Hill Golf Club
Pull Cart Rental

Lakefront Parks

Campsite Rental – Burke Lake Park
Wilderness Camping – Burke Lake and Lake Fairfax Parks
Entrance Fee – Burke Lake Park
Excursion Boat Rides – Lake Accotink and Lake Fairfax Parks
Pedal Boat Rentals – Lake Accotink and Lake Fairfax Parks
Rowboat Rental Fees – Burke Lake and Lake Accotink Parks
Miniature Golf Fees – Lake Accotink Park
Water Mine Daily Admission, Group Rate Fees – Lake Fairfax Park

Resource Management Parks

Auditorium and Meeting Room Rental – Ellmore Farm Center (New)
Kayak Rentals – Riverbend Park
Rowboat Rentals – Riverbend Park
Nature Center Rental – Riverbend Park

At the December 7, 2005 Park Services/Resource Management Committee meeting, a number of revisions to staff's initial version of the fee proposal were requested. A summary of the changes to the fee proposal since the December 7, 2005 Committee meeting is provided in attachment 1. Incorporating those changes, the FY2006 Proposed Fee Adjustments is included as attachment 2. The current fee schedule is provided as attachment 3 for reference.

Pending Board approval, information outlining all proposed fee changes will be available for public review at the Park Authority's park sites, headquarters and web site for a 30-day comment period beginning January 30, 2006, and ending February 28, 2006. A public comment meeting will be held on February 15, 2006, at 7:00 p.m. in room 106 of the Herrity Building. After public comment has been received, final proposed fee adjustments will be presented to the Board on March 22, 2006, for implementation on April 1, 2006.

FISCAL IMPACT:

Proposed fee changes are projected to generate approximately \$256,800 in additional revenue in FY 2006 and \$984,023 in FY 2007.

ENCLOSED DOCUMENTS:

Attachment 1: Summary of Changes to Fee Proposal Since December 7, 2005 Committee meeting

Attachment 2: Proposed Fee Adjustments FY 2006

Attachment 3: Fairfax County Park Authority Fee Schedule, Effective May 1, 2005

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Cindy Messinger, Director, Resource Management Division

Charles Bittenbring, Director, Park Services Division

Dan Sutherland, Manager, Grounds Management Branch, Park Operations Division

Cindy Walsh, Operations Manager, Resource Management Division

Peter Furey, Manager, Golf Enterprises/Lakefront Parks, Park Services Division

Steve Lewis, Manager, Business Office, Park Services Division

Barbara Nugent, Manager, Leisure and Wellness Branch, Park Services Division

Nick Duray, Manager, Marketing Research and Planning, Park Services Division

Summary of Changes to Fee Proposal Since December 7, 2005 Committee Meeting

1. Financial Impact of the Fee Proposal

Committee members asked staff to identify the financial impact of the fee proposal. The proposed fee adjustments are expected to generate \$256,800 in additional revenue in the last quarter of the current fiscal year and \$984,023 in FY 2007. Incremental revenue from proposed fee adjustments would account for 53% of the expected growth in operating revenues from this fiscal year to next, based on Comprehensive Fund Management Plan projections of revenue growth. This information is reflected in the accompanying Board item. Note that the 53% coverage rate is comparable to last year's fee proposal.

Fee adjustments are just one tool staff uses to manage net revenue, along with careful cost management and program growth. In addition, note that the collective financial impact of any fee adjustment package is comparatively small in the year in which it is implemented, since fee adjustments are not put in place until the fourth quarter.

2. Business Activity License Fee

This item (found on page 5 of the fee proposal) has been modified to reflect the following:

- Staff is not currently recommending applying this fee to tournaments based on feedback from the Department of Community and Recreation Services' staff and the Director's decision that sufficient time is not available to address potential Board of Supervisors' and athletic community concerns prior to advertisement.
- Staff is not recommending any adjustments to this fee at this time. In its current form, the proposal simply seeks to revise fee schedule language to clarify the conditions under which this fee can be currently applied.
- In December, the Committee asked staff whether the minimum fee (\$50) was sufficient to cover administrative expenses. Currently, staff feels confident that the existing \$50 minimum fee covers the administrative expenses associated with permit processing. While administrative time varies considerably depending on the nature of the permit request, it averages approximately 1 – 1.5 hours per request and is covered by the minimum fee. No adjustment in this minimum is recommended.

3. Synthetic Turf Athletic Field Rental – Ellanor C. Lawrence Park
Suggestions offered in Committee were adopted and incorporated into the current proposal for this item. (See the proposed fee table on page 8 of the fee proposal.)
4. RECenter General Admission and Pass Fees
Based on further consideration of Committee feedback, proposed general admission and pass fees (see page 11 of the fee proposal) now reflect a 5% increase, rather than the 3% increase that was proposed at the December 7, 2005 Committee meeting.
5. South Run Field House Rental Fees
This proposal was also adapted to reflect a further increase in the hourly rental for the full facility and elimination of the non-profit discount, based on the December 7, 2005 Committee discussion. (See proposed field house fees on page 13 of the fee proposal).
6. RECenter Racquetball Court Rental Fees
The proposed increase in the hourly court rental fee was deleted from the proposal, based on consideration of Committee feedback. Only the proposal to increase the 10-hour racquetball pass remains. This change also addresses concerns about possible negative impact of the original proposal on Providence users expressed in committee, since the majority of racquetball rental revenue at that facility (65%) is derived from the hourly fee. (See page 13 of the fee proposal).
7. Golf – Non-Prime Time Greens Fees
Upon further review, staff has added a proposal to increase 9 hole non-prime time greens fees at Jefferson and Pinecrest (see page 16 of the fee proposal). The 9 hole non-prime time greens fee at these two sites was shown as unchanged in the original proposal.
8. Water Mine Fees
After further consideration, proposed changes in daily admission fees were altered to reflect a \$1 increase, rather than the \$.50 increase originally proposed. Increases in the group rate and chaperone fee have also been added. (See page 20 of the fee proposal). Adjustments to season pass rates were also re-evaluated, but are not recommended at this time.

Proposed Fee Adjustments

FY 2006



Fairfax County Park Authority

(Last Revised: December 22, 2005)

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Organization of the FY 2006 Fee Proposal

Organization of the FY 2006 Fee Proposal follows the format first introduced in 2004. A section entitled 'Current Situation – System-wide Considerations' describes the important factors in the Park Authority's overall operational environment that had an effect on the composition of this year's fee adjustment proposal. This overview is followed by separate sections for each of the various business areas for which fee adjustments are being proposed. Each of these sections first outlines important situational factors specific to that business area that had an effect on the development of the fee adjustment proposal. This is then followed by a summary of the fee adjustments proposed for that business area in FY 2006.

Current Situation – System-wide Considerations

- Guidelines and projections from the Comprehensive Fund Management Plan typically form an important framework for proposed fee adjustments. Important considerations from this plan are as follows:
 1. Sufficient revenue must be produced annually to meet long-term debt service obligations for park facility revenue bonds, which are repaid with revenues from user fees. The current obligation includes annual debt service payments of slightly more than \$1 million annually plus a requirement that the Revenue Fund maintain a level of net revenue before debt service sufficient to meet 125% of annual debt service payments.
 2. The Park Revenue Fund will likely be challenged to meet the Board's desired \$825,000 set aside target for the Park Capital Improvement Fund due to the impact of the Cub Run and Laurel Hill start-ups prior to revenues reaching stabilized levels at those two facilities.
 3. Revenue growth needed to sustain the Park Revenue Fund is assumed to come from multiple sources, including new facility introductions, program growth and fee increases. And as a matter of principle, comparatively small and regular fee increases are preferred over less frequent, but larger increases.
- Inflation spiked in 2005 after a number of years of low annual growth. Growth in the Washington-Baltimore consumer price index for 2005 is currently projected at 4.1% for the year, compared with 2.8% for last year. In September, the last month for which data were available, the rate of CPI growth rose 4.9%. Annual growth in the CPI had hovered between 2.4% and 2.8% annually for the previous four years (2001-2004). The combined CPI growth rate for 2004 and 2005 was 6.9%. First quarter utility costs for revenue fund facilities (excluding Cub Run and Laurel Hill) were up 13% from last year. Much of this impact was in natural gas expenditures, which increased 99%.

- General market conditions for the Park Revenue Fund's main sources of use are mixed, but cautiously optimistic. Overall RECenter demand remains strong – up nearly 6% from FY 2004 – FY 2005. While the addition of a new facility at Cub Run contributed to the growth in demand, attendance also increased significantly at the established RECenters. National indicators for fitness activity, a key source of RECenter demand, also remain positive.

Outdoor activity remains largely dependent on weather conditions. Water Mine revenues were up 13% during the 2005 season, due to unusually hot and dry weather during the summer months. The golf industry outlook shows a leveling off of rounds played at the national level, and locally, about 8% less rounds were played at Park Authority courses in 2005 compared to the previous year because of poor weather in the first and third quarters (spring and fall). Golf business is strongest in the mid to upper end of the market. Play remains strong at Twin Lakes where prime time weekend and holiday tee times at both courses are booked well in advance of play, and initial response to Laurel Hill has been enthusiastic.

- Fee increases in most major admission areas were delayed last year to reduce the impact of the first phase of the senior discount adjustment approved in the FY 2005 fee process. If implemented, subsequent phases of the adopted senior discount program would go into effect in FY 2007 and FY 2009, and it is assumed that across-the-board fee adjustments in primary admissions areas would not be proposed in those two years for the same reason. That leaves the current year and FY 2008 as the windows for addressing general fee adjustments in major RECenter and golf admissions categories.

Business Activity License Fee

Current Situation

- The current wording of the Business Activity License Fee in the fee schedule has led to some confusion amongst the public as to whom the fee applies and in some cases, how it is applied.

Proposed Fee Adjustments

The following wording change is proposed where the Business Activity License fee appears in the fee schedule to clarify its applicability and the conditions under which it will be adjusted.

1. Current Wording in Fee Schedule:
 - Greater of \$50 or 15% of Gross Sales
2. Proposed Wording for Fee Schedule:

Greater of \$50 or 15% of Gross Revenue. The Gross Revenue may be adjusted by first deducting any Park Authority facility rental fees paid in conjunction with the activity/event. Gross revenue includes sales of any food and beverages, products or services, registration fees, participation fees, donations, and ticket sales generated by an activity, clinic, workshop, program or any other event, including organizations conducting fundraising activities to support their charitable services.

Picnic Shelters/Areas and Amphitheater Rental

Current Situation

- Use and demand is evaluated at the conclusion of each picnic season to identify potential future additions or deletions to the inventory of reservable picnic areas. In FY 2005, demand for reservable picnic areas and shelters continued to grow with many more requests than could be accommodated. There were 1,288 rentals in FY 2005. Smaller areas in parks with limited amenities were relatively underutilized. Demand was greatest for large reservable areas (capacity 100 or more) with a broader array of amenities.
- Analysis of usage and demand at the most desired facilities indicated that higher fees would not negatively impact usage. The recommended fee increases would add revenue, yet still be competitive with other picnic rental areas.
- The amphitheater rental fee structure currently has different rates for county and non-county residents. This structure is different than the prime, non-prime pricing approach used for picnic shelters/areas. It is not unusual for amphitheater renters to also request rental of a shelter or picnic area, and the difference in fee structure between the two facility types has caused customer confusion. Staff recommends eliminating this confusion by altering the amphitheater fee structure to reflect the prime and non-prime fee distinction used for picnic shelters/areas.
- Staff recommends adding two new areas to the existing inventory: picnic areas at Frying Pan Park and Martin Luther King Park.
- A discount for "long term" rental picnic groups is proposed as an addition to the fee schedule. Several renters have been booking the same location for multiple weeks throughout the season.

Proposed Picnic Shelters/Areas and Amphitheater Rental Fee Adjustments

Based on the conditions described above, proposed picnic shelters/areas and amphitheater rental fee adjustments for FY 2006 are as follows.

1. Picnic shelters/areas. Proposed adjustments to existing picnic shelter/area fees and the addition of two new picnic areas are based on the demand/supply analysis conducted at the end of the 2005 season.

	CURRENT FEE		PROPOSED FEE	
	Prime	Non-Prime	Prime	Non-Prime
Burke Lake Shelters A, B, & C	\$300	\$176	\$325	\$220
Lake Accotink McLaren Sargent Shelter	\$325	\$200	\$325	\$220
Lake Accotink Large Lakeside Shelter	\$325	\$200	\$325	\$220
Lake Accotink Small Shelter	\$85	\$66	\$100	\$78
Lake Accotink Picnic Areas 1&2	\$85	\$66	\$85	\$70

	CURRENT FEE		PROPOSED FEE	
	<u>Prime</u>	<u>Non-Prime</u>	<u>Prime</u>	<u>Non-Prime</u>
Lee District Shelter	\$85	\$66	\$85	\$70
Nottoway Picnic Area	\$100	\$78	\$125	\$100
Roundtree Park Picnic Area	\$85	\$66	\$85	\$70
Frying Pan Park Picnic Area	New Fee		\$70	\$55
Martin Luther King Park Picnic Area	New Fee		\$70	\$55

2. Amphitheater rental. The following adjustments to the amphitheater rental fee structure are proposed to achieve consistency with the picnic shelters/areas fee structure. Note that the cost of a four-hour rental during non-prime time under the proposed fee is equivalent to the current county rate. Since most county resident rentals occur in non-prime times, the proposed fee will not represent a price increase for most county resident renters.

	CURRENT FEE		PROPOSED FEE	
	<u>County</u>	<u>Non-County</u>	<u>Prime</u>	<u>Non-Prime</u>
Burke Lake, Ellanor C. Lawrence, Lake Fairfax:				
Four hour rental	\$40	\$80	----	----
Additional hour	\$10	\$20	----	----
Hourly rate (four hour minimum required)	----	----	\$15	\$10
Lee District, Mason District:				
Four hour rental	\$80	\$160	----	----
Additional hour	\$10	\$ 20	----	----
Hourly rate (four hour minimum required)	----	-----	\$ 25	\$20

3. Multiple use discount for picnic shelters/areas and amphitheater rental. A discount of 10% of the picnic rental fee will be applied to “long term” picnic rental groups who submit a request for and rent a picnic area, shelter, amphitheater or gazebo for a minimum of five (5) days in the calendar year. A “multiple use” rental will be defined as any individual or group that submits a picnic rental application requesting a minimum of five (5) rental dates. Groups who do not request a minimum of five rental dates on the same request will not be granted long term status, and thus will not be eligible for receiving the 10% discount.

Synthetic Turf Athletic Field Rental – Ellanor C. Lawrence Park

Current Situation

- In 2004, the first Park Authority synthetic turf athletic field was constructed at Ellanor C. Lawrence Park. The rental fee structure shown below was adopted during the FY 2005 fee process and went into effect November 21, 2005.

	<u>Prime Time</u>	<u>Non-Prime Time</u>
<u>Without Lights</u>		
1 hour rental	\$ 60	\$ 50
90 minute rental	\$ 80	\$ 70
<u>With Lights</u>		
1 hour rental	\$ 100	\$ 75
90 minute rental	\$ 140	\$ 120

- It was anticipated that 60 and 90 minute rental requests would be most common when the rental fee structure was established. In practice, multi-hour requests have been more common than anticipated. There has been some confusion between customers and staff regarding the appropriate fee for those desiring rentals that are longer than 90 minutes.

Proposed Fee Adjustments

- One hour rental with lights, non-prime time. Elimination of the non-prime time with lights rental and make all rentals with lights prime time rentals.
- One hour rental with lights, prime time. Increase the fee to \$115 from \$100. Consider any rental with lights to be a prime time rental. Due to the increasing utility costs we are proposing a uniform rate for the use of lights at all times.
- One hour rental without lights, prime time. Increase the fee to \$90.
- 90 minute rentals. Elimination of the 90 minute rental categories from the fee schedule is also proposed to minimize customer and staff confusion over how to equitably apply the fee structure for rentals that are greater than 90 minutes.

	<u>Current Fee</u>		<u>Proposed Fee</u>	
	<u>Prime</u>	<u>Non Prime</u>	<u>Prime</u>	<u>Non Prime</u>
One hour rental with lights	\$100	\$ 75	\$115	Eliminate
One hour rental without lights	\$ 60	\$ 50	\$90	No Change
90 minute rental with lights	\$140	\$120	Eliminate	Eliminate
90 minute rental without lights	\$ 80	\$ 70	Eliminate	Eliminate

5. Definition of prime vs. non-prime time hours. The following clarification of the definition of prime time vs. non-prime time hours is proposed.

	<u>CURRENT</u>	<u>PROPOSED</u>
Prime time	Friday 5 p.m. – Sunday 10 p.m.	Monday – Friday dusk – 11pm, and all day weekends and holidays
Non-prime time	Monday 9 a.m. – Friday 5 p.m.	Monday – Friday until 4:30 p.m. (or dusk, which ever occurs first), excluding holidays

RECenters

Current Situation

- RECenters are heavily used and remain in high demand. Attendance at established facilities (excluding Cub Run) grew 4.9% between FY 2005 and 2004, pass sales increased 3.2% and total revenue and pass revenue both increased by more than 6%.
- RECenter general admission and pass fees were last adjusted in 2004. Little opportunity likely exists to adjust RECenter admission fees next year given the plan to phase in long-term fee adjustments approved in FY 2005.
- The Washington-Baltimore consumer price index has increased 6.9% since the last RECenter admission adjustments were implemented in 2004. Recognizing that improved profitability comes from multiple sources, including program growth and cost control, the proposed RECenter admission fee adjustment is targeted at 3%.
- Increased inflation has been reflected most readily in RECenter utility costs. Compared to last year, first quarter utility expenses (for all facilities except Cub Run) increased 14% with natural gas expenditures up 104%.
- A comparative analysis of admission fees with those of other local public providers showed that RECenter list prices are at the top of the market. While this would imply little opportunity to raise rates, it must be recognized that the RECenters rely on price discounting to a greater degree than other operators, which lowers the effective rate users pay. 70% of FY 2005 leisure fitness pass revenue was derived during sale periods where discounts ranged up to 17%. To illustrate the savings, a 12-month in-county adult pass during last year's Healthy Heart sale sold for \$455.25, compared with a regular list price of \$548.50.
- Several notable service improvements were implemented in 2005 that noticeably improve RECenter value to the customer. These include the opening of Cub Run RECenter and full implementation of the Exercise Your Options (XYO) program. Cub Run offers expanded fitness facilities and the Park Authority's first indoor leisure pool. XYO, the benefit that allows passholders to also participate in selected fitness classes, is now offered to all RECenters except George Washington. Facility improvements have also been completed this fall at South Run RECenter and are scheduled for spring completion at George Washington RECenter.
- Improved facilities at South Run field house have resulted in dramatic growth in use of the facility. The number of primary renters grew from three to nine and the number of rental hours from 646 to 1,300 between FY 2004 and FY 2005. Growth in organized field sports and year-round sports training in the region will fuel continued demand for indoor sports fields.

Proposed RECenter Fee Adjustments

Based on the conditions described above, proposed RECenter fee adjustments for FY 2006 are as follows.

1. General admission and pass fees. An across-the-board 5% increase is proposed for all general admission and pass fee categories. As recommended in the previous two approved admission fee increases, smaller more regular fee increases, such as the one proposed, should be implemented to achieve cost recovery targets.

	CURRENT FEE		PROPOSED FEE	
	<u>Base</u>	<u>Discount</u>	<u>Base</u>	<u>Discount</u>
<u>Daily</u>				
Adult	\$ 8.25	\$ 6.20	\$8.70	\$6.50
Youth/Student	\$ 8.25	\$ 4.55	\$8.70	\$4.75
Senior (Mon-Fri)	\$ 8.25	\$ 4.55	\$8.70	\$4.75
Senior (Sat/Sun/Hol)	\$ 8.25	\$ 6.20	\$8.70	\$6.50
Family	\$ 23.70	\$ 13.40	\$25.00	\$14.00
<u>Discount Fast Pass</u>				
Adult	\$ 188.50	\$ 131.75	\$198.00	\$138.50
Youth/Student	\$ 188.50	\$ 103.65	\$198.00	\$109.00
Senior	\$ 188.50	\$ 103.65	\$198.00	\$109.00
<u>Monthly</u>				
Single Adult	\$ 87.55	\$ 61.30	\$92.00	\$64.50
2 Person Adult	\$ 137.00	\$ 95.80	\$144.00	\$101.00
Dependent	\$ 21.65	\$ 15.15	\$23.00	\$16.00
Youth	\$ 87.55	\$ 48.15	\$92.00	\$51.00
Senior	\$ 87.55	\$ 48.15	\$92.00	\$51.00
2 Person Senior	\$ 137.00	\$ 75.35	\$144.00	\$79.00
Family	\$ 162.75	\$ 113.55	\$171.00	\$119.00
<u>6 Months</u>				
Single Adult	\$ 435.70	\$ 304.75	\$458.00	\$320.00
2 Person Adult	\$ 684.95	\$ 478.85	\$719.00	\$503.00
Dependent	\$ 108.15	\$ 75.70	\$114.00	\$79.50
Youth	\$ 435.70	\$ 239.65	\$458.00	\$252.00
Senior	\$ 435.70	\$ 239.65	\$458.00	\$252.00
2 Person Senior	\$ 684.95	\$ 376.70	\$719.00	\$395.00
Family	\$ 811.64	\$ 567.80	\$852.00	\$596.00
<u>12 Months</u>				
Single Adult	\$ 783.85	\$ 548.50	\$823.00	\$576.00
2 Person Adult	\$ 1,231.90	\$ 861.90	\$1,294.00	\$905.00
Dependent	\$ 194.70	\$ 136.30	\$205.00	\$143.00
Youth	\$ 783.85	\$ 431.10	\$823.00	\$453.00
Senior	\$ 783.85	\$ 431.10	\$823.00	\$453.00
2 Person Senior	\$ 1,231.90	\$ 677.55	\$1,294.00	\$712.00
Family	\$ 1,460.55	\$ 1,022.00	\$1,534.00	\$1,073.00

2. RECenter room rental fees. Revenue recovery on room rentals is a challenge. Citizen demand for room rentals is strong, but revenue recovery on private room rentals is minimal when compared with competing uses for classes and programs. A small increase in room rental fees will offset some of the disparity in cost recovery between these uses and thereby help to preserve RECenter ability to deliver this high-demand public service. These rates were last adjusted in 2000. A \$10.00 per hour increase is proposed for rooms up to 2,000 square feet in size. A \$15.00 per hour increase is proposed for rooms over 2,000 square feet.

RECenter Room Rental (Per Hour)

	CURRENT FEES	PROPOSED FEES
<u>Room Size</u>		
300-600 sq ft	\$30	\$40
601-1000 sq ft	\$35	\$45
1001-1500 sq ft	\$45	\$55
1501-2000 sq ft	\$60	\$70
2001+ sq ft	\$75	\$90

3. Mt. Vernon Ice Rink Rental. Staff recommends a 10% increase in the hourly ice rental rate last adjusted in 2004. Comparative analysis of rinks in northern Virginia and suburban Maryland shows that Mt. Vernon's hourly ice rental fee is currently 18% lower than average. The proposed change still leaves Mt. Vernon's rate significantly below the market average. Further adjustment in the ice rink rental rates will be considered during next year's fee review process, providing some time for rental groups to adjust to this year's proposed increase.

Mt. Vernon – Ice Rink Rental Per Hour

	CURRENT FEES	PROPOSED FEES
Base Rate	\$ 220	\$ 242
Discount Rate*	\$ 200	\$ 220

*Available with proof of County residency.

4. South Run Field House Rental. Staff recommends an adjustment to the full field house rental rates based on improved facility quality and increased demand, elimination of the non-profit discount to be more consistent with the rest of the fee schedule and elimination of the non-prime fee category due to lack of demand during those times.

South Run RECenter – Field House Rental, Per Hour

	CURRENT FEES	PROPOSED FEES
Full Field House, Base Rate*	\$ 80	\$ 120
Full Field House, Non-Profit Groups*	\$ 64	Eliminate
½ Field House	\$ 52	No Change
Non-Prime, Full Field House:		
Base Rate	\$ 60	Eliminate
Non-Profit Groups	\$ 48	Eliminate
Non-Prime, Half Field House:		
Base Rate	\$ 40	Eliminate
Non-Profit Groups	\$ 32	Eliminate

*Fees currently designated as prime time.

5. RECenter Racquetball Court Rental Fee – 10 Hour Pass. Staff recommends the following adjustment to racquetball court rental fees.

RECenter Court Rental Fees

	CURRENT FEES	PROPOSED FEES
10 Hour Pass	\$ 20	\$ 25

Golf

Current Situation

- The current industry outlook shows a leveling off of rounds played at the national level. Rounds play has been erratic, fluctuating up and down based on weather conditions. In the mid-Atlantic region rounds played are currently down 1% for the calendar year over 2004. Over the last few months, however, the outlook has been more optimistic. Total rounds played in the mid-Atlantic were up 9% in July, 6% in August and September rounds are forecast to report higher than September 2004.
- Park Authority play mirrors the Mid-Atlantic picture with variable weather conditions greatly influencing total rounds played. Poor weather in the 1st and 3rd quarters of FY 2005 led to an 8% decrease in rounds played for the year. In addition to the influence of weather, there exist other pressures in the local market including additional courses coming on line and increased discounting strategies. It is too early to determine what effect the opening of Laurel Hill Golf Club will have on play on our existing courses.
- Data from course surveys in the local market indicates that daily fee operators are anticipating raising fees slightly after many resisted increases over the past year. Some courses indicated that they will hold fees at the current rate. Some courses that aggressively discounted their fees during non-prime times are looking to scale this practice back after not realizing additional rounds or increased revenues.
- Limited membership options are going through a bit of a transition; as some daily fee providers are contemplating scaling back some of the benefits, such as the inclusion of carts.
- In response to general market conditions, only selected adjustments to greens fees are recommended in this year's fee proposal. Increases in prime time fees are necessary to cover rising costs and are seen as viable during these busier time periods. Increases to selected non prime time fees are also being recommended. These fee adjustments, along with improved weather, and continued efforts to build non-prime play through promotions and discounting should help golf to achieve its current revenue goals.
- During the first quarter of FY 2006, continued economic uncertainties and a flat market have had an impact on golf demand and associated revenues. The delayed opening of the Laurel Hill Golf Club will also have a negative impact on our revenue projections.
- The Financial Management Plan forecasts a cost recovery amount of 125% in FY 2006 for the golf section. This performance would provide the necessary funding to finance some of the needed improvements within the agency. It is anticipated that, given favorable weather and attendance at the golf courses, these fee adjustments will help to achieve the cost recovery goal.

- Demand is highest at Twin Lakes where Prime Time Weekend and Holiday tee times for both golf courses are booked well in advance of play. In addition, the initial demand and golfer response at Laurel Hill Golf club has been very positive. An important component of the Financial Management Plan growth strategy was the addition of the Laurel Hill Golf Club in calendar 2005. A 2002 market analysis conducted by Economic Research Associates (ERA) indicated an underserved market niche between the existing low-end and moderate public golf offerings and the high-end daily fee courses. To capitalize on the existing opportunity, Laurel Hill was planned to provide a higher level of clubhouse amenities, as well as an upgraded and consistent on-course experience than is available at other Park Authority courses. This year's fee proposal maintains the recommended price point, consistent with the ERA recommendation, at the bottom of the market's high-end daily fee facilities and above the price point occupied by Twin Lakes to account for the step-up in quality that will be afforded at Laurel Hill.
- Memberships are a critical part of high end golf course operations, and provide an effective, customer friendly means to build revenue and loyalty. Initial response to the Laurel Hill membership drive has been extremely positive. It is anticipated that our goal for of 60 members will be attained within the first 2 months. Recognizing this initial success it is important to allow for a pricing strategy that is consistent with the industry while still allowing for the required public and Board review. Staff is recommending authorization for a membership increase of up to 25% (\$950). This is necessary since Laurel Hill Golf Club memberships are annual memberships and the current membership fees will be in place until the end of 2006.

Proposed Golf Fee Adjustments

Based on the conditions described above, proposed golf fee adjustments for FY 2006 are as follows.

1. Prime Time Greens Fees. Staff is recommending an increase at all courses that will continue to maintain their market positioning.

	Prime Time Greens Fees			
	9 Holes		18-Holes	
	CURRENT FEE	PROPOSED FEE	CURRENT FEE	PROPOSED FEE
Burke Lake	\$16	Unchanged	\$22	\$23
Jefferson	\$18	\$19	\$30	Unchanged
Oak Marr	\$16	\$17	\$22	\$23
Pinecrest	\$18	\$19	\$30	Unchanged
Greendale	\$21	Unchanged	\$32	\$33
Twin Lakes – Oaks & Lakes	\$27	Unchanged	\$41	\$45

2. Non-Prime Time Greens Fees. Staff is recommending the following selected changes to non-prime time greens fees.

Non-Prime Time Greens Fees				
9 Holes			18-Holes	
	CURRENT FEE	PROPOSED FEE	CURRENT FEE	PROPOSED FEE
Burke Lake	\$13	\$14	\$19	\$20
Jefferson	\$15	\$16	\$25	Unchanged
Oak Marr	\$13	\$14	\$19	\$20
Pinecrest	\$15	\$16	\$25	Unchanged
Greendale	\$17	Unchanged	\$26	\$27
Twin Lakes – Oaks and Lakes	\$21	Unchanged	\$32	\$35

3. Laurel Hill Golf Club. The following fine tuning of the Laurel Hill Golf Club fee schedule is recommended based on experience gained from initial operation. Adjustment in prime season twilight times will maintain a consistent policy with similar operations. Creation of an after 4 p.m. 9 hole rate during prime season will establish a family friendly policy, address demand being expressed at the site and provide a means for stimulating play later in the day. Eliminating the \$10 greens fee discount for walkers will protect pace-of-play standards, a critical competitive factor in Laurel Hill's segment of the golf market. Impact on golfers will be minimal – between 5 -10% are currently walking. However, even a minimal number of walkers can significantly slow pace-of-play, given the course layout and challenging terrain. Walking will still be allowed, although there will be no financial incentive for doing so, which will encourage riding and maintain Laurel Hill's stated commitment to favorable pace-of-play.

Laurel Hill Golf Club		
	CURRENT	PROPOSED
Twilight hours changes:		
Prime Season (Weekdays, Weekends/Holidays)	1:00 p.m.	2:00 p.m.
	CURRENT FEE	PROPOSED FEE
18 Hole Greens Fee Walking Discount	\$10	Eliminate
9 Hole Greens Fee, Prime Season, after 4:00 p.m.		
Weekdays	-----	\$ 34
Weekends/Holidays	-----	\$ 44

4. Laurel Hill Golf Club Membership Fees. Golf memberships are sold annually for a calendar year. Membership rates are typically set in the late fall for implementation in January, which makes this fee category out-of-cycle with the Park Authority's fee regular fee approval process. Staff is recommending authorization for a calendar 2007 membership increase of up to 25% (\$950) with staff notifying the Board of the actual fee increase to be implemented in October 2006. Membership fees currently in effect will be in place until the end of 2006. Any rate increase would go into effect in January 2007.

5. Power Carts. Staff is recommending a small increase to the 18-hole and 2nd-9 rate at Greendale and Twin Lakes. This increase will help to offset the rising fuel and electricity costs associated with these large cart fleets.

	Power Cart Rentals	
	CURRENT FEE	PROPOSED FEE
<u>Greendale:</u>		
2 nd 9 Holes	\$8	\$9
18 Holes	\$24	\$25
<u>Twin Lakes:</u>		
2 nd 9 Holes	\$9	\$10
18 Holes	\$27	\$28

6. Driving Range buckets. Staff is recommending increases to large, jumbo and super buckets, but not small bucket purchases. This strategy will allow us to remain competitive, while improving our ability to cover rising costs.

	Driving Range Fees	
	Burke Lake Golf Center & Oak Marr Golf Complex	
	CURRENT FEE	PROPOSED FEE
Small Bucket	\$ 6	Unchanged
Large Bucket	\$ 9	\$ 10
Jumbo Bucket	\$12	\$13
Super Bucket	\$15	\$16
	Twin Lakes & Laurel Hill	
	CURRENT FEE	PROPOSED FEE
Small Bucket	\$ 6	Unchanged
Large Bucket	\$ 9	\$ 10

7. Pull Cart rentals. The following fee increase is proposed for pull carts at all facilities:

	Pull Cart Rentals	
	CURRENT FEE	PROPOSED FEE
	\$ 4.00	\$ 4.50

Lakefront Parks

Current Situation

- Lake Fairfax Park and Campground continues to be a popular destination for family camping and people visiting the area. The campground operations at both Lake Fairfax and Burke Lake Park performed extremely well over FY 2005 and into the first quarter of 2006. Camping revenues at Burke Lake increased 34% in FY 2005 and camping revenues at Lake Fairfax Park increased 21%. These local campgrounds continued to experience strong visitation greatly benefiting from their close proximity to the nation's capital.
- The current situation in the Park Revenue Fund necessitates that the lakefront park sites strengthen their cost recovery effort. This year's fee recommendations will continue to address those areas that have the potential to improve the profitability of these sites.
- A market survey of area campgrounds identified only a few areas where camping fees have the potential for increases. Significant increases were approved two years ago and as a result camping revenues increased in FY 2005 by 24%. Park Authority campground facilities continue to have a very good reputation, and given their close proximity to the nation's capital, the proposed fee increase is warranted.
- Lake Fairfax Park's marina is currently undergoing an extensive renovation that will vastly increase customer's enjoyment and visitation to this area. To a lesser degree, dredging activities at Lake Accotink Park will begin to restore the vitality of the marina operation at that park. Recommended fee increases in marina operations will be warranted as our customers begin to see these improvements.
- Demand remains steady at the Water Mine with revenues growing more than 3% annually over the last several years. Water Mine admission fees were static for the first six years of operation. Subsequent fee adjustments were approved in 2002 and 2004 to align this operation with the agency's policy of small, more regular fee increases where market conditions permit. A scheduled fee adjustment in 2006 would fit the cycle established in 2002. Analysis of comparables indicates that a minor adjustment in the primary daily fee admission categories is supportable.

Proposed Lakefront Fee Adjustments

Based on the conditions described above, proposed lakefront fee adjustments for FY 2006 are as follows:

1. Campsite rental – Burke Lake. Staff recommends increasing campsite rental fees at Burke Lake as shown below.

Campsite Rental – Burke Lake		
	CURRENT FEE	PROPOSED FEE
Per night, per site	\$ 20.00	\$ 25.00

2. Camping-Wilderness. Staff recommends increasing wilderness camping fees at both Burke Lake and Lake Fairfax as shown below.

Wilderness Camping – Burke Lake, Lake Fairfax		
	CURRENT FEE	PROPOSED FEE
Per person, per night	\$ 2.00	\$ 3.00

3. Entrance Fees – Burke Lake. Staff recommends increasing the passenger vehicle/motorcycle entrance fee at Burke Lake Park as shown below and merging this fee with the van fee to simplify the fee schedule. This fee applies only to non-Fairfax County residents and only during weekends and holidays, mid April-mid September.

Entrance Fee – Burke Lake		
	CURRENT FEE	PROPOSED FEE
Passenger vehicles, motorcycles & vans*	\$ 6.00	\$ 8.00

*Note: the current van fee is already \$8.00 and would remain unchanged.

4. Excursion Boat Rides. Staff recommends increases in excursion boat fees at Lake Accotink Park and Lake Fairfax Park as shown below.

Excursion Boat Rides – Lake Fairfax, Lake Accotink		
	CURRENT FEE	PROPOSED FEE
Per Person	\$ 1.00	----
Child*	----	\$ 1.50
Adult	----	\$ 2.00

*12 years of age or younger.

5. Pedal Boat Rentals. Staff recommends pedal boat rental fees at Lake Accotink Park and Lake Fairfax Park as shown below.

Pedal Boat Rentals – Lake Fairfax, Lake Accotink		
	CURRENT FEE	PROPOSED FEE
Half hour rental	\$ 5.00	\$ 6.00
Hourly rental	\$ 8.00	\$10.00

6. Rowboat Rentals. Staff recommends rowboat rental fee increases at Lake Accotink and Burke Lake Park as shown below.

Row Boat Rentals – Burke Lake		
	CURRENT FEE	PROPOSED FEE
Half day rental	\$ 7.50	\$ 9.50*
Full day rental	\$13.00	\$15.00*

*Fee includes personal floatation device.

Row Boat Rentals – Lake Accotink		
	CURRENT FEE	PROPOSED FEE
Hourly rental	\$ 5.00	\$ 6.00
Half day rental	\$ 7.00	\$ 9.50
Full day rental	\$12.00	\$15.00

7. Miniature Golf. Staff recommends an increase in miniature golf fees at Lake Accotink Park as shown below.

Miniature Golf – Lake Accotink		
	CURRENT FEE	PROPOSED FEE
Adults	\$ 3.50	\$ 4.00
Juniors/Seniors	\$ 2.50	\$ 3.00
Second 9-holes	\$ 1.50	\$ 2.00

8. Water Mine – Daily Admission and Group Rate. Staff recommends an increase in the daily admission fee categories and group rate at the Water Mine as shown below.

Water Mine – Daily Admission and Group Rate		
	CURRENT FEE	PROPOSED FEE
<u>Daily Admission</u>		
Over 48" Tall	\$ 12.00	\$ 13.00
Under 48" Tall	\$ 10.00	\$ 11.00
Chaperone Fee	\$ 6.00	\$ 7.00
After 5 p.m.	\$ 7.00	\$ 8.00
Group Rate-Per Individual	\$ 8.00	\$ 9.00

Ellmore Farm Center

Current Situation

- In February 2001, the Fairfax County Park Authority purchased the old Ellmore Farm, a five acre parcel of land contiguous to Frying Pan Park, to preserve the land's historic structures, landscape and view sheds and to fulfill unmet site needs. With input from a citizen task force and staff, a Master Plan Revision for Frying Pan Park incorporating the newly acquired acreage was developed and approved by the Park Authority Board on September 25, 2002. Since acquisition, the Ellmore Farm Center has been renovated. The new Ellmore Farm Center opened during the summer of 2005. A pilot program was implemented for public rental fees of the facility with the intention of solidifying rates through the 2006 Fee Schedule process.
- The facility will accommodate office space, house collections storage, and eventually provide a dedicated area for farm museum exhibits. The facility also offers a large and a small multi-use space that will be scheduled by staff. Support from Fund 001 has not been made available for operation of these facilities, therefore staff has proposed a Fund 170 based program plan offering fee-based programs and activities on a break-even basis. Expanded programs will include instructor led classes such as swing and ballroom dancing, knitting, drama, and nature classes that will be offered through Parktakes.
- In comparing rental spaces and fees, the rooms at Ellmore were found to more closely match rooms available at RECenters, therefore fees were drawn from the RECenter model.

Proposed Fees

The proposed pilot rental rates were developed through price and space comparisons to Park Authority and non-Park Authority facilities.

Ellmore Farm Center Auditorium:

4 hour Rental	\$280
Extra Hour	\$ 70
Security Deposit	\$100
Alcoholic Beverage Permit	\$100

Meeting Room

2 hour Rental	\$ 80
Extra Hour	\$ 40
Security Deposit	\$ 50
Alcoholic Beverage Permit	\$100

Kayak Rentals- Riverbend Park

Current Situation

- Riverbend Park has been offering kayak classes for the general public for approximately four years. The classes have become so popular that the demand for them has far exceeded what our staff can accommodate. For the last several years many visitors have been asking staff if they could rent the kayaks. Kayaking is a sport that is growing in popularity, and Riverbend Park is the only FCPA site that offers this activity to the public.
- Currently there are no FCPA kayak rental facilities. Pohick Bay Regional Park provides kayak rentals. It's location on the Potomac estuary does not meet the public's demand for white water or swift water kayaking, however. Spring River Outfitters, another local provider, lacks a shoreline location making it difficult for them to meet demand as well.
- Staff proposes operations to run May through October. Initially, potential renters will be required to call ahead in order to ensure availability. The program will include half day and full day rentals. Hourly rental rates on the Potomac are not practical so will not be offered.
- Renting kayaks will require minimal staff time. Most weekend days are expected to have anywhere from 4-8 rentals. Many kayakers sign up for programs as couples, and it is anticipated this pattern to be true of rentals as well.
- Proposed rates are slightly less expensive than the two comparable non-FCPA sites, but are similar to current canoe rental fees at Lake Accotink (\$5 per hour.) This allows the FCPA to be slightly more competitive with the non-FCPA sites, while not competing with its own organizational fees.

Proposed Kayak Rental Fees

	<u>Half Day Rental*¹</u>	<u>Full Day Rental*²</u>
Kayak Rental	\$15	\$25

*Rental fees include paddle, helmet and flotation device.

¹ Half Day Rental is up to 3 hours

² Full Day Rental is for 3-6 hours

Rowboat Rentals - Riverbend Park

Current Situation

- Rowboat Rental fees currently exist at both Burke Lake and Lake Accotink Parks. Currently there is no boat rental facility in Fairfax County on the Potomac River above Great Falls, however public demand for this service is high. Riverbend staff would like to offer this service utilizing the Enterprise Fund Initiative. It is requested that the fees proposed here be adopted so that the schedule is in place once the boats and other necessary equipment are acquired.
- Staff proposes that the fees be the same as the proposed kayak rental fees.
- The proposed fees are higher than at Burke Lake and Lake Accotink Parks due to additional wear and tear on boats used in a river from rocks and rougher terrain. These additional costs were factored in to the proposed rates.

Proposed fee – Rowboat Rental – Riverbend Park

	<u>Half Day Rental*¹</u>	<u>Full Day Rental*²</u>
Rowboat Rental	\$15	\$25

*Rental fees include oars, and life preservers

¹ Half Day Rental is up to 3 hours

² Full Day Rental is for 3+ hours

Rental of Nature Center - Riverbend Park

Current Situation

- A rental fee for the Nature Center at Riverbend was established in the FY 2004 Fee Schedule process. Unfortunately since the fee was established there has been no success in renting the Nature Center to private groups. It is felt that the current fees and advertised availability is too restrictive. Currently the fee schedule identifies a fee for 4 hour minimum rentals with the facility as being available only on Tuesday, Saturday, Sunday 8 a.m. – 5:30 p.m. It is recommended that the minimum time for a rental be reduced as well as to identify changes in the facility availability.

Proposed fee – Nature Center – Riverbend

	<u>Hourly Rental Fee</u>	<u>Security Deposit</u>
Private Group Rental	\$75	\$100

The facility will be available everyday from 8:00 a.m. – 5:30 p.m. No alcoholic beverages, no kitchen facility available.



Fee Schedule



Effective May 1, 2005



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Golf Course Fees

Greens Fees

Non-Prime Time Greens Fees

<u>Course</u>	<u>9 Holes</u>	<u>18 Holes</u>
Burke Lake	\$ 13.00	\$ 19.00
Jefferson	\$ 15.00	\$ 25.00
Oak Marr	\$ 13.00	\$ 19.00
Pinecrest	\$ 15.00	\$ 25.00
Greendale	\$ 17.00	\$ 26.00
Twin Lakes-Lakes Course	\$ 21.00	\$ 32.00
Twin Lakes-Oaks Course	\$ 21.00	\$ 32.00

Prime Time Greens Fees

<u>Course</u>	<u>9 Holes</u>	<u>18 Holes</u>
Burke Lake	\$ 16.00	\$ 22.00
Jefferson	\$ 18.00	\$ 30.00
Oak Marr	\$ 16.00	\$ 22.00
Pinecrest	\$ 18.00	\$ 30.00
Greendale	\$ 21.00	\$ 32.00
Twin Lakes-Lakes Course	\$ 27.00	\$ 41.00
Twin Lakes-Oaks Course	\$ 27.00	\$ 41.00

Prime Time is defined in the following manner:

Burke Lake, Jefferson, Oak Marr & Pinecrest - Weekends & Holidays, Mid-March through Mid-December
Greendale & Twin Lakes (Lakes Course) - Weekends & Holidays, Mid-March through Mid-December *AND*

Fridays through Sundays & Holidays May through September

Twin Lakes (Oaks Course) – Friday through Sunday & Holidays, year round.

Pleasant Valley Golfer's Club at Richard Jones Park is managed independently from the other FCPA courses by a lessee. For fee information call, (703) 222-7900.

Multi-Round Golf Pass Rates

Burke Lake Jefferson Oak Marr Pinecrest Greendale Twin Lakes

Conditions

1. County Resident discount passes are available to those golfers who purchase five or more green fees at a time and show proof of residency.
2. Passes expire 24 months from date of sale.
3. Multi-round junior and senior discounts are also offered for non-prime time play.
4. These discounts do not apply to Pleasant Valley Golfers Club.

Percent Discount off Green Fees

5% - 5 Round Pass

10% - 10 Round Pass

15% - 15 Round Pass

20% - Non-Resident Junior/Senior Pass (Non-Prime Time)¹

45% - Resident Junior/Senior Pass (Non-Prime Time)¹

¹Senior discount applies to those ages 60 and older.



Laurel Hill Golf Club



Greens Fees – 18 Holes¹

Prime Season (April 1 – October 30)

Weekdays (Monday-Friday)	\$ 69
Weekdays, Twilight (begins 1 p.m.)	\$ 59
Weekends and Holidays	\$ 79
Weekends/Holidays, Twilight (after 1 p.m.)	\$ 69

Non-Prime Season (October 31 – March 31)

Weekdays (Monday-Friday)	\$ 59
Weekdays, Twilight (begins 12 noon)	\$ 49
Weekends and Holidays	\$ 69
Weekends/Holidays, Twilight (begins 12 noon)	\$ 59

¹Greens fees include power cart or accessible power cart rental. A \$10 greens fee discount is provided to golfers who desire to walk.

Weekday Multi-Round Golf Passes

Conditions

1. Discount passes available to Fairfax County resident juniors and seniors (ages 60 and older) who purchase 5, 10 or 15 weekday green fees at a time. Must show proof of residency at time of sale.
2. Passes expire 24 months from date of sale.
3. Prime season multi-round discount: 45% off Prime Season, Weekdays (Monday-Friday) greens fee. Use limited to weekdays throughout the year.
4. Non-prime season multi-round discount: 45% off Non-Prime Season, Weekdays (Monday-Friday) greens fee. Use limited to weekdays in non-prime season only.

Annual Memberships

Individual Golf Membership	\$3,800
Spouse or Other Immediate Family Member	\$1,900

Pull Cart Rental

Per Use	\$ 4*
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Golf Club Rental

18 Holes	\$ 20*
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Driving Range Fees

Small Bucket	\$ 6	Large Bucket	\$ 9
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Facility Rentals

Conference Room	\$50/hour
Reception/Banquet Room:	
3 Hour Minimum Rental	\$600
Each Additional Hour	\$200
Reception/Banquet Room and Bistro Area:	
3 Hour Minimum Rental	\$900
Each Additional Hour	\$300

**Item fee includes tax.*



Golf Course Fees

Miscellaneous Golf Fees

Power Cart Rentals

Greendale Golf Course		Jefferson & Pinecrest Golf Courses	
9 Holes	\$ 16.00*	9 Holes	\$ 14.00*
2 nd nine	\$ 8.00*	2 nd nine	\$ 8.00*
18 holes	\$ 24.00*	18 holes	\$ 22.00*
Twin Lakes Golf Course			
9 Holes	\$ 18.00*		
2 nd nine	\$ 9.00*		
18 holes	\$ 27.00*		

Accessible Power Cart Rentals

All Golf Courses, except Laurel Hill	
9 holes	\$ 10.00*
18 holes	\$ 17.00*

Pull Cart Rentals

All Golf Courses	
Per Use	\$ 4.00*

Golf Club Rentals

Jefferson Golf Course & Pinecrest Golf Course		Greendale Golf Course & Twin Lakes Golf Course	
9 Holes: \$ 10.00*	18 Holes: \$ 15.00*	9 Holes: \$ 15.00*	18 Holes: \$ 20.00*

Burke Lake Golf Course & Oak Marr Golf Complex	
9 Holes: \$ 5.00*	18 Holes: \$ 8.00*

Group Use Scheduling Fee

All Golf Courses, except Laurel Hill
Regular - \$ 7.00 per golfer plus Greens Fee
Shotgun - \$10.00 per golfer plus Greens Fee

Driving Cage Fees

Pinecrest Golf Course Only	
Small Bucket	\$ 2.50
Large Bucket	\$ 3.50

Driving Net Fees

Greendale Golf Course Only	
Small Bucket	\$ 1.00

**Item fee includes tax.*



Miscellaneous Golf Fees (cont.)

Facility Rentals

Twin Lakes Golf Course Only

Parties / Receptions / Socials: Oaks Room - \$125/hour

Meetings: Oaks Room - \$75/hour

Driving Range Fees

Burke Lake Golf Center & Oak Marr Golf Complex

Small Bucket \$ 6.00

Large Bucket \$ 9.00

Jumbo Bucket \$12.00

Super Bucket \$15.00

Twin Lakes Golf Course

Small Bucket \$ 6.00

Large Bucket \$ 9.00

Golf Practice Area

Oak Marr Golf Complex Only

Per Use \$ 4.00

Indoor Range

Pinecrest Golf Course Only

Range Use (½ Hour) \$ 5.00



General Admissions All RECenters

(Includes use of swimming pool, fitness room, locker rooms & gymnasium, where available)

Daily Admissions

<u>Per Visit</u>	<u>Base Rate</u>	<u>Discount Rate¹</u>
Adult (19-59 Years)	\$ 8.25	\$ 6.20
Youth/Student (5-18 Years) ²	\$ 8.25	\$ 4.55
Child (0-4 years with adult admission)	FREE	FREE
Senior, Monday – Friday ³	\$ 8.25	\$ 4.55
Senior, Saturday/Sunday/Holidays ³	\$ 8.25	\$ 6.20
Family (1-2 adults and up to 3 children for a total of 4)	\$23.70	\$13.40

Facility Group Rate

12 or more individuals with advance reservation and single payment 25% off daily admission rate

Chaperone Fee

Fee for a non-participating adult accompanying a fee paying child: \$1.50

County Programs

\$4.15 per participant

Corporate Rates

Please call (703)324-8716 for rate information.

¹ Discount rates available with proof of County Residency

² Discount rate available for ages 19-24 with a valid high school, college or vocational school I.D.

³ Ages 60 and older.

Discount Fast Passes

(25 admissions, expires 24 months from date of sale)

<u>Pass Type</u>	<u>Base Rate</u>	<u>Discount Rate¹</u>
Adult (19-59 Years)	\$188.50	\$131.75
Youth/Student (5-18 Years) ²	\$188.50	\$103.65
Senior ³	\$188.50	\$103.65
Fairfax County Employees ⁴		\$ 94.10

¹ Discount rate available with proof of County Residency.

² Discount rate available for ages 19-24 with a valid high school, college or vocational school I.D.

³ Ages 60 and older.

⁴ County employee rate available to all Fairfax County and Fairfax County School employees and families.

Leisure Fitness Passes

(Unlimited facility usage during term of pass)

	<u>MONTHLY</u>		<u>6 MONTHS</u>		<u>12 MONTHS</u>	
	Base	Discount ¹	Base	Discount ¹	Base	Discount ¹
Single	\$ 87.55	\$ 61.30	\$435.70	\$304.75	\$ 783.85	\$548.50
2 Person	\$137.00	\$ 95.80	\$684.95	\$478.85	\$1,231.90	\$861.90
Dependent ⁴	\$ 21.65	\$ 15.15	\$108.15	\$ 75.70	\$ 194.70	\$136.30
Youth/Student ²	\$ 87.55	\$ 48.15	\$435.70	\$239.65	\$ 783.85	\$431.10
Senior Single ³	\$ 87.55	\$ 48.15	\$435.70	\$239.65	\$ 783.85	\$431.10
Sr. 2 Person ³	\$137.00	\$ 75.35	\$684.95	\$376.70	\$1,231.90	\$677.55
Family	\$162.75	\$113.55	\$811.64	\$567.80	\$1,460.55	\$1,022.00

¹ Discount rate available with proof of County Residency

² Discount rate available for ages 19-24 with a valid high school, college or vocational school I.D.

³ Ages 60 and older.

⁴ Must be purchased in conjunction with a pass in one of the other categories.



RECenter Fees

Indoor Swimming Pool Base Rates (per hour)

All RECenters

<u>Swimming Lanes</u>	25 Yard Pools -	\$ 19.00
	50 Meter Pools -	\$ 47.50
<u>Diving Wells</u>	25 Yard Pools -	\$ 56.70
	50 Meter Pools -	\$ 70.35
<u>Entire Pool</u>	25 Yard Pools -	\$ 190.00
	50 Meter Pools -	\$ 380.00

For multi-use and long term pool rental agreements, please call the Aquatics Contract Coordinator at (703)324-8587 for rate information.

Facility Rental Rates

Audrey Moore RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 700	\$ 300
Upper Level ¹			\$ 250	\$ 300
Lower Level ¹			\$ 500	\$ 300
Club Room # 1	920	50	\$ 35	\$ 50
Club Room # 2	758	50	\$ 35	\$ 50
Club Room # 3	400	30	\$ 35	\$ 50
Dance Studio	1,789	100	\$ 60	\$ 150
Fine Arts Room	1,194	60	\$ 35	\$ 50
Full Gymnasium	10,000	500	\$ 110	\$ 250
1/2 Gym	5,000	250	\$ 66	\$ 250
Kitchen			\$ 25	\$ 50
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Cub Run RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 750	\$ 300
Upper Level ¹			\$ 300	\$ 300
Lower Level ¹			\$ 550	\$ 300
Club Room 1	3,000		\$ 75	\$ 50
Club Room 1 (half room)	1,500		\$ 45	\$ 50
Club Room 2	1,700		\$ 60	\$ 50
Party Room	270		\$ 30	\$ 50
Conference Room	180		\$ 30	\$ 50
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹Non-profit organizations will receive a 20 percent discount on RECenter rental fees.



Facility Rental Rates

George Washington RECenter

	<u>Sq. Ft.</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Party Room	380	16	\$25	
Entire Facility ¹			\$ 200	\$ 300
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Robert E. Lee RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 750.00	\$ 300
Upper Level ¹			\$ 300.00	\$ 300
Lower Level ¹			\$ 550.00	\$ 300
Club Room # 1	893	38	\$ 35.00	\$ 50
Club Room # 2	893	38	\$ 35.00	\$ 50
Club Room # 3	1,066	45	\$ 45.00	\$ 50
Club Room #4	472	25	\$ 30.00	\$ 50
Overlook	2,500	125	\$ 75.00	\$ 150
Dance Studio	2,280	100	\$ 75.00	\$ 150
Playroom	400	16	\$ 45.00	\$ 50
Full Gymnasium	20,240	1,020	\$ 220.00	\$ 250
2/3 Gym	13,500	680	\$ 187.00	\$ 250
1/2 Gym	10,120	510	\$ 132.00	\$ 250
Court			\$ 82.50	\$ 250
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.



Facility Rental Rates

Mt. Vernon RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 600	\$ 300
Dance Room (Room 1)	912	38	\$ 35	\$ 50
Club Room # 2	768	25	\$ 35	\$ 50
Club Room # 3	432	20	\$ 30	\$ 50
Club Room # 4	896	40	\$ 35	\$ 50
Ice Arena	Please see Ice Skating (Page 12)			
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Oak Marr RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 550	\$ 300
Upper Level ¹			\$ 250	\$ 300
Lower Level ¹			\$ 350	\$ 300
Club Room # 1	946	60	\$ 35	\$ 50
Aquatic Room	425	21	\$ 30	\$ 50
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Providence RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 500	\$ 300
Upper Level ¹			\$ 250	\$ 300
Lower Level ¹			\$ 300	\$ 300
Community (Blue) Room	2,284	114	\$ 75	\$ 200
Club Room #1	1,315	66	\$ 45	\$ 50
Club Room #2	1,412	71	\$ 45	\$ 50
Club Room #3	560	25	\$ 30	\$ 50
Club Room #4	1,375	50	\$ 45	\$ 50
Dance Studio	2,275	114	\$ 75	\$ 150
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.



RECenter Fees

Facility Rental Rates (cont.)

South Run RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 350	\$ 300
Upper Level ¹			\$ 150	\$ 300
Lower Level ¹			\$ 250	\$ 300
Club Room # 1	460	29	\$ 30	\$ 50
Club Room # 2	480	30	\$ 30	\$ 50
Club Room # 3	484	50	\$ 30	\$ 50
Club Room # 4 (Vestibule)	360	18	\$ 30	\$ 50
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Spring Hill RECenter

<u>Facility</u>	<u>Square Footage</u>	<u>Capacity</u>	<u>Hourly Fee</u>	<u>Security Deposit</u>
Entire Facility ¹			\$ 450	\$ 300
Upper Level ¹			\$ 200	\$ 300
Lower Level ¹			\$ 300	\$ 300
Club Room # 1	640	33	\$ 35	\$ 50
Swimming Pool	Please see Indoor Swimming Pool Rates (Page 7)			

¹ Non-profit organizations will receive a 20 percent discount on RECenter rental fees.

Field House Rental

(At South Run RECenter Only)

	<u>Base Rate</u>	<u>Non-Profit Groups¹</u>
<u>Per hour, prime time*</u>		
Full Field House	\$ 80	\$ 64
1/2 Field House	\$ 52	\$ 42
<u>Per hour, non-prime time*</u>		
Full Field House	\$ 60	\$ 48
1/2 Field House	\$ 40	\$ 32
Security Deposit	\$ 300	\$ 300

¹ Non-profit groups receive a 20% discount off the base hourly rate.

*Non-prime time is before 3 pm Monday-Friday. Prime time is after 3 pm Monday-Friday, Saturday, Sunday & Holidays.

Note: One-half of fee forfeited if event is cancelled within 30 days of scheduled date.



Racquetball/Handball/Wallyball Court Rentals

Robert E. Lee RECenter Oak Marr RECenter
Providence RECenter South Run RECenter
Spring Hill RECenter Audrey Moore RECenter

Hourly Court Rental Fee \$ 4.00

General Admission fee must be paid in addition to court fee.
Leisure Fitness Pass usage or Discount Fast Pass usage valid for admission.
Court Rental Fee will be waived for Wallyball groups of six (6) or more.

Playroom Drop-In

Robert E. Lee RECenter

\$ 2.25 per child per half-hour, accompanied by the RECenter Chaperone Fee.
Leisure Fitness Pass usage or Discount Fast Pass usage valid for admission.

Squash Court Rentals

Audrey Moore RECenter Only

Hourly Court Rental Fee \$ 4.00

**Ice Skating**

(Mt. Vernon RECenter Only)

Public Skating Sessions - Weekdays

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Children (0-4 years)	FREE	FREE
Adults (19-59 years)	\$ 5.50	\$ 5.00
Youth/Student (5-18 years) ²	\$ 5.00	\$ 4.50
Seniors ³	\$ 5.50	\$ 3.00

Public Skating Sessions - Weekends/Holidays/Fridays after 7pm

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Children (0-4 years)	FREE	FREE
Adults (19-59 years)	\$ 6.00	\$ 5.50
Youth/Student (5-18 years) ²	\$ 5.50	\$ 5.00
Seniors ³	\$ 6.00	\$ 3.30

Public Skating Sessions - Discount Book

Discount book expires 12 months from date of sale.

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Adults (19-59 years)	\$ 52.00	\$ 47.25
Youth/Student (5-18 years) ²	\$ 47.25	\$ 42.50
Seniors ³	\$ 52.00	\$ 28.60

Special Sessions

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Public Dance, per session	\$ 8.00	\$ 6.00
Pick-Up Hockey, per session	\$ 10.00	\$ 8.00

Facility Group Rate

25% discount (12 or more with reservations made 14 days in advance, payment made at time of use)

Freestyle Sessions

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Pre-Registered (20 visits, expires 12 months from date of sale)	\$ 170	\$ 145
Pick-Up	\$ 9.50	N/A

Ice Skate Rental

Individual	\$ 2.50*
Group Discount	\$ 2.25*

Skate Sharpening

24 Hour Service	\$ 5.00
Immediate Service	\$ 7.00

Ice Rink Rental Per Hour

Base Rate	\$ 220
Discount Rate ¹	\$ 200

¹ Discount rate available with proof of County Residency.² Discount rate available for ages 19-24 with a valid high school, college or vocational school I.D.³ Ages 60 and older.**Item fee includes tax.*

For information regarding public skating session dates and times, please call Mt. Vernon RECenter at (703)768-3224



Outdoor Park Fees

Amphitheater Rental

<u>Burke Lake Park</u>			<u>Ellanor C. Lawrence Park</u>			<u>Lake Fairfax Park</u>		
			<u>Base Rate</u>			<u>Discount Rate</u> ¹		
Four Hour Rental			\$ 80			\$ 40		
Additional Hour			\$ 20			\$ 10		

<u>Mason District Park</u>			<u>Lee District Park</u>		
			<u>Base Rate</u>		
Four Hour Rental			\$ 160		
Additional Hour			\$ 20		

¹ Discount rate available with proof of County Residency

Batting Cages

Braddock Park Only

Note: This facility is operated by a concessionaire, not the Park Authority. For up-to-date information about this service, including fees and hours of operation, please call The Dug-Out Batting Cage at 703-818-3331

Boat Launch Fees

<u>Lake Accotink Park & Lake Fairfax Park</u>			<u>Riverbend Park & Burke Lake Park</u>		
Single Launch ¹			Single Launch ¹		
\$ 2.00			\$ 5.00		
Season Pass			Season Pass		
\$ 20.00			\$ 40.00		

¹ Senior Citizens (age 60 and over) receive 45% discount Monday - Friday, excluding Holidays

Canoe Rentals (includes life preservers)

Lake Accotink Park Only

Hourly Rental Fee¹ \$ 5.00*

¹ Senior Citizens (age 60 and over) receive 45% discount Monday - Friday, excluding Holidays

**Item fee includes tax.*



Outdoor Park Fees

Camping

Campsite Rentals

Burke Lake Park

Per night, per site ¹	\$ 20.00*
Per night, per site (senior, County resident) ^{1,2}	\$ 11.00*
Per night, per site (senior, Non-County resident) ^{1,2}	\$ 16.00*

Lake Fairfax Park

	<u>Prime / Non-Prime</u> **
Per night, per site ¹	\$ 25.00* / \$ 20.00*
Per night, per site (senior, County resident) ^{1,2}	\$ 13.75* / \$ 11.00*
Per night, per site (senior, Non-County resident) ^{1,2}	\$ 20.00* / \$ 16.00*

Campsite Electrical Service

Lake Fairfax Park

30 amp electric (per day)	\$ 4.00
15 amp electric (per day)	\$ 2.00

Camping - Group

	Burke Lake Park	Lake Fairfax Park
Per person, per night		\$ 5.00*

Camping - Wilderness

	Burke Lake Park	Lake Fairfax Park
Per person, per night		\$ 2.00*

¹Limit of seven people per site

²Senior discounts apply to those ages 60 and older.

*Item fee includes tax.

**Prime season rates apply Memorial Day through Labor Day

Carousel Rides

Lee District (Per Ride)	\$1.00
Burke Lake, Clemyjontri Park, Lake Accotink, Lake Fairfax (Per Ride)	\$1.25

Entrance Fees

Burke Lake Park

	<u>Base Rate</u> ¹	<u>Discount Rate</u> ²
Passenger Vehicles & Motorcycles	\$ 6.00	FREE
Large Capacity Vans	\$ 8.00	FREE
Buses	\$ 40.00	FREE

¹ Base rate fees are charged on weekends and Holidays from late April through late September

² Discount rate available with proof of County Residency



Outdoor Park Fees

Excursion Boat Rides

Burke Lake Park	Lake Accotink Park	Lake Fairfax Park
Burke Lake Park	\$ 75.00 Per Hour Rental ¹	
Lake Accotink Park	\$ 1.00 Per Person	
Lake Fairfax Park	\$ 1.00 Per Person	

¹For rental reservation information call (703)323-6601.

Miniature Golf

<u>Jefferson Falls</u>		<u>Oak Marr</u>		<u>Lake Accotink</u>	
Adults	\$ 6.00	Adults	\$ 5.00	Adults	\$ 3.50
Juniors/Seniors ¹	\$ 5.00	Juniors/Seniors ¹	\$ 4.00	Juniors/Seniors ¹	\$ 2.50
Group Rate-Adults	\$ 5.00	Group Rate-Adults	\$ 4.00	Second 9-Holes	\$ 1.50
Group Rate-Juniors/Seniors ¹	\$ 4.00	Group Rate-Juniors/Seniors ¹	\$ 3.00	Group Rate-Adults	\$ 2.33
After-Hours Rental	\$75.00 +	After-Hours Rental	\$75.00 +	Group Rate-Juniors/Seniors ¹	\$ 1.66
Greens Fees		Greens Fees		After-Hours Rental	\$75.00+
				Greens Fees	
<u>Burke Lake</u>					
Adults		\$ 6.00			
Juniors/Seniors ¹		\$ 5.00			
Group Rate-Adults		\$ 5.00			
Group Rate-Juniors/Seniors ¹		\$ 4.00			
After-Hours Rental		\$75.00 +		Greens Fees	

¹Senior discounts apply to those ages 60 and older.

Islands in the Park is a miniature golf course at Braddock Park, operated by a park concessionaire, not the Park Authority. For information about fees and hours, call (703)818-8929.

Pedal Boat Rentals (includes life preservers)

Lake Accotink Park	Lake Fairfax Park
Half-hour Rental Fee	\$ 5.00 ¹ *
Hourly Rental Fee	\$ 8.00 ¹ *

¹ Senior Citizens (ages 60 and older) receive 45% discount Monday - Friday, excluding Holidays

**Item fee includes tax.*



Outdoor Park Fees

Picnic Area Reservations

For reservations call (703)324-8732

	<u>Prime / Non-Prime*</u>
Burke Lake Park Area 2	\$100 / \$ 78
Lake Accotink Park Area 1 & 2	\$ 85 / \$ 66
Lake Accotink Park Area 3	\$100 / \$ 78
Lake Fairfax Lakeview Area E	\$300 / \$200
Lake Fairfax Canopy Picnic Area G	\$300 / \$200
Lake Fairfax Water Mine Canopy Picnic Area F	\$300 / \$200
Lake Fairfax Park Area A	\$125 / \$ 100
Lake Fairfax Park Areas B, C, D	\$100 / \$ 78
Lee District Park Areas 1 & 2	\$125 / \$ 100
Lee District Park Area 3	\$ 70 / \$ 55
Lee High Park	\$ 70 / \$ 55
Mason District Park	\$ 70 / \$ 55
Nottoway Park	\$100 / \$ 78
Riverbend Patio	\$100 / \$ 78
Stratton Woods Park	\$ 70 / \$ 55

* Prime rates apply Friday, Saturday, Sunday & Holidays. Non-Prime rates apply Monday through Thursday

Picnic Shelter Reservations

For reservations call (703)324-8732

	<u>Prime / Non-Prime*</u>		<u>Prime / Non-Prime*</u>
Annandale Community Park	\$ 70 / \$ 55	Lake Accotink Park (McLaren/Sargent Shelter)	\$325 / \$200
Braddock Park	\$ 70 / \$ 55	Lake Fairfax Park	\$500 / \$400
Brookfield Park	\$100 / \$ 78	Lee District Park	\$ 85 / \$ 66
Burke Lake Park	\$300 / \$176	Mason District Park	\$125 / \$100
Dunn Loring Park	\$ 70 / \$ 55	McLean Central Park Gazebo**	\$125 / \$ 75
Dupell Park	\$ 70 / \$ 55	Nottoway Park	\$125 / \$100
Ellanor C. Lawrence Park	\$ 70 / \$ 55	Olney Park	\$100 / \$ 78
Jefferson Manor Park	\$ 70 / \$ 55	Riverbend Park	\$100 / \$ 78
Lake Accotink Park (Small)	\$ 85 / \$ 66	Roundtree Park	\$ 85 / \$ 66
Lake Accotink Park (Lake Shelter)	\$325 / \$200		

*Prime rates apply Friday, Saturday, Sunday & Holidays. Non-Prime rates apply Monday through Thursday

**No amenities available. Call reservation number for details.

Platform Tennis Rental

Wakefield Park Only

	<u>Base Rate</u>	<u>Discount Rate¹</u>
Hourly Rental Fee	\$ 6.00	\$ 3.00

¹ Discount rate available with proof of County Residency



Rowboat Rentals

Burke Lake Park

Lake Accotink Park

Rowboat Rental-Burke Lake Park

Half Day Rental¹ \$ 7.50²*

Full Day Rental¹ \$ 13.00²*

Rowboat Rental-Lake Accotink Park

Hourly Rental¹ \$ 5.00²*

Half Day Rental¹ \$ 7.00²*

Full Day Rental¹ \$ 12.00²*

Rowboat, Electric Motor & Battery-Burke Lake Only

Half Day Rental¹ \$ 24.50²*

Full Day Rental¹ \$ 38.00²*

Electric Motor & Battery- Burke Lake Only

Half Day Rental¹ \$ 17.00*

Full Day Rental¹ \$ 25.00*

Electric Motor Only-Burke Lake Only

Half Day Rental¹ \$ 9.50*

Full Day Rental¹ \$ 15.00*

Battery Only-Burke Lake Only

Half Day Rental¹ \$ 7.50*

Full Day Rental¹ \$ 10.00*

Security Deposit for Motors or Batteries (refundable): \$ 20.00

Life Preservers

Per use \$ 1.00*

¹ Half day rentals begin at 3 p.m. A full day begins at 6 am at Burke Lake and 10 am at Lake Accotink.

² Senior Citizens (ages 60 and older) receive 45% discount Monday - Friday, excluding Holidays for Rowboat portion of fee only

**Item fee includes tax.*



Outdoor Park Fees

Skate Park Fees

Wakefield Park

<u>Per Session</u>	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Adult	\$7.50	\$5.50
Youth (5-18 years)	\$7.50	\$4.50

25 Admission Pass (expires 24 months from date of sale)

Adult	\$150.00	\$110.00
Youth (5-18 years)	\$150.00	\$ 90.00

Equipment Rental

Helmet	\$2.00*
Knee Pads	\$2.00*
Elbow Pads	\$2.00*
Wrist Guard	\$2.00*
Complete Set	\$5.00*

Facility Rental

Per Hour, 2 Hour Minimum \$250.00

**Item fee includes tax*

¹Discount rate available with proof of County residency.

Tennis Court Reservations

	<u>Base Rate</u>	<u>Discount Rate</u> ¹
Singles (1 Hour) Jefferson District & Wakefield Parks Only	\$ 9.00	\$ 5.00
Doubles (1 ½ Hours) Jefferson District & Wakefield Only	\$ 12.00	\$ 7.00
Tournament, Group & Lesson Fee (per court, per hour)*	\$ 12.00	\$ 7.00

¹ Discount rate available with proof of County Residency

*Applies to all park locations with tennis courts

Train Rides

Burke Lake Park

Burke Lake Park	\$ 1.75
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Outdoor Park Fees

Volleyball Court Rentals

Asphalt court

Wakefield Park Only

	<u>Base Rate</u>	<u>Discount Rate¹</u>
Hourly Rental Fee	\$ 15	\$ 10

Sand Courts

Burke Lake Park Lake Accotink Park Lee District Park

Hourly Rental Fee	\$ 15
Hourly Rental w/ Paid Picnic Reservation	\$ 10

¹ Discount rate available with proof of County Residency



The Water Mine at Lake Fairfax Park

Daily Admission

Over 48" Tall	\$ 12.00
Under 48" Tall	\$ 10.00
2 Years & Under	FREE
After 5 p.m.	\$ 7.00
Chaperone Fee	\$ 6.00

Season Passes

Single	\$ 90
Family of 2	\$160
Each Additional Person	\$ 50

Group Rate - groups of twenty (20) or more

Per Individual	\$ 8.00
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Water Mine Facility Rental – 3 Hour Minimum

Per Hour	\$1,200
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Use of the Carousel and Excursion Boat at Lake Fairfax are included in The Water Mine Admission price



Historic Site Admission Fees

Colvin Run Mill Historic Site

Single Admission

Adult	\$ 5.00
Student ¹	\$ 4.00
Youth (5-15 years)	\$ 3.00
Seniors ²	\$ 3.00

Annual Passes³

Individuals	\$25.00
Families	\$45.00

¹Students: Age 16 & above with current valid High School, College or Vocational School I.D. or proof of age up to age 18.

²Ages 60 and older.

³Valid for 1 Year from Date of Purchase.

Sully Historic Site

House Tour:

Single Admission

Adult	\$ 5.00
Student ¹	\$ 4.00
Youth (5-15 years)	\$ 3.00
Seniors ²	\$ 3.00

Annual Passes³

Individuals	\$25.00
Families	\$45.00

Outbuilding Tour:

Single Admission

Adult	\$ 5.00
Student ¹	\$ 4.00
Youth (5-15 years)	\$ 3.00
Seniors ²	\$ 3.00

Combined House and Outbuilding Tour:

Single Admission

Adult	\$ 7.00
Student ¹	\$ 6.00
Youth (5-15 years)	\$ 5.00
Seniors ²	\$ 5.00

Group Rates Per Person (Groups of 15 or more):

\$1.00 discount per person on any single admission tour fee listed above for groups of 15 or more. (Does not include museum education programs.) Applies to either House Tour, Outbuilding Tour or Combined Outbuilding/House Tour fee.

¹Students: Age 16 & above with current valid High School, College or Vocational School I.D. or proof of age up to age 18.

²Ages 60 and older.

³Valid for 1 Year from Date of Purchase.



Park Authority-Wide Fees

Historic Properties Rental Services Rental Rates

For further information and to reserve a site, please call (703)750-1598

Cabell's Mill

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$1,600	\$1,400	\$1,200	\$1,000
Extra Hour	\$ 200	N/A	\$ 150	N/A
Rehearsal Hour	\$ 100	N/A	N/A	N/A
Security Deposit:	\$400			
Alcoholic Beverage Permit:	\$100			

Corporate Rentals

8 Hour Rental	\$625	4 Hour Rental	\$425
Extra Hour	\$ 75	Extra Hour	\$ 75
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency

*Excludes Fairfax County government holidays

Clark House

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$725	\$525	\$550	\$350
Extra Hour	\$125	N/A	\$100	N/A
Rehearsal Hour	\$100	N/A	N/A	N/A
Security Deposit:	\$400			
Alcoholic Beverage Permit:	\$100			

Corporate Rentals

8 Hour Rental	\$475	4 Hour Rental	\$350
Extra Hour	\$ 50	Extra Hour	\$ 50
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

County Governmental Organization Rentals

Monday-Thursday 8am-5pm	\$20 / Hour
Security Deposit:	\$75 for entire rental term
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency

*Excludes Fairfax County government holidays



Park Authority-Wide Fees

Historic Properties Rental Services Rental Rates (cont.)

For further information and to reserve a site, please call (703)750-1598

Dranesville Tavern

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$900	\$700	\$700	\$500
Extra Hour	\$125	N/A	\$100	N/A
Rehearsal Hour	\$100	N/A	N/A	N/A
Security Deposit:	\$400			
Alcoholic Beverage Permit:	\$100			

Corporate Rentals

8 Hour Rental	\$475	4 Hour Rental	\$350
Extra Hour	\$ 50	Extra Hour	\$ 50
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency

*Excludes Fairfax County government holidays

Great Falls Grange

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$1,300	\$1,100	\$1,000	\$800
Extra Hour	\$ 150	N/A	\$ 125	N/A
Rehearsal Hour	\$ 100	N/A	N/A	N/A
Security Deposit:	\$ 400			
Alcoholic Beverage Permit:	\$ 100			

Corporate Rentals

8 Hour Rental	\$625	4 Hour Rental	\$425
Extra Hour	\$ 75	Extra Hour	\$ 75
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency

*Excludes Fairfax County government holidays

Performing Arts Groups Rentals @ the Grange and the Old Schoolhouse

Hourly Rental: \$ 35

Security Deposit: \$300 (may be rolled over year to year)



Park Authority-Wide Fees

Historic Properties Rental Services Rental Rates (cont.)

For further information and to reserve a site, please call (703)750-1598

Great Falls Grange Old Schoolhouse

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$650	\$450	\$500	\$300
Extra Hour	\$100	N/A	\$ 60	N/A
Rehearsal Hour	\$ 75	N/A	N/A	N/A
Security Deposit:	\$400			
Alcoholic Beverage Permit:	\$100			

Corporate Rentals

8 Hour Rental	\$375	4 Hour Rental	\$300
Extra Hour	\$ 35	Extra Hour	\$ 35
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency
*Excludes Fairfax County government holidays

Hunter House

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount¹</u>	<u>Base</u>	<u>Discount¹</u>
6 Hour Rental	\$1,300	\$1,100	\$850	\$650
Extra Hour	\$ 150	N/A	\$100	N/A
Rehearsal Hour	\$ 100	N/A	N/A	N/A
Security Deposit:	\$ 400			
Alcoholic Beverage Permit:	\$ 100			

Corporate Rentals

8 Hour Rental	\$475	4 Hour Rental	\$350
Extra Hour	\$ 50	Extra Hour	\$ 50
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

County Governmental Organization Rentals

Monday-Thursday 8am-5pm	\$20 / Hour
Security Deposit:	\$75 for entire rental term
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency
*Excludes Fairfax County government holidays



Park Authority-Wide Fees

Historic Properties Rental Services Rental Rates (cont.)

For further information and to reserve a site, please call (703)750-1598

Stone Mansion

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount</u> ¹	<u>Base</u>	<u>Discount</u> ¹
6 Hour Rental	\$1,300	\$1,100	\$900	\$700
Extra Hour	\$ 150	N/A	\$125	N/A
Rehearsal Hour	\$ 100	N/A	N/A	N/A
Security Deposit:	\$400			
Alcoholic Beverage Permit:	\$100			

Corporate Rentals

8 Hour Rental	\$475	4 Hour Rental	\$350
Extra Hour	\$ 50	Extra Hour	\$ 50
Security Deposit: \$400 for 1 or 2 days			
\$100 per each additional day			
Alcoholic Beverage Permit: \$100			

Community/Civic Groups

2 ½ Hour Rental:	FREE
Additional Hours:	\$ 20 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

Hobby/Special Interest Group Rentals

Per Hour Rental:	\$ 15 / Hour
Security Deposit:	\$ 75
NO ALCOHOLIC BEVERAGES	

¹ Discount rate available with proof of County Residency

*Excludes Fairfax County government holidays



Park Authority-Wide Fees

Historic Properties Rental Services Rental Rates (cont.)

For further information and to reserve a site, please call (703)750-1598

Wakefield Chapel

Private Rentals

	Weekend Rate (Fri, Sat, Sun)		Weekday Rate & Winter Discount (Jan 2 – Mar 31)*	
	<u>Base</u>	<u>Discount</u> ¹	<u>Base</u>	<u>Discount</u> ¹
3 Hour Rental	\$550	\$350	\$525	\$325
Extra Hour	\$100	N/A	\$ 75	N/A
Rehearsal Hour	\$100	N/A	N/A	N/A
Security Deposit:	\$300			
Alcoholic Beverage Permit:	\$100			

Community/Civic Groups

2 ½ Hour Rental: FREE
 Additional Hours: \$ 20 / Hour
 Security Deposit: \$ 75
 NO ALCOHOLIC BEVERAGES

Hobby/Special Interest Group Rentals

Per Hour Rental: \$ 15 / Hour
 Security Deposit: \$ 75
 NO ALCOHOLIC BEVERAGES

¹ Discount rate available with proof of County Residency
 *Excludes Fairfax County government holidays

Multiple Site Rentals

Two properties rented by the same person within a 7-day period

	<u>Base</u>	<u>Discount</u> ¹		<u>Base</u>	<u>Discount</u> ¹
Cabell's Mill ²	\$1,350	\$1,150	Hunter House ²	\$1,100	\$900
Extra Hour	\$ 150	N/A	Extra Hour	\$ 125	N/A
	<u>Base</u>	<u>Discount</u> ¹		<u>Base</u>	<u>Discount</u> ¹
Clark House ²	\$625	\$425	Old Schoolhouse ²	\$500	\$300
Extra Hour	\$100	N/A	Extra Hour	\$ 60	N/A
	<u>Base</u>	<u>Discount</u> ¹		<u>Base</u>	<u>Discount</u> ¹
Dranesville Tavern ²	\$700	\$500	Stone Mansion ²	\$1,100	\$900
Extra Hour	\$100	N/A	Extra Hour	\$ 125	N/A
	<u>Base</u>	<u>Discount</u> ¹		<u>Base</u>	<u>Discount</u> ¹
Great Falls Grange ²	\$1,100	\$900	Wakefield Chapel ³	\$525	\$325
Extra Hour	\$ 125	N/A	Extra Hour	\$ 75	N/A

One Security Deposit for Both Facilities: \$400
 Alcoholic Beverage Permit: \$100

¹ Discount rate available with proof of County Residency

² Rates shown are for a 6-hour rental

³ Rates shown are for a 3-hour rental



Park Authority-Wide Fees

Frying Pan Park Equestrian Center and Schoolhouse

Indoor Equestrian Center¹

	<u>Full Arena</u>
Hourly Rental	\$ 100.00
Half Day Rental ²	\$ 225.00
Daily Rental ²	\$ 450.00
Individual Use, per hour	\$ 6.00
Instructor Fee	\$ 3.50
Season Pass (10 hours of use):	Adult (20+ years) - \$ 50.00 Youth (up to 20 years) - \$ 35.00

Outdoor Equestrian Facilities

Outdoor Arenas # 1 or # 2, per day	\$ 125.00
Light Fee, Arena # 1, per hour	\$ 25.00
Pasture Area (per arena setup)	\$ 50.00
Jump Equipment	\$ 75.00
Stall Rental, per day	\$ 8.00
Security Deposit, Indoor or Outdoor Facilities	\$ 300.00

Schoolhouse

	<u>Rental</u>	<u>Additional Hours</u>	<u>Security Deposit</u>
Community/Civic Group Rentals	FREE, up to 2½ hours	\$ 20 / Hour	\$ 75
Private Rental Groups ³	\$100 / Hour	N/A	\$100

NO ALCOHOLIC BEVERAGES

Rental arrangements for the Frying Pan Schoolhouse should be made by calling (703) 437-9101

¹ Arena rentals are half price for nonprofit educational youth groups (groups must contain at least five participants under the age of 19).

² A full day is 8 am to 6 pm, a half day is either 8 am to 1 pm or 1 pm to 6 pm. Any additional hour or portion thereof will be billed at the hourly rate.

³ Availability: Monday – Thursday, 5 p.m. – 9:30 p.m. Light refreshments allowed, kitchen not accessible.

Green Spring Gardens Park For reservation information call (703) 642-5173

Multi-Purpose Room¹

(available M-F, excluding holidays from 9 am to 4:30 pm)

Per Day	\$ 500
Per Hour	\$ 150
Security Deposit	\$ 300

¹ Non-Profit organizations will receive a 40 percent discount on Multi-Purpose room rental fees.

Riverbend Park

Nature Center

	<u>4 Hour Rental</u>	<u>Extra Hour</u>	<u>Security Deposit</u>
Private Group Rental	\$300	\$75	\$100

Availability: Tuesday, Saturday, Sunday 8 a.m. – 5:30 p.m. No alcoholic beverages, no kitchen facility available



Park Authority-Wide Fees

Alcoholic Beverage Permit

Indoor Park Authority Sites
(check with individual site for availability)

Per event, per site	\$100
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Business Activities License Fees

Greater of \$50 or 15% of gross sales
Please call FCPA Business Office at (703) 324-8516 for further information.

Commercial Use of Park Lands

Application Fee	\$ 15
For Profit/Commercial Use	\$ 350 per day
Staff Support	\$ 35 per day
Security Deposit (refundable)	\$ 100 per use

Users will also be charged for all staff and operating costs and/or loss of regular park revenue associated with each use.
Call the Park Authority's Public Information Officer at (703)324-8662 for more information.

Garden Plots

Per year, w/ water availability	\$45
Per year, w/out water availability	\$40

Garden plots are administered by Green Spring Gardens Park staff and are available at parks throughout the County. Please phone (703) 642-5173 for further information.



Park Authority-Wide Fees

Synthetic Turf Athletic Field Rental

Ellanor C. Lawrence Park

	<u>Prime Time*</u>	<u>Non-Prime Time*</u>
<u>Without Lights</u>		
1 hour rental	\$ 60	\$ 50
90 minute rental	\$ 80	\$ 70
<u>With Lights</u>		
1 hour rental	\$ 100	\$ 75
90 minute rental	\$ 140	\$ 120

Conditions:

1. Fees effective beginning November 21, 2005.
2. Fees applicable annually from the Monday after the third Sunday in November through the end of February.
3. Fees also applicable Monday – Friday year-round prior to allocated community use times (generally prior to 4:30 p.m.)
4. Fees will be waived only for youth football programs completing their fall seasons.

*Prime time is Friday 5 p.m. – Sunday 10 p.m. Non-prime time is Monday 9 a.m. – Friday 5 p.m.

Park Use Permits

Park Use Permit Application Fee (refunded if permit not approved) \$25

Please call FCPA Business Office at (703) 324-8516 for further information about conditions under which park use permits are required. Additional information is also available at:

www.fairfaxcounty.gov/parks/parkusepermit.htm.



FAIRFAX COUNTY PARK AUTHORITY

M E M O R A N D U M



TO: Chairman and Members
Park Authority Board

FROM: Michael A. Kane, Director

DATE: January 4, 2006

Agenda

Executive Committee
Wednesday, January 11, 2006 – 5:00 p.m.
Board Room – Herrity Building
Chairman: Harold L. Strickland

1. Fairfax County Park Foundation - Update

cc: Timothy K. White
Leadership Team